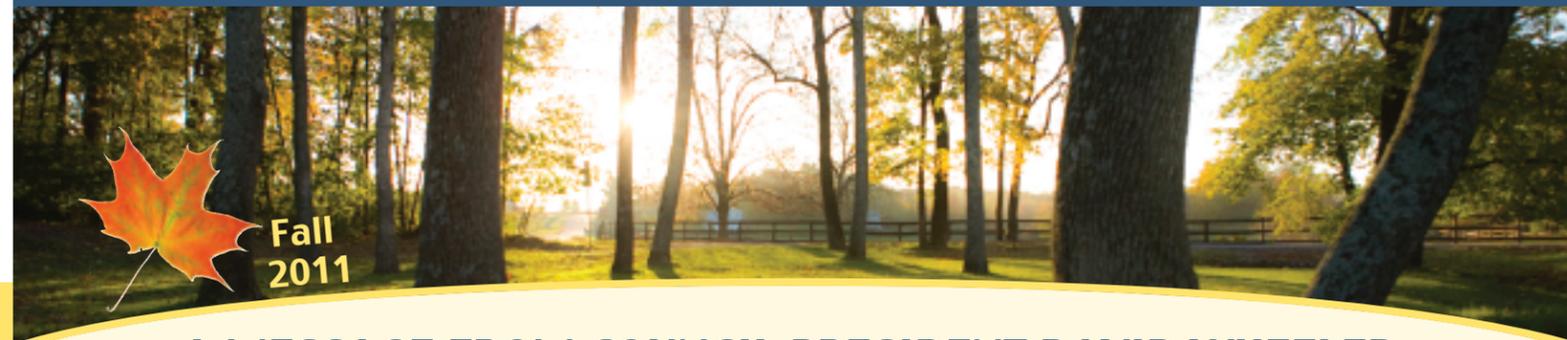


THE BOROUGH OF LITTLESTOWN
 10 South Queen Street
 Littlestown, PA 17340
 Phone 717-359-5101
 Fax 717-359-8441
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THE BOROUGH OF LITTLESTOWN



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www.jeffcookattorney.com

A MESSAGE FROM COUNCIL PRESIDENT DAVID WHEELER

I have addressed this issue many times in the past; I bring it up again because of the economic value that result from Historic Preservation. It has been shown time & again that communities gain much through the process including new jobs, increased tax base and business growth.

Over the past several decades Littlestown has experienced the loss of much of its downtown business and historical buildings. The resulting consequence has been a deterioration of our quality of life, the destruction of Littlestown's position as a Gateway community, the reason thousands of vehicles pass through but seldom stop, and one of the reasons for our ever increasing taxes. If our elected officials would look beyond the normal avenues of revenue generation, they might see how historic preservation makes economic sense. By creating an atmosphere of Pride, of Well Being, of Belonging we can put a stop to the blight that has been creeping into our community.

Historic Preservation will allow property owners to apply for The Federal Historic Rehabilitation Tax Credit which will create jobs in construction, retail, food and possibly lodging. This as well as many other Private, State and National Grant programs associated with Historical Preservation make the district concept attractive to property owners as well as business professionals. These programs and grants are among the few that will not see massive cuts in their distribution over the next few years.

The very real outcome for a community that creates a Historic District is NEW BUSINESS, leading to good JOBS and WAGES. When you add in the increased revenue for the community it becomes a win-win situation for all, residents, business owners and property owners. Littlestown is in a unique geographical position; our Square is the crossroads of two major north-south routes. With RT 97 being a connector from Washington, DC to Gettysburg and RT 194 from the Frederick area through Hanover and farther north and east, many who pass through our borough do so as they are traveling to visit other historic sites. A lot of marketing is already being done for us by the communities that are drawing these visitor/tourists through our borough. We have but to capitalize on their efforts and give people a reason to stop here.

