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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL WORKSHOP MEETING ▪ NOVEMBER 10, 2009**

**CALL TO ORDER**

The Borough Council met in a workshop session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

**ATTENDANCE**

**Council Members Present:**

President Rick Adams  
Vice President Kevin Clark  
Council Member Donald Bateman  
Council Member David Wheeler  
Council Member William Brown  
Mayor Donna Shadle

**Council Members Excused:**

Council Member Tim Mayers

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Manager Linda Hess  
Solicitor John White

**Others in Attendance:**

Mayor Elect James Eline  
Evening Sun Reporter Tim Stonesifer

**APPROVAL OF MINUTES**

***NOVEMBER 10, 2009 WORKSHOP  
MEETING MINUTES***

**Council Vice President Clark made a motion, seconded by Member Brown, to waive the reading of the October 27, 2009 Littlestown Borough Council Regular Meeting Minutes and approve as written. Vote: 5-0 in favor of the motion.**

**APPROVAL AND  
PAYMENT OF BILLS**

**Council Vice President Clark made a motion, seconded by Council Member Bateman, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$463,212.07 for the dates of October 22, 2009 to November 3, 2009 and the Payroll disbursements for a total of \$23,460.55 from the period of October 18, 2009 to October 31, 2009 whereas the combined total is \$486,672.62. Vote: 5-0 in favor of the motion.**

**APPROVAL OF FINANCIAL  
REPORT**

**Council Vice President Clark made a motion, seconded by Council Member Wheeler, to approve the financial report for November 10, 2009. Vote: 5-0 in favor of the motion.**

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**APPROVAL OF RESERVE SAVINGS REPORT**

**Council Vice President Clark made a motion, seconded by Council Member Bateman, to approve the Capital Reserve Savings Accounts report for November 10, 2009.** Vote: 5-0 in favor of the motion.

**SOLICITOR JOHN WHITE**

The legal notice for the 2009 Budget Resolution for the 2010 taxes, the legal notice for the 2009 tax ordinance for the 2010 taxes, the legal notice for the amended water user charges ordinance and the legal notice for the amended sewer user charges ordinance have been advertised in the Gettysburg Times.

**UNFINISHED BUSINESS**  
***CROUSE PARK RENOVATION***

Last month Council made a motion to return the grant money received from DCNR. A rough estimate in the amount of \$18,600 was obtained for the material to replace the roof and soffit. The labor to replace the roof and soffit will be bid out and the Borough employees and volunteers can perform the other repair work to the pavilion. Solicitor White will get competitive labor cost from contractors to obtain a general idea of what it will cost to make sure the Borough is financially able to do the work before spending money on advertising costs.

**NEW BUSINESS**  
***2009 BUDGET AMENDMENTS***

**Council Vice President Clark made a motion, seconded by Council Member Wheeler, to approve the budget amendments in their agenda packets for the 2009 Fiscal Year Budget and that said amendments be added as an addendum to these minutes.** Vote: 5-0 in favor of the motion.

***DONATION TO THE LITTLESTOWN BASEBALL FOR YOUTH, INC.***

**Council Vice President Clark made a motion, seconded by Council Member Brown, to deny the donation request from Mike Somers, President of the Littlestown Baseball for Youth, Inc. as said organization does not meet the donation eligibility requirements of Pennsylvania Borough Code, Article XII, Corporate Powers, Section 1202, specific powers, paragraphs (1) through (82).** Vote: 5-0 in favor of the motion.

***REQUEST FROM BAR-RAY***

**Council Vice President Clark made a motion, seconded by Council Member Bateman, to postpone further consideration of this request so that council members can be provided with recommendations from the Borough Engineer and applicable committees before an action is taken at the November 24, 2009 or December 8, 2009 regular meeting of the Littlestown Borough Council.** Vote: 5-0 in favor of the motion.

***REQUEST FROM EMERGENCY MANAGEMENT SERVICES FOR USE***

The Adams County Emergency Management Services is asking the Borough for their consideration to lease space on the tower located at 46 East King Street for equipment and antennas for the enhanced first responder emergency radio communication system. The County is in the preliminary design stage, this option

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agreement only indicates an interest in further researching a long term, specific lease.

Council President Adams sent this request to the Borough Authority for their review and approval.

**NON-AGENDA ITEMS**

***ROYAL FARMS***

**Council Member Clark made a motion, seconded by Council Member Bateman, to direct Solicitor White to send a letter to Royal Farms' Attorney, Attorney Eastman asking for the final revised plan.** Council President Adams stated that this was a non-agenda item and asked for public comment. No public comment was given. Vote: 5-0 in favor of the motion.

**COMMITTEE REPORTS**

**COMMUNITY RELATIONS**

**CHRISTMAS AT THE SQUARE**

Council Member Brown announced that Christmas at the Square will be held on November 29, 2009 at 6:00 p.m. The event will take place at the Borough Square.

**ADJOURN**

**Council Vice President Clark made a motion, seconded by Council Member Bateman, to adjourn the Workshop meeting of Council.** Vote: 5-0 in favor of the motion.

The meeting adjourned at 8:00p.m.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)