

THE BOROUGH OF LITTLESTOWN
46 East King Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL WORKSHOP MEETING ▪ SEPTEMBER 9, 2008

509

CALL TO ORDER

The Borough Council met in a workshop session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams Presiding.

MOMENT OF SILENCE

Council President Adams asked for a moment of silence to honor Michael Dinterman who was killed in Afghanistan serving our Country.

ATTENDANCE

Council Members Present:

Rick Adams (President), Kevin Clark, David Wheeler, William Brown, Tim Mayers, Donna Shadle (Mayor), and Jim Eline (Vice President)

Additional Borough Representation:

Linda Hess (Borough Manager), Sandy Conrad (Borough Secretary/Treasurer), Dave Arndt (Code Enforcement Officer) and John White (Solicitor)

Others in Attendance:

Larry Unger, Mark Hipp (Mette, Evans & Woodside), and William Kelly

APPROVAL OF MINUTES

***AUGUST 26, 2008 REGULAR
MEETING MINUTES***

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to approve the minutes from the August 26, 2008 Regular meeting of Council as written. Council President Adams asked if there were any corrections, comments or questions. None were given. Vote: 5-1 in favor of the motion. (*Council Member Brown abstained since he was not in attendance at the August 26, 2008 meeting*)

**PRESENTATION OF
PROCLAMATION**

IRA BITNER

Council President Adams read a proclamation for Ira Bitner to recognize him for his 23 years of service to the Borough of Littlestown as a member of the Littlestown Planning Commission. Mr. Bitner was not in attendance to receive his proclamation.

DELEGATION

KENNETH FROCK

Mr. Frock was unable to attend due to health issues.

AT&T TOWER

Attorney Mark Hipp with Mette, Evans & Woodside was at a previous meeting asking that the Zoning Ordinance be amended to allow a telecommunications tower to be constructed on the Hadco property or that he appear before the Zoning Hearing Board for a Validity Challenge of the Littlestown Borough Code. Since that meeting, the plans for the tower and the Littlestown zoning map were reviewed. During the review, the RF Engineering for AT&T discovered that there was a Community Park located directly across the street from Hadco. At this time, they are looking at the Community Park to construct the telecommunications tower. No plans have been drawn up at this time but Attorney Hipp is asking Council to consider the Community Park as the location and also to consider passing a zoning text amendment to the ordinance, which, would allow the construction of telecommunications on all properties owned or operated by the Municipality. Council did not object to this but they would like to see the location on the South side of the park near Kingdig road.

**APPROVAL AND
PAYMENT OF BILLS**

Council Vice President Eline made a MOTION, seconded by Council Member Brown, to pay the bills in the amount of \$152,269.09. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

**APPROVAL OF
REVENUE AND
EXPENDITURES**

TREASURER'S REPORT

Council Vice President Eline made a MOTION, seconded by Council Member Clark, to approve the Treasurer's Report of Revenues reported for the month of May. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

UNFINISHED BUSINESS

10 SOUTH QUEEN STREET

Council Member Clark stated that there were several options regarding the parking at 10 South Queen Street but at this time, he feels that the parking situation needs to be further reviewed before any recommendations are given for approval.

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to table the 10 South Queen Street parking until the October 28th regular meeting of Council. Council

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***10 SOUTH QUEEN STREET
(CONTINUED)***

President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

SELLS PARKING LOT

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to approve the Borough Manager with guidance from the Borough Engineer to obtain from Hadco Incorporated information as specified in the Borough Engineers report regarding the Property and Supply Committee's request of the lighting assessment for Sell's parking lot. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

***WAIVER OF SEWER CHARGES
FOR LASD***

Borough Manager Hess stated that Dr. Donald Wills with the School District provided a watering schedule as previously requested by Council. At this time the school is asking for sewer charges not be implemented on the fields that are watered from fire hydrants, which are metered. Borough Manager Hess further stated that the water being metered out of the hydrant is not going into our sewer system; it is going onto the field(s) and into the aquifer. After further discussion, Council Members concluded that as a matter of principal, if it was not for the conflict with the ordinance, they would be happy to accommodate the School Districts request. Borough Solicitor White suggested that the ordinance be amended to accommodate only this situation with stipulations.

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to table the request from the Littlestown School District regarding the waiver of sewer charges until the October 28th regular meeting of Council. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

NEW BUSINESS

***FLOODPLAIN MANAGEMENT
ORDINANCE***

Council Member Clark made a MOTION, seconded by Council Member Wheeler, to approve the drafting of an updated Floodplain Management Ordinance to meet the mandates of the Pennsylvania Department of Community and Economic Development as indicated in the August 25, 2008 letter to the Borough Solicitor and that the ordinance be drafted, advertised and approved before January 9, 2009. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

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150 MONARCH STREET

Borough Solicitor White provided and reviewed the appraisal submitted by 150 Monarch Street, LLC.

PUBLIC COMMENTS

LARRY UNGER

Mr. Larry Unger commended and thanked Council for holding the Tenant Registry meeting.

ADJOURNMENT

Council Vice President Eline, made a MOTION, seconded by Council Member Brown, to adjourn the Workshop Meeting of Council. Council President Adams asked if there were any questions or comments. None were given. **Vote: 6-0 in favor of the motion.**

The meeting adjourned at 8:20p.m.

Sandy Conrad
Borough Secretary

(SEAL)