

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL REGULAR MEETING ▪ NOVEMBER 24, 2009

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CALL TO ORDER

The Borough Council met in regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

President Rick Adams
Council Member Donald Bateman
Council Member David Wheeler
Council Member William Brown
Council Member Tim Mayers
Mayor Donna Shadle

Council Members Excused:

Vice President Kevin Clark

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Manager Linda Hess
Code Officer David Arndt, Jr
Director of Public Works Tim Topper
Engineer Peggy Miller
Solicitor John White

Others in Attendance:

Mayor Elect James Eline
Evening Sun Reporter Tim Stonesifer
Scott Small
W.F. Hill & Associates, Inc Erik Vronich
Architect/Bar-Ray Products Gary W. Shaffer

APPROVAL OF MINUTES

***NOVEMBER 10, 2009 WORKSHOP
MEETING MINUTES***

Council Member Brown made a motion, seconded by Council Member Bateman, to waive the reading of the November 10, 2009 Littlestown Borough Council Workshop Meeting Minutes and approve as written. Motion carried unanimously.

**APPROVAL AND
PAYMENT OF BILLS**

Council Member Mayers made a motion, seconded by Council Member Bateman, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$35,600.21 for the dates of November 4, 2009 to November 18, 2009 and the Payroll disbursements for a total of \$25,862.15 from the period of November 1, 2009 to November 14, 2009 whereas the combined total is \$61,462.36. Motion carried unanimously.

**APPROVAL OF FINANCIAL
REPORT**

Council Member Mayers made a motion, seconded by Council Member Brown, to approve the financial report for November 24, 2009. Motion carried unanimously.

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APPROVAL OF RESERVE SAVINGS REPORT

Council Member Mayers made a motion, seconded by Council Member Brown, to approve the Capital Reserve Savings Accounts report for November 24, 2009. Motion carried unanimously.

UNFINISHED BUSINESS

BAR-RAY PRODUCTS - WAIVER

Council Member Brown moved, seconded by Council Member Wheeler, to grant to Bar-Ray products, Inc. the following waivers regarding the Borough's Stormwater Management Ordinance, relative to said company's proposed plant expansion project:

1. Chapter 62, Section 306.A – to allow for a 'no more than' ten-percent (10%) increase for a maximum of three design storm events over the existing, pre-development peak runoff rates. This waiver will allow the basin to be altered to meet the peak runoff rates requirement while still improving the safety and overall design of the basin; and

2. Chapter 62, Section 307.B – to allow for less than 1.0 feet of freeboard above the maximum pool elevation when the facility functions for the 100 year storm event. This waiver will allow the basin to be altered in a manner that will balance the reduction in the peak rates leaving the basin to the greatest degree possible while maintaining the most freeboard possible for the design.

The grant of such waivers is specifically conditioned upon and subject to the applicant, by its engineers, demonstrating at the Preliminary Land Development Plan stage, to the satisfaction of the Littlestown Borough Planning Commission and the Littlestown Borough Council, in consultation with the Borough Engineer and the Adams County Conservation District, that all available appropriate Best Management Practices have been considered and incorporated into the applicant's Plan, in order to minimize the nature and extent of these waivers relative to the pre - and post - construction stormwater volume differential. Motion carried unanimously.

ADAMS COUNTY EMERGENCY SERVICES – CELL TOWER LEASE SPACE OPTION AGREEMENT

Council Member Wheeler made a motion, seconded by Council Member Brown, to authorize the signing of the option agreement. Motion carried unanimously.

NEW BUSINESS

ADVERTISE POWER GENERATION AND PROFESSIONAL OFFICES ORDINANCE

Council Member Mayers made a motion, seconded by Council Member Wheeler, to advertise an Ordinance Amending and Supplementing the Littlestown Borough Zoning Ordinance. Motion carried unanimously.

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REPORTS

BOROUGH MANAGER

Manager, Linda Hess submitted her report earlier to Council.

MAYOR

Mayor Donna Shadle submitted her report earlier to Council.

OFFICER IN CHARGE

Officer in Charge, Sgt. Robert Funt submitted his report earlier to Council.

DIRECTOR OF PUBLIC WORKS

Director of Public Works, Tim Topper submitted his report earlier to Council.

ZONING/CODE OFFICER

Zoning/Code Enforcement Officer, David Arndt submitted his report earlier to Council.

BOROUGH ENGINEER

Peggy Miller of HRG Engineers submitted her report earlier to Council.

SOLICITOR WHITE

Solicitor, John White had nothing to report.

APPROVAL OF REPORTS

Council Member Brown made a motion, seconded by Council Member Bateman, to approve the monthly reports as written. Motion carried unanimously.

**REPORTS OF BOARDS,
COMMITTEES AND
COMMISSIONS**

RECREATION BOARD

PAVILION RENTAL CHARGES

Council Member Mayers made a motion, seconded by Council Member Bateman, to approve the recommendation from the Recreation Board for the following Pavilion Rentals rates with the rates taking effect upon approval:

Pavilion #1 (tennis courts) - \$70.00

Pavilion #2 (pond) - \$60.00

Pavilion #3 (pool) - 80.00

Motion carried unanimously.

***RENEWAL OF TERMS FOR DAVE
KLUNK AND TIM TOPPER***

Council Member Bateman made a motion, seconded by Council Member Brown, to approve the recommendation from the Recreation Board to approve another 3 year term for Dave Klunk and Tim Topper with a term to expire December 31, 2013. Motion carried unanimously.

PLANNING COMMISSION

All actions were acted upon earlier in the meeting.

**COMMUNITY RELATIONS
COMMITTEE**

The lighting of the Christmas Tree will take place on Sunday, November 29, 2009 at 6:00pm.

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PERSONNEL COMMITTEE

There are six (6) qualified applicants for the position of the Emergency Management Coordinator.

Council will be interviewing the final two (2) Chief of Police candidates on December 8, 2009.

CHAMBER OF COMMERCE

Manager Hess reported that she had turned in her report earlier to Council.

SAFETY COMMITTEE

The Committee has been recertified.

COUNCIL OF GOVERNMENTS

Council Member Wheeler reported that they are working on ways to reduce health insurance rates. He has also received prices for police cars.

ADJOURN

Council Member Brown made a motion, seconded by Council Member Bateman, to adjourn the regular meeting of Council. Motion carried unanimously..

The meeting adjourned at 8:20p.m.

Sandy Conrad
Secretary/Treasurer

(SEAL)