

THE BOROUGH OF LITTLESTOWN



**SUMMER
2012**

CHIEF'S CORNER/BOROUGH MANAGER'S UPDATE

First of all, I hope everyone is enjoying their summer and continue to do so. There have been some changes in staff at the Police Department over the past several months. Officer Doug Hilyard who served our Community for nine years resigned his position and has moved on to the Attorney General's Office, where he is now working as a investigator. Officer Hilyard was a valued member of our Department and is greatly missed. We wish Doug well in all his future endeavors. Also we have hired two new officers to the force who are currently finishing the field training program and have begun patrolling the streets of Littlestown. Officers Anthony Gilberto and Anthony Lupian were officially sworn in by Mayor James Eline on May 22nd 2012. Both officers are doing well and are a welcomed addition to the Littlestown Police Department.

Just a reminder to all Borough residents that the Littlestown Police Department offers a house check service while you are away on vacation. Residents can take advantage of this service by calling the station and providing the dates that you will be away. Officers will then check your residence during their patrol duties and will contact you if there would be an issue. This service is provided free to all Borough residents.

With all of the construction going on especially on Lumber St. there is always a risk that damage to gas lines can occur. Although this is a rare occurrence it is a good time to review a few safety tips you should be aware of.

What to do if you smell gas or suspect a leak !!!!!

1. If you smell gas inside, get out immediately.
2. If you suspect a leak outside, turn off and abandon any motorized equipment you might be using.
3. Leave the area quickly.
4. Warn others to stay away from the area.
5. From a safe area call Adams County 911 to alert Police and Fire personnel and then call 1-800-344-4077 to report it to the gas company.
6. Remain outside in a safe area until emergency personnel and gas company personnel tell you it is safe to return.
7. An odor of gas outside your home should be reported just as you would report an inside odor. Gas leaks from service lines could migrate into your home through walls or drain lines.

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Welcome to The Borough of Littlestown!

Visit our website at www.LittlestownBoro.org

Thank You

To The Businesses

The Littlestown Borough Council would like to thank the businesses that appear in this newsletter and to recognize them each as supporters and cornerstones of our community. For it is with their contributions that this newsletter has been produced at no charge to our residents. The Borough would like to further request that citizens, in response, patronize these businesses first when given a choice as these businesses are saving each citizen tax dollars.

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Vice President
873-0877

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Kerry Stonesifer
Secretary
873-3681

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Benjamin Stonesifer
Treasury
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Shirley H. Little
Lee Ann (Little) Study
John D. Study

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Littlestown, PA 17340

Phone: 717-359-4224

Fax: 717-359-9611

email: littlesth@comcast.net

website: www.littlesfh.com

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Things you don't want to do !!!!!!!

1. Light a match or candle or operate anything that could generate a spark, including cell phones, lights, appliances, flashlights, power tools, ect.
2. Open the windows and doors to attempt to ventilate.
3. Try to find or repair the leak yourself.
4. Operate pipeline valves.

The best rule of thumb is when in doubt get to a safe area and call for emergency service personnel!!!!!!

Everyone should be marking their calendars and planning to attend the annual **Alpha Fire Company Carnival** which is scheduled to be held August 6th thru August 11th beginning at 6 pm. nightly. Please show your support for the fire company by stopping by and enjoying the carnival. There will be rides, games, nightly drawings, corn bingo, plenty of good food (as long as you get there before Mayor Eline) and plenty of fun for everyone. Hope to see you there !!!!

Please remember that our **Good Old Days Festival** is right around the corner which is a scheduled three day event. The Festival runs from August 16th thru the 18th to include the parade occurring on the 16th. Please mark your calendars and join us for all the fun.

As you are well aware we are rapidly moving forward with the **Royal Farms Store** and if everything goes according to plan the store should be built and open for business by year end. This has been a long process and we are looking forward to getting this project completed and having the Royal Farms folks as a part of our community. In conjunction with the Royal Farms store construction, all of the modifications to the roadway including the traffic light are scheduled to be completed when the store opens.

