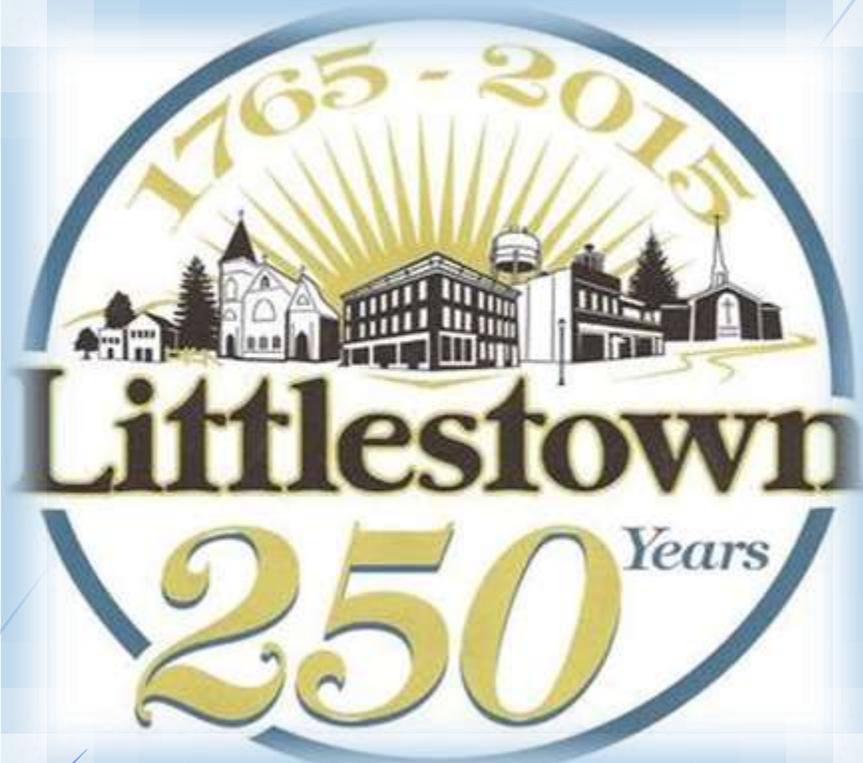


# 2016 *Borough of Littlestown* Budget



# *FINAL*

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

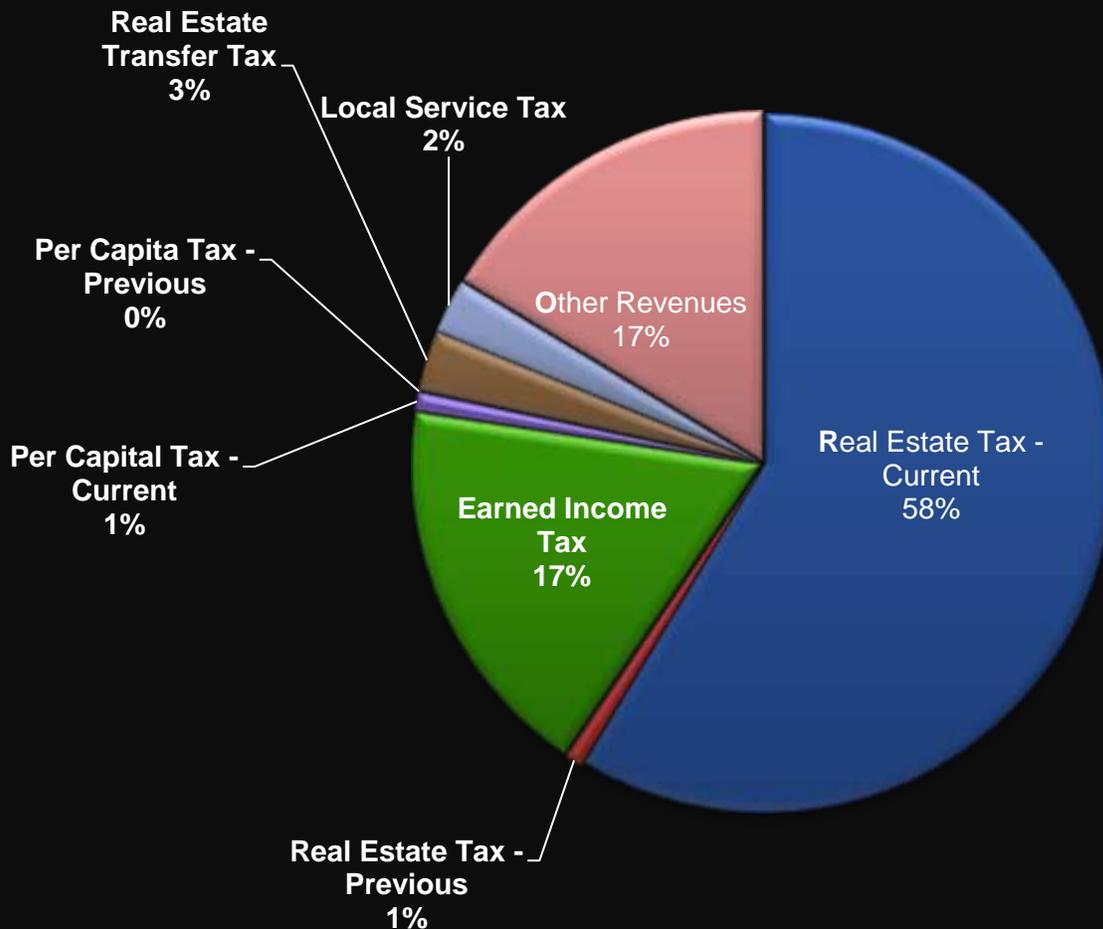
# General Fund Revenues - FY 2016

|                            |             |
|----------------------------|-------------|
| Real Estate Tax - Current  | \$1,047,743 |
| Real Estate Tax - Previous | \$15,000    |
| Earned Income Tax          | \$320,000   |
| Per Capital Tax - Current  | \$15,000    |
| Per Capita Tax - Previous  | \$1,600     |
| Real Estate Transfer Tax   | \$50,000    |
| Local Service Tax          | \$45,000    |
