

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL WORKSHOP MEETING ▪ MAY 12, 2009

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CALL TO ORDER

The Borough Council met in a workshop session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

Rick Adams (President), Kevin Clark (Vice-President), David Wheeler, Tim Mayers, Donald Bateman, Jr., William Brown and Donna Shadle (Mayor)

Additional Borough Representation:

Linda Hess (Borough Manager), Sandy Conrad (Borough Secretary/Treasurer) and Tim Topper (Director of Public Works)

Others in Attendance:

Jim Eline, Harry Mckean, Tim Stonesifer (Evening Sun), Fred Miller and Aaron Young (Gettysburg Times)

APPROVAL OF MINUTES

*APRIL 28, 2009 REGULAR
MEETING MINUTES*

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the minutes from the April 28, 2009 Regular Meeting of Council as distributed. Vote 6-0 in favor of the motion.

DELEGATION

*JAMIE RUBB, BENCHMARK
ENERGY SOLUTIONS, INC.*

Mr. Jamie Rubb with Benchmark Energy Solutions, Inc. introduced the company and the Power and Energy Purchase Program (PEP) they offer. The PEP Program is a performance based program, which is geared towards gas and electric. The purpose of the program is to identify proper rate classes, find meter read errors, audit bills to eliminate overcharges and late payment fees and to get the lowest competitively priced generation rates for their clients.

Council informed Mr. Rubb that before a decision is made they would like an audit performed to see what the program could do for them.

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Clark made a motion seconded by Council Member Brown, to approve the accounts payables for accounts from the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$128,949.95 for the dates of April 24, 2009 to May 6, 2009 and the Payroll disbursements for a total of \$36,702.69 from the period of April 12, 2009 to May 2, 2009 whereas the combined total is \$165,652.64. Vote 6-0 in favor of the motion.

**APPROVAL OF
REVENUE AND
EXPENDITURES**

TREASURER'S REPORT

Council Vice President Clark made a motion seconded by Council Member Mayers, to approve the Treasurer's Report for the date period of April 1, 2009 through April 30, 2009. Vote 6-0 in favor of the motion.

FINANCIAL REPORT

Council Vice President Clark made a motion seconded by Council Member Mayers, to approve the Financial Report for May 12, 2009. Vote 6-0 in favor of the motion.

RESERVE SAVINGS REPORT

Council Vice President Clark made a motion seconded by Council Member Brown, to approve the Reserve Savings Report. Vote 6-0 in favor of the motion.

UNFINISHED BUSINESS

No action was taken because the Emergency Management Coordination, Paul Hahn was not in attendance to give Council an update.

NEW BUSINESS

***APPROVAL OF THE JAG
MEMORANDUM OF
UNDERSTANDING***

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the Recovery Act Justice Assistance Grant (JAG) Program award Interlocal Agreement Memorandum of Understanding among the County of Adams, Pennsylvania, the Borough of Littlestown, Adams County, Pennsylvania and the Borough of Gettysburg, Adams County Pennsylvania, whereby the individual allocation of funds as agreed upon in said and review a grant of \$17,510.00. Vote 6-0 in favor of the motion.

***APPOINT ALTERNATES TO THE
YORK ADAMS TAX BUREAU***

Council Vice President Clark made a motion seconded by Council Member Wheeler, to appoint Councilman Rick Adams and Councilman Tim Mayers as alternates to the Adams County Tax Collection Committee. Vote 6-0 in favor of the motion.

***APPROVAL OF A RESOLUTION
APPOINTING A DELEGATE AND
ALTERNATES TO THE YORK
ADAMS TAX COLLECTION
COMMITTEE***

Council Vice President Clark made a motion seconded by Council Member Brown, to approve the following Resolution of the Borough Council of the Borough of Littlestown, Adams County, Pennsylvania:

BOROUGH OF LITTLESTOWN, ADAMS COUNTY,

PENNSYLVANIA

RESOLUTION NO. _____ OF 2009

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*APPROVE A RESOLUTION
APPOINTING A DELEGATE AND
ALTERNATES TO THE YORK
ADAMS TAX COLLECTION
COMMITTEE
(CONTINUED)*

**A RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF LITTLESTOWN, ADAMS COUNTY,
PENNSYLVANIA, APPOINTING A VOTING DELEGATE
AND ONE OR MORE ALTERNATES TO REPRESENT THE
BOROUGH OF LITTLESTOWN ON THE ADAMS COUNTY
TAX COLLECTION COMMITTEE**

WHEREAS, Act 32 of 2008 (July 2, 2008, P.L. 197) (hereinafter the “Act”) mandates the consolidation of the collection of local income taxes; and

WHEREAS, Section 504 of the Act establishes a Tax Collection District (“TCD”) in each county, the geographic boundaries of which shall be coterminus with the county in which it is created, excepting those municipalities situate within a school district located in more than one county, in which case such municipality and school district shall be a part of the tax collection district with the greatest share of the school district’s population based upon the 2000 Federal Decennial Census; and

WHEREAS, Section 505 of the Act provides that each TCD shall be governed by a Tax Collection Committee (“TCC”); and

WHEREAS, Section 505(b) of the Act requires each political subdivision within a TCD to appoint one (1) voting delegate and one (1) or more alternates to represent the political subdivision of the TCC by September 15, 2009; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Littlestown, and it is hereby **RESOLVED** by the authority of the same, that **David Wheeler** be, and he is hereby, appointed as the voting delegate representing the said Borough of Littlestown on the Adams County TCC, and, further, that **Councilman Rick Adams and Councilman Tim Mayers** be, and is/are hereby, appointed as alternate delegate(s) on the said TCC. This Resolution shall be effective on and as of May 12, 2009, and shall continue in full force and effect unless and until amended by formal public action of the Littlestown Borough Council. **Vote 6-0 in favor of the motion.**

*APPROVAL OF THE 2009 CROP
WALK*

Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the request from St. Paul’s Evangelical Lutheran Church to hold their Annual Crop Walk on October 11, 2009 starting at 1:00pm with the walking

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*APPROVAL OF THE 2009 CROP
WALK
(CONTINUED)*

route being five miles long and using the sidewalks on the main streets within the Littlestown Borough. Vote 6-0 in favor of the motion.

**ADJOURN FOR
EXECUTIVE**

Council Vice President Clark made a MOTION, seconded by Council Member Brown, to adjourn the open meeting for an executive session for potential litigation. Vote 6-0 in favor of the motion.

RECONVENE

The Borough Council reconvened at 8:40 p.m. and the public was invited back into the meeting room. No action was taken by Council.

ADJOURN

Council Member Wheeler made a MOTION, seconded by Council Member Brown, to adjourn the Regular Meeting of Council. Vote 6-0 in favor of the motion.

Council President Adams adjourned the meeting at 8:41 p.m.

Sandy Conrad
Borough Secretary

(SEAL)