And just a friendly reminder, that with schools being closed and our little ones out and about having fun please be extra careful when driving around town. As always it is a pleasure to serve this community and if you need any assistance from the Littlestown Police Department or any member of the Borough staff please do not hesitate to contact us. Have a great summer and I hope to see you at Good Old Days.

From the Desk of Public Works . . .



I am happy to keep you informed regarding several projects that the Borough is currently undergoing.

Fayetteville Contractors Inc. is continuing their work on Lumber Street. The sewer main and laterals are 100% completed and the water mains are 85% completed. The next phase is the replacement of the water service lines to the residents. They will conclude with the installation of storm water boxes and piping, partial sidewalks, curbing in sidewalks and total renovation of the roadway. At this point, a tentative completion date is October 2012.

The Borough has completed the final design documents regarding the Wastewater Treatment Plant upgrade. The public bidding of the project will soon follow. Plans for the construction of the Wastewater Treatment Plant will begin before October 2012.

Next, as a brief update, PSI Pumping Solutions Inc. has completed the well projects. DEP has inspected the wells and all are currently up and in the system.

The Borough's plans regarding total renovation of the existing tennis court and the expansion of playground equipment at the community park have been delayed due to grant funding.

As always, I thank you for your assistance in these matters. If you have any questions or need additional information, please contact me at the Borough Office.

Sincerely,

Tim Topper,
Director of Public Works



The Littlestown Community - The Borough, Historical Society, Civic Organizations, Churches, Businesses and families of the Littlestown area invite you to come and join in the celebration and fun of the

41ST ANNUAL Good Ole Days Festival

Celebrating our Past - our Present - and our Future

Thursday - August 16, 2012

6:30 PM Parade

Friday - August 17, 2012

Entertainment at the square in the evening

Saturday - August 18, 2012

6:30AM YMCA 5K • 7:50 Pre-Race Meeting • 8:00 AM YMCA 5K Race

8:00 AM until 4:00 PM.

Antique and Crafts Market at Crouse Park - Old Cars - Displays and demonstrations

Admission and Parking are FREE

Free parking up town on Thursday, Friday and Saturday

Saturday Entertainment at the Pavilion in Crouse Park All Day Long

**Antiques • Flea Markets • Crafts • Antique Cars
Kid's games • Children events • Food • Petting Zoo
Entertainment at Crouse Pavilion • Colonial Craftsman • Collectibles
Antique Engine display • Parade • Entertainment at the Square • AND MORE**

*For vendor information to register please contact Dave Wheeler at
400 Glenwyn Drive Littlestown, PA 17340, phone number (717) 359-4324 or davidwheeler@netzero.net*

For more information, please visit www.littlestownpa.info/GoodOldDays/



Good Ole Days Parade

Mark your calendars for **Thursday, August 16, 2012** at 6:30 pm. Floats/antique cars-trucks-tractors/group costumes (8 or more people)/individuals/hotrods/etc. are needed for the parade to be a success. Theme is "Good Ole Days". *Everyone is welcome to enter. There is no fee.*

*To register or for more information please
contact Brian Byers (Littlestown Jaycees) at 717-637-9766 or
Jill Ozminski (Littlestown Lions Club) at 717-359-0800.
Registration forms may be found at littlestownjaycees.com/parade.*

From The Water/Sewer Billing Department . . .

As the times get hard many of us find it difficult to come up with the money for those quarterly bills that come out. In an effort to help the water and sewer billing department they will accept monthly payments or payments at any time from any of our water and sewer billing customers. This may help alleviate a large amount being due each quarter.

Any payments sent into the Borough should have your account number on it to ensure proper posting. The payment(s) will be posted to your account and applied to the next quarterly bill.

Please note that this is not mandatory it is just an option to help those who find it difficult to come up with their quarterly water and sewer billing payments at one time.

If you have any questions regarding water and sewer billings please feel free to contact Rebecca at (717) 359-5101 ext. 30.



