

THE BOROUGH OF LITTLESTOWN
46 East King Street • Littlestown, PA 17340 • Council Chamber

BOROUGH COUNCIL REGULAR MEETING • JANUARY 22, 2008

CALL TO ORDER

The Borough Council met in a regular session and the meeting was called to order at 7:00 p.m. with Council President Rick Adams presiding.

ATTENDANCE

Council Members Present:

Donna Shadle (*Mayor*), Rick Adams (*President*), Kevin Clark, David Wheeler, Timothy Mayers and Jim Eline (*Vice President*)

Council Members Excused:

_____ William Brown

Additional Borough Representation:

Linda Hess (*Borough Manager/Treasurer*), Sandy Conrad (*Borough Secretary*), Tim Topper (*Director of Public Works*), Dave Arndt (*Code Enforcement Officer*), John White (*Solicitor*), and Jon Holmes (*HRG*)

Others in Attendance:

Harry McKean (*Stoners Farm*), Dennis Hickethier (*Healthy Adams Bike/Pedestrian, Inc.*), Tom Jolin (*Healthy Adams Bike/Pedestrian, Inc.*), Larry Unger, Aaron Young (*Gettysburg Times*), Fred Miller, and Mike Benton (*LASD*)

APPROVAL OF MINUTES

*JANUARY 7, 2008 BI-ANNUAL
ORGANIZATION MEETING
MINUTES*

Council Member Clark made a MOTION, seconded by Council Member Mayers, to approve the minutes from the January 7, 2008 Bi-Annual Organization Meeting of Council with corrections. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*JANUARY 8, 2008 WORKSHOP
MEETING MINUTES*

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to approve the minutes from the January 8, 2008 Workshop Meeting of Council as written. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

PUBLIC HEARING

*ADOPTION OF ORDINANCE
AMENDING CHAPTER 73 OF
ZONING CODE*

The Public Hearing opened at 7:05 p.m.

Borough Solicitor White informed Council and the Public that this was the date, time and place advertised for the Public Hearing before the Littlestown Borough Council for amendments to Littlestown Borough Zoning Ordinance specifically Chapter 73, Article 200, Section 202.1 relating to conditional uses within the R-2 Medium Density Residential Zoning District. Borough Solicitor White asked if there were any questions or comments from the Public or Council. There were none given.

Council Member Clark made a MOTION, seconded by Council Member Mayers, to approve the adoption of an Ordinance of the Littlestown Borough, Adams County, Pennsylvania amending certain provisions of Chapter 73, Article 200, Section 202.1 relating to conditional uses within

*ADOPTION OF ORDINANCE
AMENDING CHAPTER 73 OF
ZONING CODE
(CONTINUED)*

the R-2 (Medium Density) Residential Zoning District. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*ADOPTION OF ORDINANCE OF A
REALTY TRANSFER TAX*

Borough Solicitor White informed Council and the Public that this was the date, time and place advertised for the Public Hearing before the Littlestown Borough Council with respect to the adoption, enactment, ordination, levy, collection and administration of a Realty Transfer Tax. Borough Solicitor White asked if there were any questions or comments from the Public or Council. Council President Adams asked if the rate of the tax was the same as in the past and Borough Solicitor White confirmed that it is. No other comments were given.

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to approve the adoption of an Ordinance amending the Code of Ordinances of the Borough of Littlestown, Adams County, Pennsylvania, with respect to the adoption, enactment, ordination, levy, collection and administration of a Realty Transfer Tax and other tax related provisions pursuant to Article 11-D of the Tax Reform Code of 1971 (72 P.S. §8101-D), and authorizing the Department of Revenue of the Commonwealth of Pennsylvania to determine, collect and enforce the tax, interest and penalties. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

PUBLIC COMMENTS

*FRED MILLER, LUMBER STREET
- SNOW REMOVAL*

Mr. Fred Miller explained that the snow plow removes the snow from Lumber Street and some of the snow is redeposited on the sidewalk that he had just cleared. He also has concerns that snow is being pushed onto the handicap ramp located at the corner of Keystone and Lumber Streets. In reference to the fire hydrants, Mr. Miller feels that the young firemen should clear the snow from around the fire hydrants in town. Director of Public Works Topper stated that he has already addressed the situation with the maintenance crewman of the snow plow redepositing the snow onto the sidewalks.

