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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL REGULAR MEETING ▪ NOVEMBER 23, 2010**

**CALL TO ORDER**

The Borough Council met in a regular session and the meeting was called to order at 7:00 p.m. with Council President Dave Wheeler presiding.

**ATTENDANCE**

**Council Members Present:**

President Dave Wheeler  
Vice President Tim Mayers  
Council Member Charlene Westcott  
Council Member Donald Bateman  
Council Member Rick Adams  
Council Member Betty Bucher  
Mayor Jim Eline

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Chief Water/Sewer Operator, Chris Stroup  
Borough Solicitor, John White  
Chief of Police, Charles Kellar  
Directory of Public Works, Tim Topper

**Others in Attendance:**

Paul Sharpless  
Camille Pellegrino  
Joyce Weatherly  
Rebecca Baugher  
Mark Walters, Gettysburg Times  
Craig Paskoski, Evening Sun  
Louis J. Small Jr.  
Joe Giordano  
Kevin Clark  
Tom Stellhorn

**APPROVAL OF MINUTES**

***NOVEMBER 9, 2010 REGULAR  
MEETING MINUTES***

**Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the November 9, 2010 Council Workshop Meeting Minutes and approve with a correction to strike "Borough Solicitor White" from Additional Borough Representation on page 733. Motion carried unanimously.**

**APPROVAL AND  
PAYMENT OF BILLS**

**Council Member Bateman made a motion seconded by Council Member Westcott, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$36,893.17 for the dates of November 4, 2010 to November 17, 2010 and the Payroll disbursements for a total of \$25,927.35 from the period of October 31, 2010 to November 13, 2010 whereas the combined total is \$62,820.52. Motion carried unanimously.**

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**FINANCIAL STATEMENTS**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Financial Statements from October 1, 2010 through October 29, 2010. Motion carried unanimously

**APPROVAL OF REVENUE  
AND EXPENDITURE REPORT**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue and Expenditure Report dated November 17, 2010. Motion carried unanimously.

**NEW BUSINESS**

**REQUEST FROM THE SPCA**

Council Member Westcott made a motion seconded by Council Member Adams, to postpone the request from the SPCA until further research. Motion carried unanimously.

**REQUEST FROM MS. PELLEGRINO  
WATER/SEWER BILL**

Council Member Westcott made a motion, seconded by Council Member Adams, to postpone a decision on the request to reduce the October water/sewer bill until the meter has been tested at 40 North Queen Street and to waive the \$15.00 meter test fee. Motion carried unanimously.

**REQUEST FROM MR. YOUNG  
WATER/SEWER BILL**

Council Member Mayers made a motion seconded by Council Member Bateman, to deny the request from Mr. Young to reduce the sewage portion of his October water/sewer bill by 500 gallons. Motion carried unanimously.

**REQUEST FROM BASEBALL FOR  
YOUTH**

Council Member Westcott made a motion, seconded by Council Member Bateman, to deny the request from Baseball for Youth for a donation. Motion carried unanimously.

**REAPPOINTMENT OF RANDALL  
ROLLS TO THE PLANNING  
COMMISSION**

Council Member Bateman made a motion seconded by Council Member Adams, to reappoint Mr. Randall Rolls to another 3 year term to the Planning Commission with a term to expire January 1, 2014. Motion carried unanimously

**RESIGNATION OF SUE STREVIK  
RECREATION BOARD**

Council Member Adams made a motion seconded by Council Member Bateman, to accept the resignation from Sue Strevik, Recreation Board, effective December 31, 2010 and to send an appropriate proclamation. Motion carried unanimously.

**REPORTS**

**CHIEF OF POLICE**

Council Member Bateman made a motion seconded by Council Member Westcott, to direct the Borough Solicitor to put together an Ordinance making the intersection of Boyer Street and South Columbus Avenue a four (4) way stop sign. Council President Wheeler stated that this was a non-agenda item and asked for public comments. There were no public comments given. **Motion carried unanimously.**

**REPORTS OF BOARDS AND  
COMMISSIONS**

**RECREATION BOARD**

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**SUMMER HIRES**

**Council Member Bateman made a motion seconded by Council Member Westcott, to approve the recommendation from the Recreation Board to start the hiring process for summer hires with the combination of Council and/or representatives, and to have two Recreation Board members attend, and to direct the Borough office to make interview appointments with all applicants. Motion carried unanimously.**

**REAPPOINT CAREN EVANS  
RECREATION BOARD**

**Council Member Adams made a motion seconded by Council Member Bateman, to approve the recommendation from the Recreation board to reappoint Caren Evans for an additional three (3) years with a term to expire January 1, 2014. Motion carried unanimously.**

**PLANNING COMMISSION**

**RECORDING SECRETARY**

**Council Member Bateman made a motion seconded by Council Member Westcott, to not hire a recording secretary for the Planning Commission or paid position. Kevin Clark a member of the Planning Commission along with James Schumacher and Solicitor John White feel that the recording secretary for the planning Commission should have knowledge of planning and zoning because the minutes of the Planning Commission need to very concise and detailed. This had been a problem in the past where there were some discussion and issues as to how the minutes could be interpreted. Council Vice President Mayers questioned the motion because it was not concise with the recommendation which was to restore the recording secretary position as a paid position. Council Member Bateman made a motion seconded by Council Member Westcott, to amend the previous motion to seek a recording secretary for the Planning Commission as a volunteer position. Motion carried 5-1 with Council Vice President Mayers casting the opposing vote.**

**ALPHA FIRE COMPANY**

**Council Member Westcott made a motion seconded by Council Member Adams, to approve the from the Alpha Fire Company for a 90 day extension for their new facility plans. Motion carried unanimously.**

**NON-AGENDA ITEM**

**CIVIL SERVICE COMMISSION  
HIRING PROCESS**

**Council Member Mayers made a motion seconded by Council Member Adams, to approve the Secretary to proceed with the Civil Service Commission to start the process of creating an eligibility list for 2011. Council President Wheeler asked if there were any public comments. No public comment was given. Motion carried unanimously.**

**SPECIAL MEETING**

**Council Member Bateman made a motion seconded by Council Member Bucher, to advertise for a special meeting of Council on Tuesday, November 30, 2010 at 7:00pm for budget discussion. Motion carried unanimously.**

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**RECESS FOR EXECUTIVE**

**Council Member Bateman made a motion seconded by Council Member Westcott, to recess for an executive session to discuss personnel matters. Motion carried unanimously.**

The meeting was recessed at 8:35pm.

**RECONVENE**

Council President Adams reconvened the meeting at 9:40pm.

**ADJOURN**

Council President Wheeler adjourned the meeting at 9:40pm.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)