

**THE BOROUGH OF LITTLESTOWN**  
**46 East King Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL WORKSHOP MEETING ▪ JUNE 10, 2008**

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**CALL TO ORDER**

The Borough Council met in a workshop session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams Presiding

**ATTENDANCE**

**Council Members Present:**

Rick Adams (President), Kevin Clark, David Wheeler, William Brown and Jim Eline (Vice President)

**Council Members Excused:**

Tim Mayers, Donna Shadle (Mayor)

**Additional Borough Representation:**

Linda Hess (Borough Manager), Sandy Conrad (Borough Secretary/Treasurer), Tim Topper (Director of Public Works), Dave Arndt (Code Enforcement Officer)

**Borough Authority Members Present:**

Karen Louey (Secretary), Steve Renner (Chairman) and Rick Adams (Member)

**Borough Authority Members Excused:**

Steve Kress (Member), Robert Klunk (Vice Chairman)

**Others in Attendance:**

Harry McKean (Stoners Farm), Aaron Young (Gettysburg Times), Casey Deller (Royal Farms) and Harry Eastman (Royal Farms)

**APPROVAL OF MINUTES**

*MAY 27, 2008 REGULAR  
MEETING MINUTES*

**Council Member Clark made a MOTION, seconded by Council Vice President Eline, to approve the minutes from the May 27, 2008 Regular meeting of Council as written.** Council President Adams asked if there were any corrections, comments or questions. None were given. Vote: 4-1 in favor of the motion. (*Council Member Brown abstained since he was not in attendance at the May 27, 2008 meeting*)

**DELEGATION**

*ROYAL FARMS*

Mr. Casey Deller and Attorney Harry Eastman, representing Royal Farms, came before Council to discuss minor layout revisions of the Royal Farm Plan that were listed in their May 21, 2008 letter. Royal Farms is asking for waivers/text amendments since some of the changes do not comply with Section 303.1.C.6.A and 303.1.C.6.B of the Littlestown Borough Zoning Code. After further discussion Council felt that the revision should go to the Planning Commission.

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*ROYAL FARMS*  
(Continued)

**Council Member Clark made a MOTION, seconded by Council Member Brown, to table and send to the Planning Commission the request from Royal Farms asking for waivers/text amendments regarding Section 303.1.C.6.A and 303.1.C.6.B. Council President Adams asked for any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

**BOROUGH AUTHORITY**

The meeting of the Borough Authority was called to order by Chairman, Steven Renner at 7:15 p.m.

*VERIZON WIRELESS*  
*AGREEMENT*

**Authority Member Louey made a MOTION, seconded by Authority Member Adams, to approve the Verizon Wireless Cell Tower Agreement as written. Chairman Renner asked if there were any questions or comments. None were given. Vote: 3-0 in favor of the motion.**

No other business was brought forward.

**ADJOURNMENT**

**Authority Member Adams made a MOTION, seconded by Authority Member Louey, to adjourn the meeting of the Borough Authority. Chairman Renner asked if there were any questions or comments. None were given. Vote: 3-0 in favor of the motion.**

The meeting adjourned at 7:20 p.m.

**APPROVAL AND**  
**PAYMENT OF BILLS**

**Council Vice President Eline made a MOTION, seconded by Council Member Clark, to pay the bills in the amount of \$132,567.51. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

**APPROVAL OF**  
**REVENUE AND**  
**EXPENDITURES**

*SECRETARY'S REPORT*

**Council Vice President Eline made a MOTION, seconded by Council Member Wheeler, to approve the Secretary/Treasurer's Report of Revenues reported for the month of May. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

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**UNFINISHED BUSINESS**

***APPROVAL OF VERIZON CELL  
TOWER AGREEMENT***

**Council Member Clark made a MOTION, seconded by Council Member Brown, to approve the Verizon Communication Site Lease Agreement. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

***TABLE ITEMS B, C, D & E  
ON THE AGENDA***

**Council Member Clark made a MOTION, seconded by Council Vice President Eline, to table item B – Monarch Street Eminent Domain Status, item C – Political Sign Ordinance, item D – Snow Removal on Cul-de-Sacs Ordinance and item E – Water Disconnection Ordinance under Unfinished Business on the agenda until the next scheduled meeting, since the Borough Solicitor was not present for discussion. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

**NEW BUSINESS**

***AMENDED JOB DESCRIPTIONS***

**Council Vice President Eline made a MOTION, seconded by Council Member Clark, to create and approve the Head Public Works Crewman job description and approve the Public Works Crewman job description. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

**ADJOURNMENT**

**Council Vice President Eline, made a MOTION, seconded by Council Member Wheeler, to adjourn the Workshop Meeting of Council. Council President Adams asked if there were any questions or comments. None were given. Vote: 5-0 in favor of the motion.**

**The meeting adjourned at 7:55 p.m.**

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**Sandy Conrad**  
**Borough Secretary**

**(SEAL)**