Mr. Miller also expressed concern about the tractor trailers hitting the street signs and running over the curbing when entering the area businesses. Director of Public Works Topper stated that the Borough Council has already approved Monarch Street to be used as a cut-street to correct this situation. The Monarch Street project is tentatively scheduled to be completed in approximately one year.

*LARRY UNGER, WALNUT
STREET - TRUCK TRAFFIC*

Mr. Larry Unger stated that Walnut Street is being used for more truck traffic and he would like the Police Department to be made aware of this.

**APPROVAL AND
PAYMENTS OF BILLS**

Council Vice President Eline, made a MOTION seconded by Council Member Clark, to approve the bills in the amount of \$570,288.69 for November 21, 2007 through January 17, 2008. Council President asked if there were any questions or comments. No questions or comments were provided. **Vote 5-0 in favor of the motion.**

DELEGATION

*MR. DENNIS HICKETHIER -
HEALTHY ADAMS
BICYCLE/PEDESTRIAN, INC.*

Mr. Dennis Hicketier, President of Healthy Adams Bicycle/Pedestrian, Inc., presented information on the building of an off-road, multi-use trail from Gettysburg to Hanover (by way of Littlestown). The organization has already conducted a trail feasibility study to find a possible off-road route between Gettysburg and Hanover. The planned route has been chosen and the first phase of development for such a trail recommended construction of the Littlestown to Hanover segment. The trail would provide Adams County residents with opportunities for healthy activities, provide alternate transportation to work, school and shopping, draw tourists to our area and would connect Gettysburg to the Grand History Loop Trail. Most Boroughs find that their current liability insurance will cover trail activities. The information on the trail will be passed over to the Recreation Board.

UNFINISHED BUSINESS

Council Member Clark made a MOTION, seconded by Council Member Wheeler, asking for Unanimous Consent to suspend the rules and take the next agenda item up during the Reports of Boards, Commissions and Committees, Property and Supply later in this meeting. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

NEW BUSINESS

BAY STRATEGY

Council Member Clark made a MOTION, seconded by Council Member Wheeler, for the Littlestown Borough not to participate in the legal challenge of the Chesapeake Bay initiatives as requested by the Capital Region Council of Governments. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*RE-APPOINTMENT OF STEVE
KRESS - PLANNING COMMISSION*

Council Member Clark made a MOTION, seconded by Council Vice President Eline, to reappoint Steve Kress for another 3-year term to the Littlestown Planning Commission with the term set to expire on January 1, 2011. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*RE-APPOINTMENT OF RUTH
REAGAN - PLANNING
COMMISSION*

Council Vice President Eline made a MOTION, seconded by Council Member Mayers, to reappoint Ruth Reagan for another 3-year term to the Littlestown Planning Commission with the term set to expire on January 1, 2011. Council President Adams stated that this is a non-agenda item and asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

CORRESPONDENCE

*LETTER FROM STEVEN RENNER
- COMMENDATION TO POLICE
DEPT. & BOROUGH COUNCIL*

A letter was received from Steven Renner who was the victim of an identity theft crime in Littlestown. Mr. Renner wrote a letter to commend the Littlestown Police Department for their outstanding professional service. He also commended the members of the Borough Council for their commitment to the community.

**PARTNERSHIP FOR LAND USE
EDUCATION**

A schedule of Spring Seminars provided by the Partnership for Land Use Education was provided to all Council members.

REPORTS**MAYOR**

Mayor Shadle stated that \$220.00 in fines was turned over to the Borough Secretary for the period of November 1, 2007 through November 30, 2007. She also reported that \$340.00 in fines was turned over to the Borough Secretary for the period of December 1, 2007 through December 31, 2007.