Continued on page 3

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Shirley H. Little
Lee Ann (Little) Study
John D. Study

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Thank You
To The Businesses

The Littlestown Borough Council would like to thank the businesses that appear in this newsletter and to recognize them each as supporters and cornerstones of our community. For it is with their contributions that this newsletter has been produced at no charge to our residents. The Borough would like to further request that citizens, in response, patronize these businesses first when given a choice as these businesses are saving each citizen tax dollars.

OFFICE HOURS: MONDAY – FRIDAY, 7:00 A.M. TO 3:30 P.M.

The Borough Office will be closed on the following dates:

Friday, November 11th - Veterans' Day

Thursday, November 24th - Thanksgiving Day

Friday, November 25th - Day After Thanksgiving

Friday, December 23rd - Christmas Eve • Monday, December 26th - Christmas

Friday, December 30th - New Year's Eve • Monday, January 2nd - New Year's Day

OFFICE HOURS OF THE MAYOR

The Mayor will be available in his office every Wednesday from 8:00am until Noon. The Mayor's office is located at 10 South Queen Street, 2nd Floor.

MEETING REMINDERS

• All meetings of the **Littlestown Borough Council and Planning Commission** are held in the Littlestown Borough Council's Meeting Room, 10 South Queen, Littlestown, PA 17340.

• However, the **Recreation Board** meets at 10 South Queen Street, Littlestown PA 17340 January thru April, October, November and the Board meets at the small pavilion (#2) in the Community Park, Lakeview Drive, Littlestown PA 17340 May thru September

• Regular **Borough Council Meetings** are on the fourth Tuesday of the month at 7:00 p.m.

• **Council Workshops** are on the second Tuesday or held if an agenda warrants. (If they are cancelled, we will post cancellation notices on the Borough Message Boards.)

• **Recreation Board** meets on the third Tuesday of the month at 6:30 p.m.

• **Planning Commission Meetings** are on the second Thursday of the month at 7:00 p.m.

Deadline to be placed on the agenda for a meeting is one week before the meeting is scheduled to occur.

BOROUGH OF LITTLESTOWN CONTACTS

- **Water and Sewer Billing** contact Rebecca at: 717-359-5101 rebecca@littlestownboro.org.
- **Water and Sewer Operations** contact Chris Stroup at: 717-359-5636 strouplittlestownboro@comcast.net.
- Questions, complaints or concerns regarding; **Code, Zoning, Building, Inspections, Permits and Public Works** contact Tim Topper at: 717-359-5101 ext. 34 publicworks@littlestownboro.org.
- **General information** regarding the Borough Office, **Budget and Right-to-Know** contact Sandy Conrad at: 717-359-5101 ext. 31 or sandy@littlestownboro.org.
- **Non-Emergency police issues** contact the Police Department at 717-359-4511 or the non-emergency number at 717-624-2101. For **EMERGENCIES** dial 911.

You may also contact the Borough Council President, David Wheeler at: 717-359-5101 ext. 33 or ACTCCSec@littlestownboro.org

LITTLESTOWN BOROUGH COUNCIL

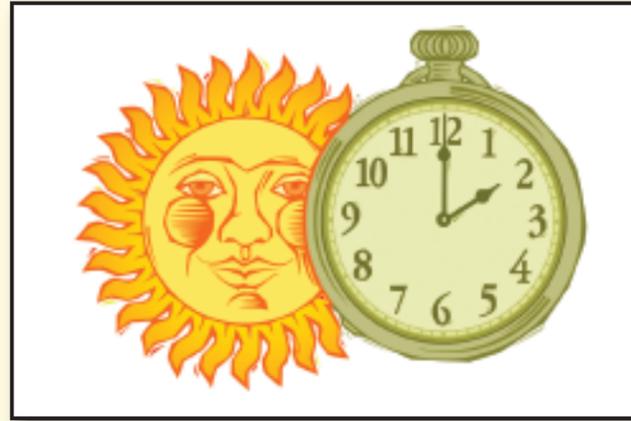
David Wheeler	President	Term 2012
Tim Mayers	Vice Pres.	Term 2012
Rick Adams	Member	Term 2012
Charlene Westcott	Member	Term 2014
Donald Bateman	Member	Term 2014
Betty Bucher	Member	Term 2014
James Eline	Mayor	Term 2014

Daylight Savings Time

When do we change our clocks?