FROM THE WATER DEPARTMENT:

The annual 2011 CCR report is available online at littlestownboro.org or if you want a copy please contact the office at 359-5101 and we will mail one to you.

From the Code Enforcement Department . . .

by Bryan Westfall, Code Enforcement Officer

With summer here in all its glory, I thought I would take some time to remind my fellow residents of some important ordinances to remember.

Property maintenance is on the top of many people's lists this time of year, and the Borough has a number of ordinances to keep our town looking neat and clean. First of all, grass must be kept trimmed to a height under twelve inches (12"). While you are mowing the grass, it's also important to remember not to blow cut grass into the street. Sidewalk maintenance is another responsibility of the property owner. This includes everything from trimming weeds that grow between the cracks to replacing broken sidewalks and curbing.

Yard sales are a particularly popular summer activity. Please remember that all yard sales within the borough require a permit. Permits should be acquired in advance at the Borough Office for a fee of five dollars (\$5). Additionally it should be noted that the Borough prohibits signs being posted on telephone poles or street signs, so other arrangements should be made for the advertisement of sales.

Address numbers on the house should be clearly visible from the street. The numbers should be a minimum of four (4") inches tall. If emergency personnel



would need to respond to your property, it will make their job easier if they can find your property by having your house numbers visible. The Littlestown Fire Company has reflective address signs available for purchase. Contact the Fire Company for more information.

Rental property owners in Littlestown are required by Chapter 39 of the Borough Code to file a Tenant Occupancy form with the Borough within 30 days of the acquisition of the property, or within 10 days of a change in occupancy. This ordinance is intended to aid in the administration of the Borough's Zoning Ordinances, as well as to keep tax rolls current and to

properly assess sewer and water rents. If you have recently acquired a rental property, please call, write, or stop in to pick up a copy of this form. All that is required are the names of adult tenants and their addresses, and the Lessor's contact information for use in case of an emergency.

If you have any questions regarding any of these, or any other issues you may have concerns about, please feel free to call me at the borough office.

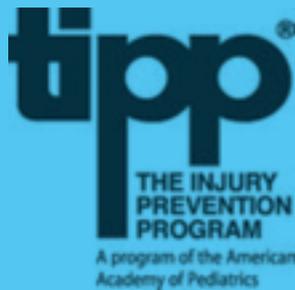
Pool Safety For Children



A swimming pool can be very dangerous for children. If possible, do not put a swimming pool in your yard until your children are older than 5 years. Help protect your children from drowning by doing the following:

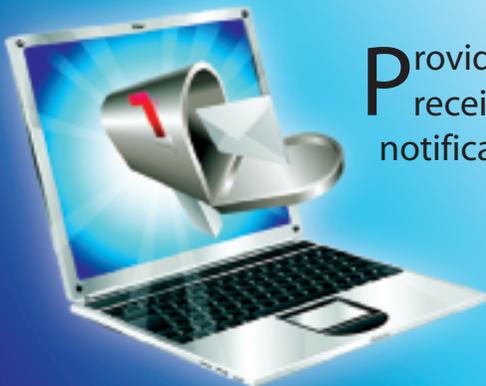
- **Never leave your children alone** in or near the pool, even for a moment. An adult who knows CPR should actively supervise children at all times.
- **Practice touch supervision** with children younger than 5 years. This means that the adult is within an arm's length of the child at all times.
- **You must put up a fence** to separate your house from the pool. Most young children who drown in pools wander out of the house and fall into the pool. Install a fence at least 4 feet high around all 4 sides of the pool. This fence will completely separate the pool from the house and play area of the yard. Use gates that self-close and self-latch, with latches higher than your children's reach.
- **Keep rescue equipment (such as a shepherd's hook or life preserver) and a telephone by the pool.**
- **Do not use** air-filled "swimming aids" as a substitute for approved life vests.
- **Remove all toys from the pool** after use so children aren't tempted to reach for them.
- After the children are done swimming, **secure the pool** so they can't get back into it.
- **A power safety cover** that meets the standards of the American Society for Testing and Materials (ASTM) may add to the protection of your children but **should not be used in place of the fence** between your house and the pool. Even fencing around your pool and using a power safety cover will not prevent all drownings.

