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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL REGULAR MEETING ▪ JANUARY 27, 2009

CALL TO ORDER

The Borough Council met in regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

Rick Adams (President), Jim Eline (Vice President), Kevin Clark, David Wheeler and Tim Mayers

Council Members Excused:

William Brown and Donna Shadle (Mayor)

Additional Borough Representation:

Sandy Conrad (Secretary/Treasurer), Linda Hess (Manager) Timothy Topper (Director of Public Works), David Arndt, Jr. (Zoning/Code Enforcement Officer) and John White (Solicitor)

Others in Attendance:

Dale Werner (Alpha Fire Co.), Louis Small, Scott Small, Harry McKean (Stoners Farm), Frank Gibson (Boy Scout Troop 1747), Tim Stonesifer (Evening Sun), Mike Gibson (Boy Scout Troop 1747), Kevin Jones (Troop 1747), Nick Jones (Troop 1747), Ryan Livingston (Troop 1747), Billy Stolkovich (Troop 1747), Jack Ecknote, Dalton Minovich (Troop 1747), Aaron Young (Gettysburg Times), Tony Williams (Troop 1747), Tory Williams (Troop 1747), Barbara Steele, Roger Steele, Fred Miller, William Kelly and Zachary Dom (Troop 1747)

APPROVAL OF MINUTES

***JANUARY 13, 2009 WORKSHOP
MEETING MINUTES***

Council Member Clark made a MOTION, seconded by Council Member Mayers, to approve the minutes from the January 13, 2009 Workshop Meeting of Council. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Eline made a MOTION, seconded by Council Member Clark, to pay the bills in the amount of \$66,496.42. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

**APPROVAL OF
FINANCIAL REPORT**

Council Vice President Eline made a MOTION, seconded by Council Member Clark, to approve the Financial Report. Council President Adams asked for discussion. There was no discussion. **Vote: 5-0 in favor of the motion.**

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APPROVAL OF SAVINGS REPORT

Council Vice President Eline, made a MOTION, seconded by Council Member Clark, to approve the Savings Report. Council President Adams asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

NEW BUSINESS

RESIGNATION OF ROLAND ST. GERMAIN, POLICE OFFICER

Council Vice President Eline made a MOTION, seconded by Council Member Wheeler, to accept the resignation of Roland St. Germain from the Littlestown Police Department effective January 16, 2009. Council President Adams asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

COUNCIL OF GOVERNMENTS

Council Vice President Eline made a MOTION, seconded by Council Member Clark, to appoint Council Member David Wheeler to the Council of Governments. Council President Adams asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

PA ENVIRONMENTAL TERMINATION

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to table the discussion of the termination of PA Environmental until executive session. Council President Adams asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

NON-AGENDA

COUNCIL TRUST

Council Vice President Eline made a MOTION, seconded by Council Member Clark, to approve the Custodial, Trust & Investment Management Agreement for Council Trust. Council President Adams stated that this was a non-agenda item and asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

WRIGHT EXPRESS GAS CARDS

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to table the approval of the Wright Express Gas Cards and requested that other gas card programs be researched and brought to Council for comparison. Council President Adams stated that this was a non-agenda item and asked for discussion. There was no discussion. Vote: 5-0 in favor of the motion.

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***KELLER – BOYER STREET
 DEVELOPMENT APPROVAL
 AGREEMENT, MONITORING
 AGREEMENT***

Council Vice President Eline made a MOTION, seconded by Council Member Mayers, to approve and authorize the Council President and Borough Secretary to sign the Mark and Constance Keller Boyer Street Townhouses Development Approval Agreement and Private Access Drive Construction, Maintenance and No-Parking Monitoring Agreement and to ratify the approval of the Keller/Boyer Street Townhouse Preliminary Final Land Development Plan. Council President Adams stated that this was a non-agenda item and asked for discussion. There was no discussion. **Vote: 4-1 in favor of the motion.** (Council Member Clark opposed)

REPORTS

BOROUGH ENGINEER

The Borough Engineer’s monthly report was provided earlier to Borough Council.

BOROUGH MANAGER

The Borough Manager’s monthly report was provided earlier to Borough Council. In addition to her report, the Borough Manager was seeking direction from Council as to what should be done with the safe at 46 East King Street since it has some value to it. Council President Adams referred this to the Property and Supply Committee.

MAYOR

Mayor Shadle’s monthly report was provided earlier to Borough Council.

CHIEF OF POLICE

Chief Baker’s monthly report was provided earlier to Borough Council.

DIRECTOR OF PUBLIC WORKS

Director of Public Works, Tim Topper stated that his monthly report was provided earlier to Borough Council.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer, David Arndt, Jr. stated that his monthly report was provided earlier to Borough Council.

APPROVAL OF REPORTS

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to approve the reports as written. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

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REPORTS OF BOARD
COMMISSIONS AND
COMMITTEES

PLANNING COMMISSION

***APPROVAL OF PARKING WAIVER
1 WEST KING STREET***

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to approve a waiver for the parking requirements as allowed in Littlestown Borough Code, Chapter 73, Article 700 § 702.9, Paragraph E, for 1 West King Street, Property Management, LLC. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

**CIVIL SERVICE
COMMISSION**

The Civil Service Commission will meet to discuss starting the process of the creation of an eligibility list in or around July of 2009.

**COMMUNITY RELATIONS
COMMITTEE**

There was nothing to report.

FINANCE COMMITTEE

Committee Chairman, Adams stated that the Borough's annual audit has begun.

**FIRE PREVENTION
COMMITTEE**

Committee Chairman, Eline stated that there was nothing to report.

**HEALTH & SAFETY
COMMITTEE**

TENANT REGISTRY ORDINANCE

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to table indefinitely the proposed Tenant Registration Ordinance also referred to as the "Residential and Commercial Rental Unit Occupancy Ordinance". Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

PERSONNEL COMMITTEE

Committee Chairman, Eline stated that there will be an executive session held to discuss personnel issues.

**UNION/POLICE
CONTRACT COMMITTEE**

Committee Chairman, Adams stated that negotiations would begin in 2009.

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**PROPERTY AND SUPPLY
COMMITTEE**

Committee Chairman, Clark stated that he had nothing to report.

**STREETS AND
TRANSPORTATION
COMMITTEE**

Committee Chairman, Wheeler, stated that he had nothing to report.

**UTILITIES/I&I
COMMITTEE**

Committee Chairman, Mayers, stated that he had nothing to report.

**COMPREHENSIVE PLAN
COMMITTEE**

Committee Chairman, Clark stated that they are moving towards the final adoption process.

**YORK/ADAMS TAX
BUREAU**

Committee Chairman, Wheeler provided Council with a report of the Bureau's last meeting.

**LITTLESTOWN CHAMBER
OF COMMERCE**

Borough Manager Hess will be the guest speaker at the Chambers next meeting.

SAFETY COMMITTEE

The Committee's application for re-certification for 2009 has been approved by the state.

PUBLIC COMMENTS

Mr. William Kelley informed Council that he is still working on putting a proposal together to take over the Community Center Building.

**ADJOURN FOR
EXECUTIVE**

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to adjourn the open meeting for an executive session for personnel issues. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

RECONVENE

The Borough Council reconvened at 9:30 p.m. and the public was invited back into the meeting room. No action was taken by Council.

ADJOURN

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to adjourn the Regular Meeting of Council. Council President Adams asked for discussion. There was no discussion. **Vote 5-0 in favor of the motion.**

Council President Adams adjourned the meeting at 9:30 p.m.

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Sandy Conrad
Borough Secretary/Treasurer (SEAL)