

10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL REGULAR MEETING ▪ SEPTEMBER 22, 2009

CALL TO ORDER

The Borough Council met in regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

Rick Adams (President), Kevin Clark (Vice President), Donald Bateman, David Wheeler, William Brown and Tim Mayers

Council Members Excused:

Donna Shadle (Mayor)

Additional Borough Representation:

Sandy Conrad (Secretary/Treasurer), Linda Hess (Manager), Sergeant Robert Funt (Officer in Charge), Tim Topper (Director of Public Works, David Arndt, Jr. (Zoning/Code Officer) and John White (Borough Solicitor)

Others in Attendance:

Tim Stonesifer (Evening Sun), Terry Moser, William Kelly and Fred Miller

APPROVAL OF MINUTES

*SEPTEMBER 8, 2009 WORKSHOP
MEETING MINUTES*

Council Vice President Clark made a motion seconded by Council Member Bateman, to waive the reading of the September 8, 2009 Littlestown Borough Workshop Minutes and approved as written. Vote: 6-0 in favor of the motion.

PUBLIC HEARING

*ADOPTION OF AN ORDINANCE
AMENDING CHAPTER 10,
INTERNATIONAL PLUMBING
CODE*

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, repealing and supplementing certain provisions of Chapter 10, Article IV, Section 10-18, of the Littlestown Borough Code, pertaining to the International Plumbing Code. Vote: 6-0 in favor of the motion.

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Clark made a motion seconded by Council Member Mayers, to pay the bills from the general, swimming pool, water, sewer and payroll funds totaling

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\$64,135.62 for the dates of September 2, 2009 to September 15, 2009 and the payroll disbursements for a total of \$27,388.51 from the period of August 29, 2009 to September 5, 2009 whereas the combined total is \$91,524.13. Vote: 6-0 in favor of the motion.

**APPROVAL OF
FINANCIAL REPORT**

Council Vice President Clark made a motion seconded by Council Member Brown, to approve the Financial Report for September 22, 2009. Vote: 6-0 in favor of the motion.

**APPROVAL OF
SAVINGS REPORT**

Council Vice President Clark made a motion seconded by Council Member Bateman, to approve the Capital Reserves Savings Account Report for September 22, 2009. Vote: 6-0 in favor of the motion.

NEW BUSINESS

*AMERICAN TOWERS, INC.
COMMUNICATION LEASE
AGREEMENT*

Council Vice President Clark made a motion seconded by Council Member Bateman, to refuse to agree to the amendments of American Towers, Inc. of an existing approved agreement between the Borough of Littlestown and American Towers, Inc. Vote: 6-0 in favor of the motion.

REPORTS

BOROUGH MANAGER

The Borough Manager's monthly report was provided earlier to Borough Council.

MAYOR

Mayor Shadle's monthly report was provided earlier to Borough Council.

OFFICER IN CHARGE

Sergeant Robert Funt's monthly report was provided earlier to Borough Council.

DIRECTOR OF PUBLIC WORKS

Director of Public Works, Tim Topper's monthly report was provided earlier to Borough Council.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer, David Arndt, Jr's monthly report was provided earlier to Borough Council.

*BOROUGH SOLICITOR
JOHN WHITE*

Solicitor White stated that the situation regarding the Borough's opinion on a former employees status of pension benefits is being looked at by Attorney Harvey and pension experts.

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APPROVAL OF REPORTS

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the monthly reports as written. Vote: 6-0 in favor of the motion.

**REPORTS OF BOARDS,
COMMISSIONS AND
COMMITTEES**

RECREATION BOARD

No action to be taken.

PLANNING COMMISSION

*RECOMMENDATION TO
KEEP MICHELE CROUSE
AS THE RECORDING SECRETARY*

This was sent back to the Planning Commission.

**CIVIL SERVICE
COMMISSION**

There was nothing to report.

**COMMUNITY
RELATIONS
COMMITTEE**

There was nothing to report.

FINANCE COMMITTEE

The 2010 draft budget should be out to Council shortly and the October workshop meeting will be dedicated to the budget.

**FIRE PREVENTION
COMMITTEE**

The report from the Fire Company was reviewed by Council.

**HEALTH & SAFETY
COMMITTEE**

There was nothing to report.

PERSONNEL COMMITTEE

There was nothing to report.

**UNION/POLICE
CONTRACT COMMITTEE**

There was nothing to report.

**PROPERTY AND SUPPLY
COMMITTEE**

There was nothing to report.

**STREETS AND
TRANSPORTATION
COMMITTEE**

There was nothing to report.

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**UTILITIES/I&I
COMMITTEE**

There was an act 537 meeting. Peggy Miller gave a report on potential costs associated with the Act 537 mandates.

**YORK/ADAMS TAX
BUREAU**

There was nothing to report.

**LITTLESTOWN CHAMBER
OF COMMERCE**

Borough Manager Hess advised that the Chamber is considering the start of business breakfasts, where current business people can attend, network, and learn techniques to make their businesses more attractive to visitors of Littlestown; a first step in marketing our downtown.

SAFETY COMMITTEE

There was nothing to report.

**COUNCIL OF
GOVERNMENTS**

Council Member Wheeler was appointed to serve as Vice President on the Council of Government Board.

PUBLIC COMMENTS

Sgt. Robert Funt informed Council that the County 911 Center is requesting that the top position of any tower already constructed or to be constructed in the Borough be dedicated for County equipment. The County is looking for 27 locations in the next three years to put their equipment to activate their 800 system.

Fred Miller expressed his disappointment in Council regarding the Community Center Building.

Terry Moser informed Council that the school crossing light on East King has not been working properly. Tim Topper stated that the lights are to be upgraded to LED shortly and at that time the light will be repaired.

ADJOURN

Council Vice President Clark made a MOTION, seconded by Council Member Wheeler, to adjourn the Regular Meeting of Council. Vote 6-0 in favor of the motion.

Council President Adams adjourned the meeting at 7:56p.m.

Sandy Conrad
Borough Secretary/Treasurer
(SEAL)