Remember, teaching your child how to swim **DOES NOT** mean your child is safe in water.



Information from the American Academy of Pediatrics Tipp® program (The Injury Prevention Program)

For more information on children's safety, please visit the American Academy of Pediatrics' website at www.aap.org.



Provide the Borough of Littlestown with your email address to receive updates on highlights from the council meetings, notifications, town newsletters and activities/ events.

You may contact the Borough Office at 717-359-5101 to provide your email address or you may email it to Sandy@littlestownboro.org.

LITTLESTOWN COMMUNITY SWIMMING POOL

2012 Membership Rates

BOROUGH RESIDENTS

Individual Membership	\$75.00
Family of up to 4 Members	\$130.00
Additional Person in Family	\$30.00

NON-BOROUGH RESIDENTS

Individual Membership	\$125.00
Family of up to 4 Members	\$210.00
Additional Person in Family	\$50.00

Please print clearly - incomplete applications will be returned

Individual Name _____

Address _____

Home Phone _____ Work Phone _____ Cell _____

Family Membership:

Name: _____ Birth Date: _____

Address _____

Home Phone _____ Work Phone _____ Cell _____

LITTLESTOWN POOL SEASON TO BEGIN SATURDAY, MAY 26, 2012

Dependent children under the age of 19 as of June 1, 2012 will be included on the family membership. Students who are attending college will be considered as a dependent. Anyone not meeting the requirement must apply for an individual membership. Tickets that are paid in full can be claimed at the Pool Office during pool operating hours. Each person must present their membership pass to the Ticket Taker at the pool before you are allowed to enter. When you leave the pool, you are to take the membership pass with you. I have read and understand all of the Pool Rules and Regulations as listed on the reverse side of this form. I will share these with all of the individuals listed above.

Signature _____

Date _____

SEASON MEMBERSHIPS AND DAILY ADMISSIONS ARE NON-REFUNDABLE

Total Amount \$ _____ Date Paid _____ Received by _____

Cut Here And Mail



LITTLESTOWN YMCA'S CAMPS . . .

Letting Kids Be Kids!

The Littlestown YMCA will be offering summer camp for children ages 4 – 14 from June 11th – August 24th which includes sports camps and our new Adventure Camp. This new camp allows the campers to participate in traditional camp activities like hiking, canoeing, crafts, and structured activities. All camps offered at the Y will also swim at the Hanover Y once per week and the Littlestown Community Pool twice per week.

Camp is offered Monday through Friday from 9 am – 3:30 pm with options for additional care from 6:15 am – 6 pm. Part-time and half day options are also available for every camp. Camp pricing is very reasonable and financial assistance is available as we NEVER turn anyone away.

Please refer to our camp webpage for specifics on pricing, features, schedules, etc. at www.littlestownymca.org, call 717-359-9733, or you may contact Operations Director, George O'Brien III at gobrien@hanoverymca.org.



LITTLESTOWN COMMUNITY POOL RULES AND REGULATIONS

1. All persons using the pool or pool grounds do so at their own risk and are solely responsible for any accidents or injury in connection with such use.
2. The cost of property damage to the Littlestown Community Pool will be charged to the responsible party.
3. The Borough of Littlestown will not be responsible for any lost or damaged personal property.
4. All guests must present a season pass or pay the admission charge prior to entering the pool facilities. A photo ID must be presented if requested by pool personnel. Failure to do so will result in refusal of entry into the pool.
5. No alcoholic beverages, smoking, drugs or weapons of any kind are permitted on pool grounds.
6. No profane or abusive language will be tolerated. This is a family pool.
7. No pets allowed on pool grounds.
8. All trash must be disposed of using the proper receptacles.
9. Admission can be denied to anyone with signs of illness, skin rashes or infections.
10. Appropriate swimwear is required for all swimmers. No cut-offs allowed.
11. No outside food or drink is allowed to be brought onto the pool grounds.
12. No running, horseplay or bullying. Absolutely no dunking.
13. Children ten (10) years of age and under – regardless of swimming ability – must be accompanied by an adult or a babysitter at least sixteen (16) years of age and must remain with the child the entire time they are at the pool.
14. Use of the baby pool shall be limited to children six (6) years of age and under. Each child must be supervised by an adult or responsible babysitter who is sixteen (16) years of age or older.
15. No floatation devices, inflatable items or toys will be permitted in the main pool. However, water wings will be permitted in the shallow area of the main pool only if the child in the water is



