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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL WORKSHOP MEETING ▪ SEPTEMBER 8, 2009

CALL TO ORDER

The Borough Council met in regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

Donna Shadle (Mayor), Rick Adams (President), Kevin Clark (Vice President), Donald Bateman, David Wheeler and Tim Mayers

Council Members Excused:

William Brown

Additional Borough Representation:

Sandy Conrad (Secretary/Treasurer), Linda Hess (Manager), Sergeant Robert Funt and John White (Borough Solicitor)

Others in Attendance:

Jim Eline and Tim Stonesifer (Evening Sun)

APPROVAL OF MINUTES

*AUGUST 25, 2009 REGULAR
MEETING MINUTES*

Council Vice President Clark made a motion seconded by Council Member Bateman, to waive the reading of the August 25, 2009 Littlestown Borough Regular Minutes. Council President Adams asked if there were any corrections. Council Member Mayers stated that on page 620 the vote for the sale of the Crown Victoria was 4-1 with Council Member Mayers opposing. Council President Adams asked if there were any other corrections to the Minutes. There being no other corrections, the Minutes were approved as corrected. Vote: 5-0 in favor of the motion.

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Clark made a motion seconded by Council Member Mayers, to pay the bills from the general, swimming pool, water, sewer and payroll funds totaling \$48,371.20 for the dates of August 18, 2009 to September 1, 2009 and the payroll disbursements for a total of \$28,431.96 from the period of August 9, 2009 to August 22, 2009 whereas the combined total is \$76,803.16. Vote: 5-0 in favor of the motion.

**APPROVAL OF
FINANCIAL REPORT**

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the Financial Report for September 8, 2009. Vote: 5-0 in favor of the motion.

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**APPROVAL OF
SAVINGS REPORT**

Council Vice President Clark made a motion seconded by Council Member Bateman, to approve the Capital Reserves Savings Account report for September 8, 2009. Vote: 5-0 in favor of the motion.

UNFINISHED BUSINESS
*EMERGENCY OPERATIONS
PLAN RESOLUTION*

Council Vice President Clark made a motion seconded by Council Member Bateman, to adopt a Resolution setting forth a plan of activities to protect the lives and property of the citizens of Littlestown in the event of an emergency or disaster. Vote: 5-0 in favor of the motion.

*KEILHOLTZ, 721 WEST KING
STREET – INDEPENDENT
ENGINEER*

Council Member Wheeler made a motion seconded by Council Vice President Clark, to deny the request from David and Lisa Keilholtz and their Attorney Stephen R. Maitland to hire an independent engineering firm to certify HRG's proposal to install a subsurface trench. Vote: 5-0 in favor of the motion.

Council Member Mayers made a motion seconded by Council Vice President Clark, to deny all past, present and future proposals made by the Keilholtz and the Borough and to postpone the issue indefinitely. Vote: 4-1 in favor of the motion. (Council President Adams opposed)

NEW BUSINESS
LASD – CROSSING GUARD

No action to be taken.

*APPROVAL OF THE 2010
POLICE AND NON-UNIFORM
MINIMUM MUNICIPAL
OBLIGATION (MMO)*

Council Vice President Clark made a motion seconded by Council Member Bateman, to approve the 2010 Minimum Municipal Obligation (MMO) for the Non-Uniform Pension Plan in the amount of \$44,629.00 and the 2010 MMO for the Police Pension Plan in the amount of \$51,074.16. Vote: 5-0 in favor of the motion.

ADJOURN

Council Vice President Clark made a MOTION, seconded by Council Member Wheeler, to adjourn the Regular Meeting of Council. Vote 5-0 in favor of the motion.

Council President Adams adjourned the meeting at 7:25p.m.

Sandy Conrad
Borough Secretary/Treasurer