Daylight Saving Time ends at 2:00 a.m. on Sunday, November 6, 2011.



A MESSAGE FROM COUNCIL PRESIDENT DAVID WHEELER

The history of Littlestown, beginning in 1765 is both an interesting and well documented story. From an agricultural beginning to a leading industrial community Littlestown has withstood many economic and sociological changes, however none have been more challenging than what is upon us this day. If our community is to survive, to once more prosper we must act decisively, Historic Preservation and rehabilitation equals real economic growth. Community character, embracing a Main Street type program, is in a very real sense simply strengthening existing and developing new long term contributors to our local economy. This approach instead of ever increasing tax burdens on residents is a lot more compassionate and sustainable than traditional revenue sources.

Town, city, village or borough's lose much when they neglect or destroy their landmarks. Officials who think, erroneously, that the cost of maintaining these places exceeds their value, may tear-down or give away structures that could serve as the foundation for Historic Preservation and the economic revitalization that is sure to follow. These public officials are all but certain to suffer potential dollar losses.

Some of those who have opposed this approach have said that Littlestown has very little significance to the battle of Gettysburg, this is true as far as actual fighting is concerned, however our location was important as a transportation of supplies and manpower before, during and after the battle. If you go into The Visitor Centers in Maryland and pickup one of their Civil War Trail Guides that show how the armies moved men & supplies, nearly every trail goes through our Borough, both North and South. Granted that there were not any major offences here, but for the Civil War buffs who trace their favorite army movements they will stop if we give them a reason too. Also, the fastest growing segment of tourism nationwide is in Heritage Tourism. Our heritage is uniquely Americana, which is the primary growth area in tourism today.

Congratulations to Alpha putting on a great week long carnival and the Historical Society for continuing the Good Old Days, from my perspective it was a great day for the entire community and the many Civic groups and vendors who took part in both these events.



VENDORS NEEDED FOR CHRISTMAS AT THE SQUARE

Littlestown Christmas On the Square is looking for vendors for our outdoor event the price is \$25.00 per space ...Time is 4:00pm till 7:00 on December 3, 2011. Please call the Littlestown Borough 717-359-5101.



Provide the Borough of Littlestown with your email address to receive updates on highlights from the council meetings, notifications, town newsletters and activities/events. You may contact the Borough Office at 717-359-5101 to provide your email address or you may email it to Rebecca@littlestownboro.org.



2011 Pennsylvania Election Calendar

(NOTE: All dates in this calendar are subject to change without notice.)

Municipal Election -November 8, 2011

- August 15** - No later than this date candidate nominated at the Primary may withdraw his name as a candidate for any such office.
- October 11** - Last day to register to vote for the Election.
- October 25** - As soon as possible after ballots are printed and in no event later than this day, County Board of Elections must begin to deliver or mail all absentee ballots for the Election.
- October 29** - No earlier than this date nor later than November 4, County Board of Elections to issue Election Proclamation.
- November 1** - Last day before the Election Absentee Ballot Application shall be received in the office of the County Board of Elections at any time prior to 5:00 pm from certain persons.
- November 4** - All civilian absentee ballots must be received by the County Boards of Elections no later than 5:00 pm on this date to be valid.
- November 8** - MUNICIPAL ELECTION -Polls to remain open continuously between the hours of 7:00 am to 8:00 pm.
- November 9** - First day to register to vote after the Election.
- November 11** - County Return Board meets at 9:00 am to compute and canvass the returns of the Election.
- November 28** - By this date, County Board of Elections to certify the results of the Election to the Secretary of the Commonwealth and to such other authorities as may be provided by law.



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From the desk of Public Works ...

To shake things up a bit, I have decided to provide information for the residents pertaining to several borough projects with a question and answer article.

The first project to be mentioned is the Water System Improvement Project, Contract 11-1.

Q: What is Contract 11-1?

A: Contract 11-1 is the name of the Water System Improvement Project. This is the improvements to the water system wells.