CHIEF OF POLICE

Mayor Shadle stated that the police report turned in for the month of November totaled \$4,990.61. The police report turned in for the month of December totaled \$4,409.23. The annual total for 2007 came to \$50,458.49.

BOROUGH SOLICITOR

Solicitor White reported that his office received a request to file twelve (12) new municipal claims or liens for delinquent water and sewer bills. Solicitor White said he could not stress enough about how important it is for the residents to make sure their sewer and water gets paid.

Council Member Clark asked for an update on the request from Mr. Lentzer regarding the Maryland Avenue Extension. Solicitor White will look into this situation and provide an update at a later time.

BOROUGH ENGINEER

There was nothing to report.

BOROUGH MANAGER

Borough Manager Hess stated that her monthly report was provided earlier to the Borough Council.

BOROUGH SECRETARY

Borough Secretary Conrad, stated that her monthly report was provided earlier to the Borough Council.

**BOROUGH DIRECTOR OF PUBLIC
WORKS**

Borough Director of Public Works Topper provided his monthly report earlier to the Borough Council.

UPDATES

Borough Director of Public Works Topper provided the following updates:

- Prince Street lights will be up and running in approximately one week. There are a few of the old lights that will be available for sale. Mr. Topper will talk about price options for these lights with Borough Manager Hess.
- Plans for Patterson Alley are now on display in the Council Room.
- Lumber Street plans are also on display.
- Mr. Topper received a call from Embarq and they will begin to remove their lines and poles at the end of this week on the square. The cable lines from Comcast are also scheduled to be removed shortly.
 - The tentative date for completion of the square project is July 2008.
 - Mr. Topper will need to talk with Council in reference to the old PNC building.
 - The Monarch Street project is approximately 65% completed. Paving will not be started until April 2008.

**BOROUGH WATER/SEWER
SUPERVISOR**

Borough Water/Sewer Supervisor provided his monthly report earlier to the Borough Council. He was unable to attend the meeting due to a death in the family.

APPROVAL OF REPORTS

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the monthly reports as written. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

**REPORTS OF BOARDS,
COMMISSION AND
COMMITTEES**

RECREATION BOARD

*HIRING OF SUMMER STAFF FOR
2008*

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the recommendation from the Rec Board to hire the staff for the pool for the 2008 season as follows:

Pat Felker - Concession Manager @ \$11.33
 Sara Kernan - Concession Staff @ \$8.02
 Janelle Kagarise - Concession Staff @ \$7.81
 Dani Davis - Concession Staff @ \$7.81
 Sara Dudley - Concession Staff @ \$7.81
 Keith Jackson - Concession Staff call in @ \$7.15
 Kenneth Raleigh - Pool Manager @ \$12.36
 Jason Spence - Assistant Manager @ \$10.96
 Megan Poland - Ticket Taker @ \$7.81
 Samantha Davis - Ticket Taker @ \$7.15
 Marian Barber - Full Time Lifeguard @ \$9.81
 Alex Jones - Full Time Lifeguard @ \$9.55
 Colleen Walker - Full Time Lifeguard @ \$8.98
 Thomas Hull - Full Time Lifeguard @ \$8.24
 Stephan Raleigh - Full Time Lifeguard @ \$8.24
 Alli Meyer - Part Time Lifeguard @ \$8.24
 Krista Spence - Part Time Lifeguard @ \$8.73
 Joshua Todd - Part Time lifeguard @ \$8.24
 Sara Lawyer - Recreation Director @ \$1600.00
 Sara Dudley - FT Games Instructor @ \$7.36
 Brittnee Siegman - FT Games Instructor @ \$7.36
 Dani Davis - FT Games Instructor @ \$7.36
 Breeann Hall - FT Games Instructor @ \$7.36
 Ashley Will - FT Games Instructor @ \$7.15
 Keith Jackson - ONCALL Instructor @ \$7.15
 Katie Kelley - ONCALL Instructor @ \$7.15
 Ryan Morris - ONCALL Instructor @ \$7.15

Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

POOL SCHEDULE FOR 2008

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the recommendation from the Rec Board to open the swimming pool on Saturday, May 24, 2008 with regular hours after school closes on June 6, 2008. The last day for the pool will be Monday, September 1, 2008. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

REC PROGRAM SCHEDULE FOR 2008

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the recommendation from the Rec Board to have Summer Rec begin June 16, 2008 and end on August 1, 2008 with it being closed on Friday, July 4, 2008. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

SOFTBALL FIELD - MAPLE AVENUE

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the recommendation from the Rec Board to have the Maple Avenue Softball Field to be included when the Maintenance Department gets the other softball fields ready for practices. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

POOL PRICES FOR 2008

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve the recommendation from the Rec Board to keep the pool prices the same as the January 2006 Season as follows:

Membership Type	LASD/Borough Presale/Regular	LASD/Non-Boro Presale/Regular	Non LASD/Boro Presale/Regular
Individual	\$55/\$70	\$65/\$80	\$125/\$125
Family	\$85/\$100	\$95/\$110	\$200/\$200
<u>DAILY ADMISSION PRICES</u> 18 yrs & older - \$4.00 13-17 yrs - \$3.75 3-12 yrs - \$3.00 Under 3, Over 65 - \$1.50			

Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

PLANNING COMMISSION

ADVERTISEMENT OF ORDINANCE - CHAPTER 73 OF ZONING CODE

Council Member Clark, made a MOTION seconded by Council Vice President Eline, to approve the advertisement of an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, amending certain provisions of Chapter 73, Article 700, Section 705.6 of the Littlestown Borough Zoning Regulations relating to lighting. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

ADVERTISEMENT OF ORDINANCE - CHAPTER 73 OF ZONING CODE

Council Member Clark, made a MOTION seconded by Council Vice President Eline, to approve the advertisement of an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, amending certain provisions of Chapter 73, Article 100, Section 102.3 of the Littlestown Borough Zoning Regulations relating to definition. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*RECORDING SECRETARY FOR
PLANNING COMMISSION*

Council Member Clark, made a MOTION seconded by Council Vice President Eline, to approve the creation of a Recording Secretary for the Planning Commission of the Borough of Littlestown. Council President Adams asked if there were any questions or comments. No questions or comments were provided. Vote: 5-0 in favor of the motion.

*REMOVAL OF POSITION -
SECRETARY OF PLANNING
COMMISSION*

Council Member Clark, made a MOTION seconded by Council Member Wheeler, based on the recommendation of the Planning Commission for the creation of a position of Recording Secretary and to remove the current position of Secretary of the Planning Commission. Council President Adams asked if there were any questions or comments. No questions or comments were provided. Vote: 5-0 in favor of the motion.

*DENIAL OF PLANS FOR 155/159
EAST KING STREET - STEVE AND
WANDA SHANE BROOK*

Council Member Clark, made a MOTION seconded by Council Member Wheeler, to follow the Planning Commission recommendations to deny the Preliminary/Final Plans for 155/159 East King Street, Steve and Wanda Shanebrook pursuant to Chapter 61 - Littlestown Subdivision and Land Ordinances because the Plan does not comply with the following provisions of the Littlestown Borough Subdivision and Land Ordinances:

Chapter 61 §4.521 - (Waiver) Frontage

Chapter 61 §4.231 - (Waiver) Minimum Widths

Chapter 61 §6.647 - (Waiver) Definition of a Service Street

Chapter 61 §4.222 - (Waiver) Denial for Partial Half Street

Chapter 61 §3.244 - Inclusion of Proposed Development requirements

Chapter 61 §4.80 - Storm Drainage

Chapter 62 - Stormwater Management

Chapter 61 §4.29 - Sight Distance at Intersections (specifically 4.2911)

