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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL REGULAR MEETING ▪ DECEMBER 8, 2009

CALL TO ORDER

The Borough Council met in regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

President Rick Adams
Vice President Kevin Clark
Council Member Donald Bateman
Council Member David Wheeler
Council Member William Brown
Council Member Tim Mayers
Mayor Donna Shadle

Council Members Excused:

None

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Manager Linda Hess
Code Officer David Arndt, Jr
Director of Public Works Tim Topper
Engineer Peggy Miller
Solicitor John White

Others in Attendance:

Mayor Elect James Eline
Evening Sun Reporter Tim Stonesifer
Lou Small
Charles Kellar
Charles Korman
Charlene Westcott

APPROVAL OF MINUTES

***NOVEMBER 24, 2009 COUNCIL
MEETING MINUTES***

Council Member Brown made a motion, seconded by Council Member Bateman, to waive the reading of the November 10, 2009 Littlestown Borough Council Workshop Meeting Minutes and approve as corrected. The correction was regarding the Christmas Tree Lighting date changed from December 29 to December 27, 2009. Motion carried unanimously.

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Clark made a motion, seconded by Council Member Wheeler, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$65,740.05 for the dates of November 19, 2009 to December 1, 2009 and the Payroll disbursements for a total of \$24,724.14 from the period of November 15, 2009 to November 27, 2009 whereas the combined total is \$90,464.19. Motion carried unanimously.

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APPROVAL OF FINANCIAL REPORT

Council Vice President Clark made a motion, seconded by Council Member Wheeler, to approve the financial report for December 8, 2009. Motion carried unanimously.

APPROVAL OF RESERVE SAVINGS REPORT

Council Vice President Clark made a motion, seconded by Council Member Wheeler, to approve the Capital Reserve Savings Accounts report for December 8, 2009. Motion carried unanimously.

UNFINISHED BUSINESS

2010 BUDGET

2010 BUDGET RESOLUTION

Council Member Mayers made a motion, seconded by Council Member Wheeler, to approve the Resolution adopting the Borough of Littlestown's 2010 Budget. Council Vice President Clark motioned to table the motion on the floor until later in unfinished business.

ORDINANCE AMENDING CHAPTER 70, ARTICLE V, SECTION 70-15 RELATING TO WATER RATES AND CHARGES

Council Vice President Clark made a motion, seconded by Council Member Brown, to approve the Ordinance amending Chapter 70, Article V, Section 70-15, Annual Rent or Charges. Motion carried unanimously.

ORDINANCE AMENDING CHAPTER 53, SECTION 53-3 (A) AND (B) RELATING TO SEWER RATES AND CHARGES

Council Vice President Clark made a motion, seconded by Council Member Bateman, to approve the Ordinance amending Chapter 53, Section 53-3 (A) and (B), Computation of Sewer Rentals and Charges. Motion carried unanimously.

ORDINANCE ESTABLISHING AND LEVYING THE TAXES UPON REAL PROPERTY, PERSONS, EARNED INCOME AND PROFITS, LOCAL SERVICES AND THE TRANSFER OF REAL PROPERTY WITHIN THE BOROUGH OF LITTLESTOWN FOR FISCAL YEAR 2010

Council Vice President Clark made a motion, seconded by Council Member Bateman, to approve the Ordinance Establishing and Levying the taxes upon Real Property, Persons, Earned Income and Profits, Local Services and Transfer of Real Property within the Borough of Littlestown for 2010. Motion carried unanimously.

2010 BUDGET RESOLUTION

Council Vice President Clark moved to take from the table the motion pertaining to the Resolution adopting the 2010 Borough of Littlestown Budget, and was duly seconded and approved. Council Member Mayers made a motion, seconded by Council Member Wheeler, to approve the Resolution adopting the Borough of Littlestown's 2010 Budget. Motion carried unanimously.

ADVERTISE POWER GENERATION AND PROFESSIONAL OFFICES ORDINANCE

Council Vice President Clark made a motion, seconded by Council Member Brown, to advertise an Ordinance Amending and Supplementing the Littlestown Borough Zoning Ordinance. Motion carried unanimously.

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2010 PENSION PLAN

Council Vice President Clark made a motion, seconded by Council Member Bateman, to approve the Resolution of the Borough of Littlestown, Adams County, Pennsylvania, eliminating employee contributions to the Police Pension Plan for 2010. Motion carried unanimously.

**REVISED 2010 MMO FOR
NON-UNIFORMED PENSION PLAN**

Council Vice President Clark made a motion, seconded by Council Member Mayers, to approve the revised 2010 financial requirement and minimum municipal obligation budget as noted from Thomas J. Anderson and Associates, Inc., September 21, 2009. Motion carried unanimously.

CIVIL WAR TRAILS MARKER

Council Vice President Clark made a motion, seconded by Council Member Brown, to approve the placement of the Civil War Trails Marker in front of the Historical/Chamber offices. This was a non-agenda item. Council President Adams asked for public comments. Vote 6-0 in favor of the motion.

NEW BUSINESS

**COMMITTEE AND BOARD
APPOINTMENTS**

Council Vice President Clark made a motion, seconded by Council Member Brown, to approve the following appointments: Littlestown Zoning Hearing Board with terms expiring on 01/01/2013: Carol Small, Donald O'Brien, and Karen Louey; Littlestown Planning Commission with terms expiring on 01/01/2013: Richard Selby and Kevin Clark; Civil Service Commission with term expiring on 12/31/2012: Glenn E. Unger; Littlestown Borough Authority with term expiring on 07/01/2012: Marilyn Zanger; and Industrial Development Authority with terms expiring on 05/28/2014: Bruce Stair and Scott Zanger. Motion carried unanimously.

**2010 MEETING DATES AND
ADVERTISING NOTICE**

Council Vice President Clark made a motion, seconded by Council Member Brown, to approve the 2010 meeting dates and advertise the notice.

ADJOURN

Council Vice President Clark made a motion, seconded by Council Member Mayers, to go into Executive Session pursuant to Title 65 of the Pennsylvania Consolidated Statutes 708, Executive Sessions, Paragraph (a), (1) for the purpose of discussions of personnel matters of the Borough of Littlestown. Motion carried unanimously with adjournment at 7:25 pm.

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RECONVENE

The Borough Council reconvened at 9:15 pm and the public was invited back into the meeting room.

***HIRING OF CHIEF OF
POLICE FOR THE BOROUGH***

Council Member Mayers made a motion, seconded by Council Member Wheeler, to take a roll call vote for the hiring of a Chief of Police for the Borough of Littlestown. Motion carried unanimously. Vote: 3-3 with Mayor Shadle casting the tie-breaker in favor of offering Charles Kellar the position of Chief of Police with the Borough of Littlestown. The roll call vote was taken;
Council Member Mayers – Kellar
Council Member Wheeler – Korman
Council Member Brown – Kellar
Council President Adams – Korman
Council Member Bateman – Korman
Council Vice President Clark – Kellar

The meeting adjourned at 9:20p.m.

Sandy Conrad
Secretary/Treasurer

(SEAL)