Q: Why is the borough spending so much time and money on the wells?

A: DEP has recently changed their regulations regarding ground water rules that affect public drinking water. Therefore, the borough had to upgrade all of our wells due to these regulation changes.

Q: How did the borough proceed with the upgrade of the wells?

A: After the first five (5) wells were completed by C.E. Williams under the Emergency Act, which was approved by Borough Council and DEP, the borough put out to bid the remaining six (6) wells. The Council awarded the bid to PSI Solutions, Inc. at the price of \$869,287.00.

Q: What is going to be done for \$869,287.00.

A: The three (3) wells on Lumber Street, two (2) wells at South Queen Street, and one (1) on St. John's Road will be completely upgraded to meet DEP regulations.

Q: How does this work relate to the Mandatory Outside Water Band?

A: The water band has been imposed to relieve stress on the five (5) wells that are currently in compliance. As the wells become completed, the Council will periodically evaluate the need to enforce the water band or lift it. Therefore, it is possible that Council may continue with the water band until ALL wells are in compliance which is tentatively scheduled for February 2012.

Q: Why are water/sewer bills going to increase as of October 1, 2011?

A: Two (2) ordinances were passed, by Council on August 23, 2011, to help pay for the water system improvement project. The increase in billing will be used to assist in paying off the 2011 bond worth \$4.5 million.

Q: What are the rate changes going to be for the water and sewer bills?

A: The old water rate was \$27.50 per quarter annum for the first One Thousand (1,000) cubic feet of water used. The new water rate is \$32.00 per quarter annum per family or billing unit for the first One Thousand (1,000) cubic feet of water used. All water in excess of One Thousand (1,000) cubic feet per quarter annum used by the owner(s) or occupants, shall cost Six and One Tenth Cents (\$0.061) per cubic foot used. The old sewer rate was \$55.00 per quarter annum for the first One Thousand (1,000) cubic feet of water used. The new sewer rate is Fifty-Seven Dollars (\$57.00) per quarter per annum for the first One Thousand (1,000) cubic feet of water used. All water in excess of One Thousand (1,000) cubic feet per quarter annum used per Dwelling Unit shall be charged on a basic of Six Cents (\$0.06) per cubic foot of water.

The second project to be mentioned is the borough Council's approval of the notice of intent to award for contract 11-4, Lumber Street Utilities and Roadway Improvements.

Q: What is contract 11-4?

A: Contract 11-4 is the name of the Lumber Street Utilities and Roadway Improvements. This includes the installation of new water/sewer mains, storm water drainage, water service lines, sewer laterals, some sidewalk areas including the handicap accessibility at all intersections, and new road surface.

Q: What does contract 11-4, Lumber Street Utilities and Roadway Improvements, cost?

A: Council awarded notice of intent to Fayetteville Contractors, Inc. for the bid price of \$1,601,567.91.

Q: What is going to be done for \$1,601,567.91?

A: This question was answered in the above question regarding what the contract 11-4 entails.

Q: When will contract 11-4 be completed?

A: It is anticipated, by Council, for this project to be completed in Fall 2012.

Q: Why are we doing a second major project, in Littlestown, at the same time?

A: Lumber Street has been on the Borough's Capital Improvement Project List for years. It is obvious to the everyday driver that travels Lumber Street that improvements are long overdue. And, it makes more sense to complete this project at the same time because it coincides with the well improvement project.

As always, I would like to thank you in advance for your cooperation in these matters. If you have any questions regarding the information discussed in this article, please feel free to contact me at the Borough office.

