

**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL REGULAR MEETING ▪ JUNE 22, 2010**

703

**CALL TO ORDER**

The Borough Council met in a regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

**ATTENDANCE**

**Council Members Present:**

President Rick Adams  
Vice President David Wheeler  
Council Member Donald Bateman  
Council Member Charlene Westcott  
Council Member Betty Bucher  
Mayor Jim Eline

**Council Members Excused:**

Council Member Tim Mayers

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Manager Linda Hess  
Chief of Police, Charles Kellar  
Borough Engineer, Peggy Miller  
Borough Solicitor, John White

**Others in Attendance:**

Mark Walters, Gettysburg Times  
Tim Stonesifer, Evening Sun  
Harry McKean, New Age Associates  
Albert Crosley

**APPROVAL OF MINUTES**

*MAY 25, 2010 WORKSHOP  
MEETING MINUTES*

**Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the May 25, 2010 Littlestown Borough Regular Meeting Minutes and approve. Motion carried unanimously.**

**APPROVAL AND  
PAYMENT OF BILLS**

**Council Member Bateman made a motion seconded by Council Member Westcott, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$70,971.61 for the dates of May 18, 2010 to June 16, 2010 and the Payroll disbursements for a total of \$60,269.46 from the period of May 16, 2010 to June 12, 2010 whereas the combined total is \$131,241.07. Motion carried unanimously.**

**APPROVAL OF FINANCIAL  
REPORT**

**Council Member Bateman made a motion seconded by Council Vice President Wheeler, to approve the financial report for June 22, 2010. Motion carried unanimously.**

**RESERVE SAVINGS ACCOUNT  
REPORT**

**Council Member Bateman made a motion seconded by Council Member Westcott to approve the Reserve Savings Account from June 22, 2010. Motion carried unanimously.**

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**NEW BUSINESS**

- GOOD OLD DAYS PARADE ROUTE**      **Council Member Bateman made a motion seconded by Council Vice President Wheeler to approve the Good Old Days Parade route. Motion carried unanimously.**
- BENCHMARK REPRESENTATIVE**      **Council Member Bateman made a motion seconded by Council Member Bucher, to ratify and confirm the appointment of Borough Manager, Linda Hess as the authorized representative for Benchmark effective June 3, 2010. Motion carried unanimously.**
- BUDGET AMENDMENTS**      **Council Member Bateman made a motion seconded by Council Member Bucher, to approve the first half Fiscal Year 2010 budget amendments. Motion carried unanimously.**
- SWITCH INSURANCE FROM C.A. WEBER TO STAUB, RIGGS AND COLLINS**      **Council Member Westcott made a motion seconded by Council Member Bateman to approve the transfer of the Boroughs Commercial, Liability, Auto, Public Officials/Police, and Workers Compensation Insurance from C.A. Weber Insurance Agency to Staub, Riggs & Collins, Inc. and to purchase the optional Employment Practices Liability Insurance. Motion carried unanimously.**

**REPORTS**

- BOROUGH MANAGER**      Borough Manager, Linda Hess, submitted her report earlier to Council.
- MAYOR**      Mayor James Eline submitted his report earlier to Council.
- POLICE CHIEF**      Chief of Police, Charles Kellar, submitted his report earlier to Council.
- DIRECTOR OF PUBLIC WORKS**      Borough Director of Public Works, Tim Topper, submitted his report earlier to Council.
- BOROUGH ENGINEER, HRG**      Borough Engineer, Peggy Miller submitted her report earlier to Council.
- BOROUGH SOLICITOR**      Borough Solicitor, White submitted his report earlier to Council.

**REPORTS**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the reports as written. Motion carried unanimously.**

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**REPORTS OF BOARDS,  
COMMITTEES AND  
COMMISSIONS**

**RECREATION BOARD**

There was no action to be taken.

**PLANNING COMMISSION**

**ADVERTISE FOR A PUBLIC HEARING**

**Council Member Bateman made a motion seconded by Council Member Westcott to advertise for a public hearing for an ordinance Amending and Supplementing the Littlestown Borough Zoning Code. Motion carried unanimously.**

**CIVIL SERVICE COMMISSION**

Council Member Mayers stated that there is nothing to report.

**COMMUNITY RELATIONS  
COMMITTEE**

Council Vice President Wheeler stated that there is nothing to report.

**FINANCE COMMITTEE**

Council President Adams stated that the budget process will begin in July.

**HEALTH & SAFETY  
COMMITTEE**

Council Member Westcott stated that there is nothing to report.

**PERSONNEL COMMITTEE**

Council Member Bucher stated that there was nothing to report.

**UNION/POLICE CONTRACT  
COMMITTEE**

Council President Adams stated that there is nothing to report.

**PROPERTY & SUPPLY  
COMMITTEE**

Council Member Bateman stated that there was nothing to report.

**UTILITIES/I&I COMMITTEE**

There is nothing to report.

**YORK ADAMS TAX BUREAU**

Council Vice President Wheeler stated that there is nothing to report.

**COUNCIL OF GOVERNMENT**

Council Vice President Wheeler stated that there was nothing to report.

**RECESS**

**Council Member Bateman made a motion seconded by Council Member Westcott to recess the open session for an executive session to discuss potential litigation and personnel matters. Motion carried unanimously.**

The meeting was recessed at 8:10pm.

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**RECONVENE**

Council President Adams reconvened the meeting at 8:47pm.

**RESCIND MOTION TO HIRE BERNIE  
MURREN AND TO HIRE ALBERT  
CROSLY**

**Council Member Bateman made a motion seconded by Council Member Westcott, to rescind the following motion from THE May 25, 2010 Regular meeting of Council:**

**"to hire Mr. Bernie Murren to fill the full-time position in the Public Works Department at an hourly rate of \$13.13/hr with an increase to \$13.53/hr after probation and CDL requirements are met"**

**and to approve the hiring of Mr. Albert Crosley to fill the full-time position in the Public Works Department at an hourly rate of \$13.13/hr with an increase to \$13.53 after probation and CDL requirements are met. Motion carried unanimously.**

**ADJOURN**

**Council Member Bateman made a motion seconded by Council Member Westcott to adjourn the Regular Meeting of Council. Motion carried unanimously.**

Council President Adams adjourned the meeting at 8:50pm.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)