Chapter 61 §4.60 - Sanitary Sewage Disposal Availability

Chapter 61 §4.70 - Water Supply Availability

Chapter 73 §304, Subsection 304.2, B, 2 - Building Conforming to Surrounding Structures

Chapter 73 §700, Subsection 702.9, D, 7a - Planting Strip of 5'

Chapter 73 §700, Subsection 702.9, D, 8 - Lots shall be provided with Bumper Guards

PA Municipality Planning Code (MPC; Act of 1968, P.L. 805, No 247) Article V, Section 508, Subsection (6) - PA HOP Permit

Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

*FORM COMMITTEE - REVIEW
CHAPTER 61 OF LITTLESTOWN
SUBDIVISION AND LAND
REGULATIONS*

Council Member Clark, made a MOTION seconded by Council Vice President Eline, to form a committee of the Council to review and make recommendations towards a revision of Littlestown Borough Ordinance Chapter 61 - Subdivision and Land Regulations; whereas the makeup of the committee would comprise of up to three members of Council and Advisorial Representatives comprised of the Borough Engineer, Borough Manager, Code Enforcement Officer and the Borough Zoning Officer. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. Vote: 5-0 in favor of the motion.

CIVIL SERVICE

Council Member Mayers, Committee Chairperson stated that there was nothing to report. A reminder that the re-organization meeting of the Civil Service is scheduled for Monday, February 4, 2008.

COMMUNITY RELATIONS

Council Member Wheeler stated that four people have sent in reservation money for the Good Old Days. He is still trying to get the Historical Society to take this event over.

FINANCE COMMITTEE

*LETTER FROM ANDY LAW, 50
NORTH QUEEN STREET -
REQUEST FOR ADJUSTMENT TO
WATER & SEWER BILL*

Council President Adams stated that a letter was received by the Finance Committee from Andy Law asking for an adjustment to his January 2008 water and sewer bill. No decision has been made regarding this request.

**FIRE PREVENTION
COMMITTEE**

Council Vice President Eline, Committee Chairperson stated that there was nothing to report.

**HEALTH & SAFETY
COMMITTEE**

Council Member Clark, Committee Chairperson stated that there was nothing to report.

PERSONNEL COMMITTEE

Council Vice President Eline, Committee Chairperson stated that he would like to thank everyone for their help with the new additions to the Borough of Littlestown. We have a new Borough Manager, Code Enforcement Officer, new member of Water/Sewer Department and a new Maintenance Crewman.

*HIRING OF RECORDING
SECRETARY FOR PLANNING
COMMISSION - MICHELE
RORRER*

Council Vice President Eline, made a MOTION seconded by Council Member Wheeler, to recommend Michele Rorrer as the Recording Secretary for the Planning Commission at her normal hourly rate. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

**UNION/POLICE CONTRACT
COMMITTEE**

Council President Adams, Committee Chairperson stated that the Police Union has requested that we meet to go over the two-tier salary.

**PROPERTY & SUPPLY
COMMITTEE***CELL PHONE INSURANCE*

Council Member Clark, made a MOTION seconded by Council Vice President Eline, to approve the purchase of insurance coverage by the Borough of Littlestown for up to 13 cell phones currently in the inventory of the Littlestown Borough for a monthly cost of \$7.00 per phone and an annual amount not to exceed \$1092.00 with funds to be drawn from the following accounts:

- 1. for nine phones of the Borough office from the General Fund Account - 01.402.321**
- 2. for two phones of the Littlestown Police Department from general Fund Account 01.410.321**
- 3. for two phones of the Water and Sewer Department from Sewer Fund Account 08.428.321**

and employees would be subject to deductible reimbursement to the Borough in the event that the review of the circumstances finds that the employee intended, planned or conspired with others to inflict damage, loss or show total disregard for the security of assigned cell phone by

CELL PHONE INSURANCE
(CONTINUED)

either the Borough Manager or the Properties and Supply Subcommittee. Council President Adams asked if there were any questions or comments. Council Member Wheeler stated that he feels this is bad idea and that the \$1092.00 seems very expensive. He feels that should a phone be destroyed it would be cheaper if the Borough would replace the phone at that time at a cost of approximately \$100. No other questions or comments were provided. **Vote: 2-3 NOT in favor of the motion (Council Member Wheeler, Council Member Mayers and Council President Adams opposed).**

**STREETS &
TRANSPORTATION
COMMITTEE**

Council Member Mayers, Committee Chairperson stated that there is nothing to report at this time.