- under the supervision of a mature and responsible adult and he or she is at arm's length of that child at all times. Water wings are not permitted on slides. Swim goggles are permitted as long as they are not made from glass.
16. Anyone unable to swim in 10' deep water cannot use the water slide except that young children with the assistance of a guardian may use the water slide during adult swims only when announced by pool personnel.
 17. In the event of a storm, the pool area will be cleared for 30 minutes after the last thunder blast and 30 minutes after the last lightning sighted. The pool may be closed during inclement weather at the pool manager's discretion.
 18. Pool checks will take place every hour in the main pool and at the discretion of the pool manager on duty, the baby pool, as needed.
 19. Violation of pool rules may result in the suspension or withdrawal of pool privileges.
 20. All injuries, accidents or concerns should be reported immediately to the pool manager/lifeguard in charge.
 21. Season memberships and daily admission fees are non-refundable.
 22. Pool passes are non-transferable.
 23. No ball playing inside the fenced in area of the pool.

Approved by Council on 03/27/2012

UPDATE FROM THE COMMUNITY RELATIONS COMMITTEE:



Christmas on the Square Celebration

The Community Relations Committee is busy planning this year Christmas on the Square Celebration. We are hoping to have an even bigger crowd than last year. The festivities will be held on Saturday December 1, 2012 from 4 pm to 7 pm in square of Littlestown. We will have vendors, food, and entertainment, give a ways throughout the evening, as well as the arrival of jolly Old Saint Nick himself.

If you would like to make a monetary contribution towards the festivities please feel free to contact the Borough Office at (717) 359-5101 or Betty Bucher or Ron Baird for more information or fill out the form below and send to the Attn: Christmas on the Square at 10 S Queen Street, Littlestown, PA 17340.

Name of Business: _____

Name of Contact: _____

Address: _____

Phone: _____

Sponsorship Level: Gold \$1000____ Silver \$500____ Bronze\$250__

Can't sponsor but still want to help? Enclosed is \$_____

I want to join the committee please contact the at:

Name _____

Phone:_____ Email:_____

The Christmas on the Square will also be setting up a table during Good Olde Days on Glenwyn Drive. We will be having hot dogs, lemonade, iced tea, water and baked goods for purchase. All proceeds will go back towards the Christmas on the Square festivities.



The Christmas on the Square and New Hope Faith Community Church will be hosting a Basket Bingo on September 30, 2012 at the Littlestown VFW. Only 225 tickets will be sold. Doors will open at 12:00 and bingo to start at 2:00 pm. Advance tickets will be \$12.00 per person or if any available \$15.00 at the door. Come out and enjoy an afternoon of bingo, good food and raffles to benefit the community.



OFFICE HOURS: MONDAY – FRIDAY, 7:00 A.M. TO 3:30 P.M.

The Borough Office will be closed on the following dates:

Wednesday, July 4th - Fourth of July

Monday, November 12th - Veterans' Day

Thursday, November 22nd - Thanksgiving Day

Friday, November 23rd - Day After Thanksgiving

Monday, December 24th - Christmas Eve • Tuesday, December 25th - Christmas Day

Monday, December 31st - New Year's Eve • Tuesday, January 1st - New Year's Day

OFFICE HOURS OF THE MAYOR

The Mayor will be available in his office every Wednesday from 8:00 a.m. until 11:00 a.m. The Mayor's office is located at 10 South Queen Street, 2nd Floor.