Tim Topper, Director of Public Works

Kidz Corner

My First HALLOWEEN Word Search



bat

black

broom

cat

ghost

moon

night

owl

spider

spook

web

witch

w	g	g	n	p	z	n	n
q	h	b	a	t	f	y	k
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b	l	a	c	k	t	m	h
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Christmas Word Search



ball

bell

candy

deer

elf

girl

santa

sled

snow

star

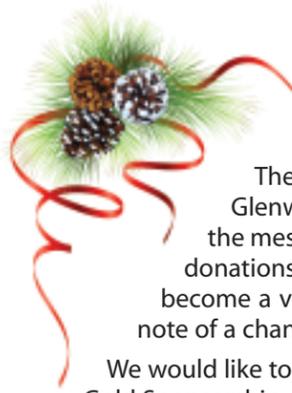
toy

tree

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d	o	l	s	e	r	k	
t	w	l	g	t	r	e	e
o	w	n	i	a	x	a	i
y	b	m	f	r	m	w	c
s	a	n	t	a	f	r	b



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Update from the Committee Relations Committee on the Christmas on the Square Celebration

The committee recently participated in the Good Old Days festivities. The committee had a stand on Glenwyn Drive and sold hotdogs, water and baked goods. With the help of the committee we furthered the message of the Christmas on the Square Celebration. We have received some monetary and tangible donations from area businesses. If you would like to make a donation to the Christmas on the Square or become a vendor for this year please contact the Littlestown Borough Office at (717) 359-5101. Also make note of a change of date for this year's festivities it will be on December 3, 2011 at 5:00 pm.

We would like to recognize the following business for there generous donations to date:

Gold Sponsorship: Christ United Church of Christ and Piney Creek Structures
Bronze Sponsorship: Sandusky Lee, La Bella Italia, Little's Funeral Home and Mason Dixon VFW Post 6954

Other Sponsorship: Bob's Collision Repair Center
Gift Certificate Donations: Studio 16 and Diane and Mona Hair Salon, Dino's Pizza and Hull's Video

If you would like to join the Christmas on the Square Committee we meet the third Tuesday of the month at 7:00 pm in the Littlestown Borough Office. All are welcome.



From the Borough Clerk Desk:

Just a couple of reminders: The October billing is due on October 31, 2011 by 3:30 pm. Any payments received after 3:30 on that date will be considered late and will incur a 10% penalty.

Tenant Registry: If a property is owned with in the borough limits and as the homeowner you are not living in that address and renting it out a status of occupancy form must be filled out per Chapter 39 of the Littlestown Borough Code. This form must be filled out within ten (10) days for a change in tenant. Additional forms are available from the borough office or online at www.littlestownboro.org.

We also are still trying to update our files with current phone numbers and email addresses. This way in case there is a high water reading at the residence we would be able to contact you and advise on how to check for leaks in the home.

Thank you for your cooperation,
Rebecca Baugher, Borough Clerk



TRICK OR TREAT NIGHT

The Borough of Littlestown will hold its annual
Trick or Treat night for

HALLOWEEN

on:

Monday, October 31st,
between 6:00 pm and 8:00 pm

Residents interested in receiving these visitors
must have their porch light lit.



TRICK OR TREAT



LEAF COLLECTION

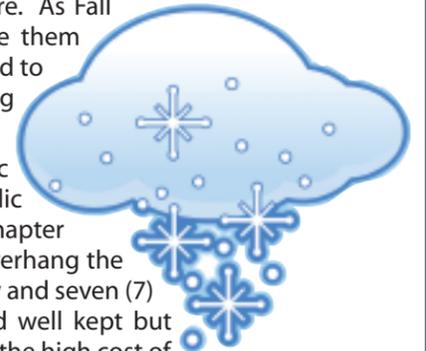


It is that time of year to begin Leaf Collection in The Borough of Littlestown. Every Monday starting on October 31st through December 5th, the Borough will be offering Leaf Collection. Leaves must be bagged and placed along the curb by 7:30 AM. It is very important that the bags contain ONLY leaves and that they are separated from garbage that is also scheduled for pickup on Mondays.



It's That Time Again....

It's hard to believe that Fall and Winter are just around the corner...but they are. As Fall arrives everyone will be busy preparing for the up coming holidays. To make them enjoyable and safe for our family and friends we as residents and homeowners need to take a look at our properties and ensure that they are ready for the upcoming seasons as well.