UTILITIES/I&I COMMITTEE

Council Member Mayers, Committee Chairperson stated that the Committee met and discussed the water and sewer bill for the Littlestown Area School District - Alloway Creek from the October 2007 billing. Mr. Mayers asked that Solicitor White review the Borough regulations to see what adjustments can be made, if any, according to our regulations. Solicitor White will review these and provide more information at a later time.

Mr. Larry Unger, resident of the Borough, opposes to any reduction that may be given to LASD. He stated that the School District is not using common sense when it comes to using water. He also said that the School District did not approach Council before using this water like they had done in prior years to make Council aware of upcoming usage.

**REGIONAL
COMPREHENSIVE PLAN
COMMITTEE**

*JOINT COMPREHENSIVE PLAN
PUBLIC HEARING*

Council Member Clark, Committee Chairperson spoke with Mr. Thaeler about the Joint Comprehensive Plan. The Council was under the impression that Mr. Thaeler's office was to schedule the Public Hearing for the Joint Comprehensive Plan. This is not correct.

Council Member Clark, made a MOTION seconded by Council Member Wheeler, to rescind the motion from the August 28, 2007 Regular Meeting of the Council for approval authorizing the Borough staff to schedule a Hearing for the Joint Comprehensive Plan with Adams County Office of Planning and Development. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

Council Member Clark, made a MOTION seconded by Council Member Wheeler, to approve the Littlestown Borough Office Staff to work with Union Township and Germany Township to schedule a Public Hearing for the Final Draft of the Joint Comprehensive Plan upon the verification that Union Township and Germany Township have approved similar action with a report of progress or scheduled date prepared by the next Regular Meeting of the Council. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

**YORK/ADAMS TAX
BUREAU**

Council Member Wheeler stated that there is nothing to report.

**LITTLESTOWN CHAMBER
OF COMMERCE**

Council Member Wheeler stated that there is nothing to report.

DISCUSSION ITEMS

***ADVERTISEMENT OF ORDINANCE
- ORDAINING STREETS***

Council President Adams, made a MOTION seconded by Council Member Clark, to advertise an Ordinance for the Borough of Littlestown, Adams County, Pennsylvania adopting and ordaining portions of Ocker Avenue, Parkway Drive, Boyer Street, West Myrtle Street, and all of Stayman Way, Smokehouse Court, Colorado Avenue, Appler Court, Yorktowne Court, Shenandoah Court, and Potomac Avenue as public streets of the Borough of Littlestown. Council President Adams stated that this was a non-agenda item and asked if there were any public questions or comments. No public questions or comments were provided. **Vote: 5-0 in favor of the motion.**

ZENON TRAINING AND BILL

Council Vice President Eline, made a MOTION seconded by Council Member Mayers, to approve Zenon to come for a five-day service visit with the bill not to exceed \$9,460.00. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

**ADJOURN FOR
EXECUTIVE**

Council President Adams announced, at 8:53 p.m. that the Borough Council would adjourn the regular meeting for an Executive Session to discuss personnel matters.

RECONVENE

The Borough Council reconvened at 9:42 p.m. and the public was invited back into the meeting room.

ADJOURN

Council Member Wheeler, made a MOTION seconded by Council Vice President Eline, to adjourn the Regular Meeting of Council. Council President Adams asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion.**

The meeting adjourned at 9:43 p.m.

**Sandy Conrad
Borough Secretary**

(SEAL)