MEETING REMINDERS

- All meetings of the **Littlestown Borough Council and Planning Commission** are held in the Littlestown Borough Council's Meeting Room, 10 South Queen, Littlestown, PA 17340.
- However, the **Recreation Board** meets at 10 South Queen Street, Littlestown, PA 17340 January thru April, October, November and the Board meets at the small pavilion (#2) in the Community Park, Lakeview Drive, Littlestown, PA 17340 May thru September.
- Regular **Borough Council Meetings** are on the second and fourth Tuesday of the month at 7:00 p.m. at 10 S. Queen Street.
- **Recreation Board** meets on the third Tuesday of the month at 6:30 p.m.
- **Planning Commission Meetings** are on the second Thursday of the month at 7:00 p.m.

Deadline to be placed on the agenda for a meeting is one week before the meeting is scheduled to occur.

BOROUGH OF LITTLESTOWN CONTACTS

- **Water and Sewer Billing** contact Rebecca at: 717-359-5101 ext. 30 or rebecca@littlestownboro.org.
- **Water and Sewer Operations** contact Chris Stroup at: 717-359-5636 or strouplittlestownboro@comcast.net.
- Questions, complaints or concerns regarding: **Zoning, Building, Inspections, Permits and Public Works** contact Tim Topper at: 717-359-5101 ext. 34 or publicworks@littlestownboro.org.
- Questions, complaints or concerns regarding **Code** contact Bryan Westfall at: 717-359-5101 ext. 33 or codeofficer@littlestownboro.org.
- **General information** regarding the **Borough Office, Budget and Right-to-Know** contact Sandy Conrad at: 717-359-5101 ext. 31 or sandy@littlestownboro.org.
- **Non-Emergency police issues** contact the Police Department at 717-359-4511 or the non-emergency number at 717-624-2101. For **EMERGENCIES** dial 911.
- For all **General Compliant or Concerns** contact the Borough Manager Charles Kellar at: 717-359-5101 ext. 32 or ckellar@littlestownboro.org.

You may also contact the Borough Council Members at: 717-359-5101 ext. 35.

LITTLESTOWN BOROUGH COUNCIL

Ron Baird	President	Term 2016
Donald Bateman	Vice Pres.	Term 2014
David Wheeler	Member	Term 2016
Charlene Westcott	Member	Term 2014
Paul Sharpless	Member	Term 2016
Betty Bucher	Member	Term 2014
James Eline	Mayor	Term 2014

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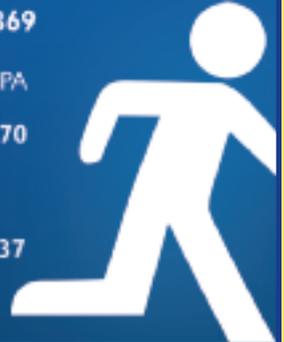
▶ Thistle Hill Professional Center
2030 Thistle Hill Dr., Spring Grove, PA

South Hanover 717-637-0470

▶ Grandview Shopping Center
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New Oxford 717-624-1337

▶ New Oxford Medical Center
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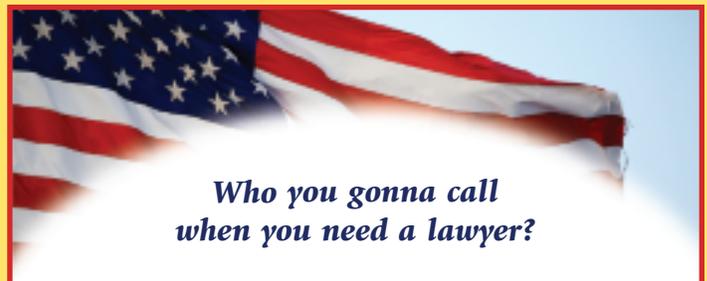
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