While it is the Borough's responsibility to keep trees standing upon any public place within the Borough trimmed in order to prevent conflict with the public welfare; property owners have responsibilities of their own. In accordance with Chapter 64, private property owners need to ensure that all trees on their property that overhang the sidewalk or roadway are trimmed to a height of twelve (12) feet above the roadway and seven (7) feet above the sidewalk. Keeping your trees trimmed not only appear neat and well kept but prevents damage to vehicles during the upcoming winter storms, saving everyone the high cost of repairs.

Is your house address easily recognized ?? Many of us take this for granted. We know where we live. What about emergency personnel? If emergency personnel cannot readily identify your address, precious time is being wasted and that time could be a matter of life or death to the person needing their assistance. Borough ordinance requires every house to be identified with contrasting numbers at least four (4) inches high and a minimum of half (1/2) inch wide.

Residents are reminded that Campers, boats and trailers are not allowed parked along residential streets for more than twenty-four (24) hours unless connected to the vehicle towing that trailer. Any amount of time longer is subject to ticketing and fines.

With the approach of Fall and Winter will come the threat of ice and snow.

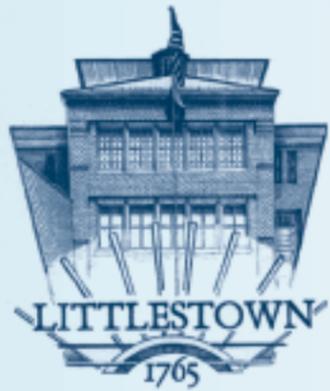
- Ice must be salted or cindered within twenty-four (24) hours of forming.
- Snow must be removed to a minimum width of twenty-four (24) inches from sidewalk areas within twenty-four (24) hours after the accumulation has stopped.
- Snow must not be deposited, thrown or strewn into the streets or alleys.
- Property owners or occupants are responsible to clear a path to the street or alley.
- Penalties for not removing snow or ice from the sidewalk area could range from fines of \$50.00 to \$300.00, with each day constituting a separate violation.

WINTER REMINDERS

- Posted snow emergency routes are on North Queen Street, South Queen Street, King Street and West King Street.
- Vehicles that are parked or left standing on a snow emergency route may be towed at the owner's expense.
- Parking in cul-de-sacs is prohibited during a snow emergency until the cul-de-sac is cleared.
- The saving of parking spaces is strictly prohibited.
- Sidewalks must be opened a minimum width of twenty-four inches.
- Snow should be removed from sidewalks and gutters within twenty-four hours after the accumulation.
- Snow must NOT be deposited, thrown or strewn onto streets.
- Ice must be salted or cindered within twenty-four hours of forming.
- Owners of property that have a fire hydrant are requested to remove the snow from around the hydrant.
- Postal officials advise that you keep a pathway to your mailbox, large enough to accommodate a vehicle. This pathway must be kept free of snow and ice or your mail may not be delivered.



Thank you for your assistance and have a safe winter season!



IMPORTANT INFORMATION MANDATORY OUTSIDE WATER BAN

Council at their meeting on June 14, 2011 made the following motion regarding a MANDATORY OUTSIDE WATER BAN:

"To declare a water emergency and impose a mandatory outside water ban usage pursuant to Annex A, Title 4, Part V, Chapter 119 of the Pennsylvania Code. Offenders shall receive one written warning from the Littlestown Police Department, thereafter the fine for the first offense after the warning shall be \$200; the fine for the second offense shall be \$400 and thereafter \$800."

To all Residents on the Borough Public Water/Sewer System;

Effective June 14, 2011, the Littlestown Borough Council has declared a **water emergency** and imposed a **mandatory ban upon all outside water usage** relative to all customers of the Littlestown Borough public water system. The ban has been imposed not because of drought conditions, but because new Federal and State mandates have required a number of public water supply wells to be taken out of service for required upgrades, as a result of which the available supply of water to the system will not be capable of meeting demand without this outside water usage ban. Offenders shall receive one (1) written warning from the Littlestown Police Department, and thereafter fines for subsequent violations will be imposed in accordance with Chapter 23 of The Littlestown Borough Code and applicable State law and rules of court. For the sake of our community, your cooperation and compliance is absolutely necessary and will be appreciated.

