

**CALL TO ORDER**

The Borough Council met in a workshop session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

**ATTENDANCE**

**Council Members Present:**

Rick Adams (President), Kevin Clark, David Wheeler, Tim Mayers, Donna Shadle (Mayor) and William Brown

**Additional Borough Representation:**

Linda Hess (Borough Manager), Sandy Conrad (Borough Secretary/Treasurer) and Sam Miller (Auditor, Rager, Lehman and Houck)

**Others in Attendance:**

Paul Sharpless, Jim Eline, Harry Mckean, Mike Sneeringer, Robert Hahn, Tim Stonesifer (Evening Sun), Terry Moser, Donald Bateman, Fred Miller, William Kelly, Aaron Young (Gettysburg Times) and Dwight Sheesley

**APPROVAL OF MINUTES**

***MARCH 24, 2009 REGULAR  
MEETING MINUTES***

**Council Member Clark made a motion seconded by Council Member Mayers, to approve the minutes from the March 24, 2009 Regular Meeting of Council as distributed. Council President Adams asked for any corrections.**

**Council Member Brown moved to amend the motion by deleting “as distributed” and inserting “as corrected”. The motion was seconded by Council Member Mayers. Vote 5-0 in favor of the motion.**

**Council Member Clark made a motion seconded by Council Member Mayers, to approve the minutes from the March 24, 2009 Regular meeting of Council as corrected. Vote 5-0 in favor of the motion.**

The Borough Secretary was directed to make the following correction to the motion regarding the Resignation of Council Vice President Eline on page 582, by deleting “There was no discussion” and adding “Council Vice President Eline stated that his residency was changing which puts him in a different ward and makes him ineligible to remain on Council per the Borough State Code”

**DELEGATION**

*SAM MILLER, RAGER, LEHMAN  
AND HOUCK, AUDITORS*

The Borough Auditor, Sam Miller with Rager, Lehman and Houck reviewed the Borough of Littlestown, Basic Financial Statements and Supplementary Information for the year ended December 31, 2008.

**APPROVAL AND  
PAYMENT OF BILLS**

Council Member Clark made a motion seconded by Council Member Brown, to approve the accounts payables for accounts from the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$34,473.35 for the dates of March 18, 2009 to March 31, 2009 and the Payroll disbursements for a total of \$24,111.79 from the period of March 15, 2009 to March 28, 2009 whereas the combined total is \$58,585.14. Vote 5-0 in favor of the motion.

**APPROVAL OF  
REVENUE AND  
EXPENDITURES**

*TREASURER'S REPORT*

Council Member Clark made a motion seconded by Council Member Wheeler, to approve the Treasurer's Report for the date period of March 1, 2009 and March 31, 2009 contingent that the report cover page be corrected to reflect the date period for reporting be March 1, 2009 to March 31, 2009. Vote 5-0 in favor of the motion.

*FINANCIAL REPORT*

Council Member Clark made a motion seconded by Council Member Mayers, to approve the Financial Report for April 14, 2009. Vote 5-0 in favor of the motion.

*RESERVE SAVINGS REPORT*

Council Member Clark made a motion seconded by Council Member Brown, to approve the Reserve Savings Account Report contingent that the title of the report be changed to reflect the date of April 14, 2009 instead of March 24, 2009. Vote 5-0 in favor of the motion.

**NON-AGENDA**

*APPOINTMENT TO COUNCIL  
VICE PRESIDENT*

Council Member Brown made a motion seconded by Council Member Mayers, to appoint Council Member Kevin Clark to the position of Council Vice President. Vote: 5-0 in favor of the motion.

**UNFINISHED BUSINESS**

***IDEA CONCERNING THE  
TRANSFER OF 46 EAST KING ST.***

A letter received from Mr. Kelley asking that a codicil be added to the deed that the Fire Company must keep the Building intact until such time as it submits complete building plans to the Council.

Council took no action on this request.

***BOROUGH OF LITTLESTOWN  
GRANT ACTIVITY***

Borough Manager Hess updated Council on her search for grants.

**NEW BUSINESS**

***APPROVAL OF THE 2008  
REPORT***

**Council Vice President Clark made a motion seconded by Council Member Wheeler, to postpone any decision on the audit report until all Council Members have a chance to review it thoroughly.**

**Council Member Wheeler moved to amend the motion by inserting the words “the approval of the audit report is to be placed on the April 28, 2009 regular meeting agenda of Council”. Council Member Brown seconded the amendment. Vote: 5-0 in favor of the motion.**

**Council Vice President Clark made a motion seconded by Council Member Wheeler, to postpone any decision on the audit report until all Council Members have a chance to review it thoroughly. The approval of the audit report is to be placed on the April 28, 2009 regular meeting agenda of Council. Vote: 5-0 in favor of the motion.**

***REQUEST FOR 5K RACE BY THE  
YMCA***

**Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the request of the Hanover Area Family YMCA to sponsor a 5K running/walking race in the Borough of Littlestown contingent upon:**

- 1) that volunteers will help with the setup, monitoring of intersections and cleanup and;**
  - 2) that availability on the lower baseball and the softball fields exists on August 1<sup>st</sup> and;**
  - 3) proof of insurance is submitted to the Borough Office.**
- Vote: 5-0 in favor of the motion.**

**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL WORKSHOP MEETING ▪ APRIL 14, 2009**

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***APPROVAL TO APPLY FOR THE  
JAG RECOVERY ACT GRANT***

**Council Vice President Clark made a motion seconded by Council Member Wheeler, to approve the Borough Manager to apply for the Justice Assistance Grant Program through the American Recovery Act of 2009 for the amount of \$18,150 whereby the stated grant amount would be applied towards the upgrade of the Police Department Case Management Software Solution, Informant and additional licenses to use the software. Vote: 5-0 in favor of the motion.**

***APPROVAL TO APPLY FOR THE  
JAG RECOVERY ACT GRANT***

**Council Vice President Clark made a motion seconded by Council Member Mayers, to approve either the Borough Secretary or the Borough Manager to apply for the grant(s) to the Pennsylvania Department of Conservation and Natural Resources towards the purchase of water sliding boards for the Littlestown Community Swimming Pool whereby the grant(s) would pay for the approximate costs towards purchase and installation between \$25,000.00 and \$50,000.00. Vote: 5-0 in favor of the motion.**

***APPROVAL TO APPLY FOR THE  
DCNR GRANT***

***APPROVAL OF 2009 SUMMER  
HIRES***

**Council Vice President Clark made a motion seconded by Council Member Brown, to approve the hiring of summer applicants for the Community Park Recreational Facilities for 2009 and that said applicant list be attached to the official record as mandated by the Borough Code in lieu of announcing each name, position and rate of pay individually. Vote: 5-0 in favor of the motion.**

**PUBLIC COMMENT**

**Mr. Donald Bateman**

**Mr. Donald Bateman is a potential candidate for the vacant position on Council. Mr. Bateman attended the meeting this evening to introduce himself and inform Council of his qualifications to fill the position.**

**ADJOURN**

**Council Member Wheeler made a MOTION, seconded by Council Member Brown, to adjourn the Regular Meeting of Council. Vote 5-0 in favor of the motion.**

**Council President Adams adjourned the meeting at 8:08 p.m.**

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**Sandy Conrad**  
**Borough Secretary**

**(SEAL)**