Thank you for your cooperation and understanding,
Littlestown Borough Council

Increase in Water and Sewer Rates

There was a public hearing held on August 23, 2011 to adopt two ordinances regarding an increase in water and sewer rates. Both ordinances were passed. Effective October 1, 2011 the new sewer rate will increase from **\$55.00** to **\$57.00** a quarter up to 1000 cubic feet and **\$0.055** to **\$0.060** for any sewer over 1000 cubic feet. The new water rate will increase from **\$27.50** to **\$32.00** a quarter up to 1000 cubic feet and **\$0.050** to **\$0.061** for any water over 1000 cubic feet.



CHIEF'S CORNER . . .

LITTLESTOWN POLICE DEPARTMENT
10 South Queen Street • Littlestown, PA 17340
Phone (717)359-4511 • Fax (717)359-8380

SCHOOL IS BACK IN SESSION !!!!!!!

As hard as it is to believe that summer is almost over and school is back in session. I would ask that all resident be mindful of our little ones that are now walking to and from school when driving in the borough. The borough continues to have school crossing guards at various locations throughout the borough to assist the children safely across busy intersections and we ask that you cooperate with them and follow their directions. As a reminder to all motorists, Pa State law requires all motor vehicle operators to stop in all directions for school buses displaying flashing red lights and remain stopped until the bus driver turns them off. I ask that we keep these things in mind so we have a safe school year and our children remain safe.



SNOW EMERGENCIES

As winter time fast approaches we will soon be faced with snow and sleet events that require the State and Borough to declare a snow emergency. As a reminder the snow emergency routes include all of King and Queen Streets. We all know that it is impossible to predict when exactly they will be called, but we try to alert residents as soon we can to avoid having to issue tickets or tow your vehicle so the plows can clean the streets. I must say that Penn Dot has been very good at working with the police department by giving us advanced notice when they anticipate large accumulation of snow. As a rule of thumb if they are calling for more than three inches of snow you can anticipate that an emergency will be declared. Please keep this in mind when they are calling for snow especially during over night hours. In addition all cul-de-sacs have been properly posted and residents are reminded that parking is prohibited for any accumulation of snow and vehicles will be ticketed. The Police dept. will alert all news and radio stations as soon as the emergency is declared.

NATIONAL TAKE BACK INITIATIVE SCHEDULED IN LITTLESTOWN



I am happy to announce that the Littlestown Police Department will be sponsoring another prescription drug take back on October 29, 2011 from 10:00am until 2:00pm. The collection site will be at the Alpha Fire Company located at 40 East King Street, Littlestown Pa. Residents are urged to collect all outdated and unused medications and bring them to the collection site for safe disposal. Please do not dump them down the drain or throw them in the trash. We will also accept liquid medications this time. I thank you in advance for your cooperation in this project. The last take back over 400 lbs. of medications were collected in Adams County.

TRICK OR TREAT NIGHT

This is to inform you that Trick or Treat night is scheduled for October 31st 2011 from 6:00pm to 8:00pm in the Borough of Littlestown. All residents are urged to use caution when driving due to the large amount of children that will be out participating and getting all the candy they can get their hands on. Residents that are looking forward to the little visitors are asked to keep their porch lights on so the parents know you are handing out the goodies. Littlestown Police will be out in force patrolling to ensure this is a safe and fun event for the kids. Parents are urged to inspect all items given to your children and to discard any open or unsealed items. Tell your kids to watch for the police cars because we will have candy for them also.



REQUEST FOR POLICE SERVICE

This is just a reminder that the Littlestown Police Department is a full time police agency and is available to it citizens 24 hours a day 365 days a year. We encourage residents to call us if they are in need of police service or have any questions or concerns regarding their neighborhood. Our officers will be more than happy to assist you in any way they can to make sure your quality of life in Littlestown remains a peaceful and pleasant experience.

As always, I would like to thank the residents and business owners in Littlestown for their continued support of the Police Department.