| Other Revenues**           | \$292,290   |

\*\* Other Revenues include: Cable TV, Fines, Interest Earnings, Rents, County Revenues, Shared Revenues, Reports and Permits, Parking Meters, Recreation, Miscellaneous Revenues, Cash Balance Forward.

**TOTAL**                      **\$1,786,633**

## General Fund Revenues

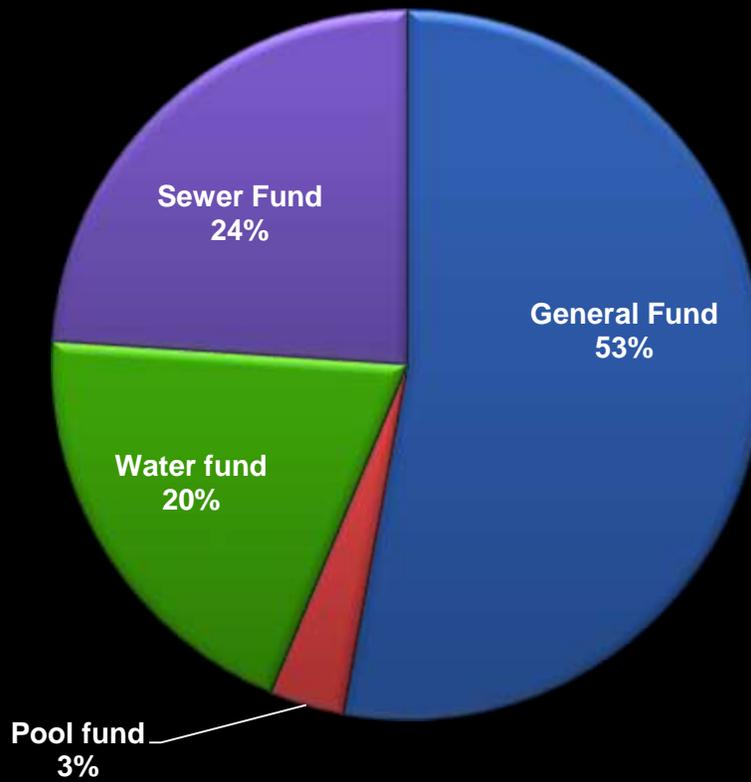


# Borough Fund Accounts - FY 2016

|              |             |
|--------------|-------------|
| General Fund | \$1,786,633 |
| Pool fund    | \$69,307    |
| Water fund   | \$840,853   |
| Sewer Fund   | \$1,374,935 |

**TOTAL**                    **\$4,071,728**

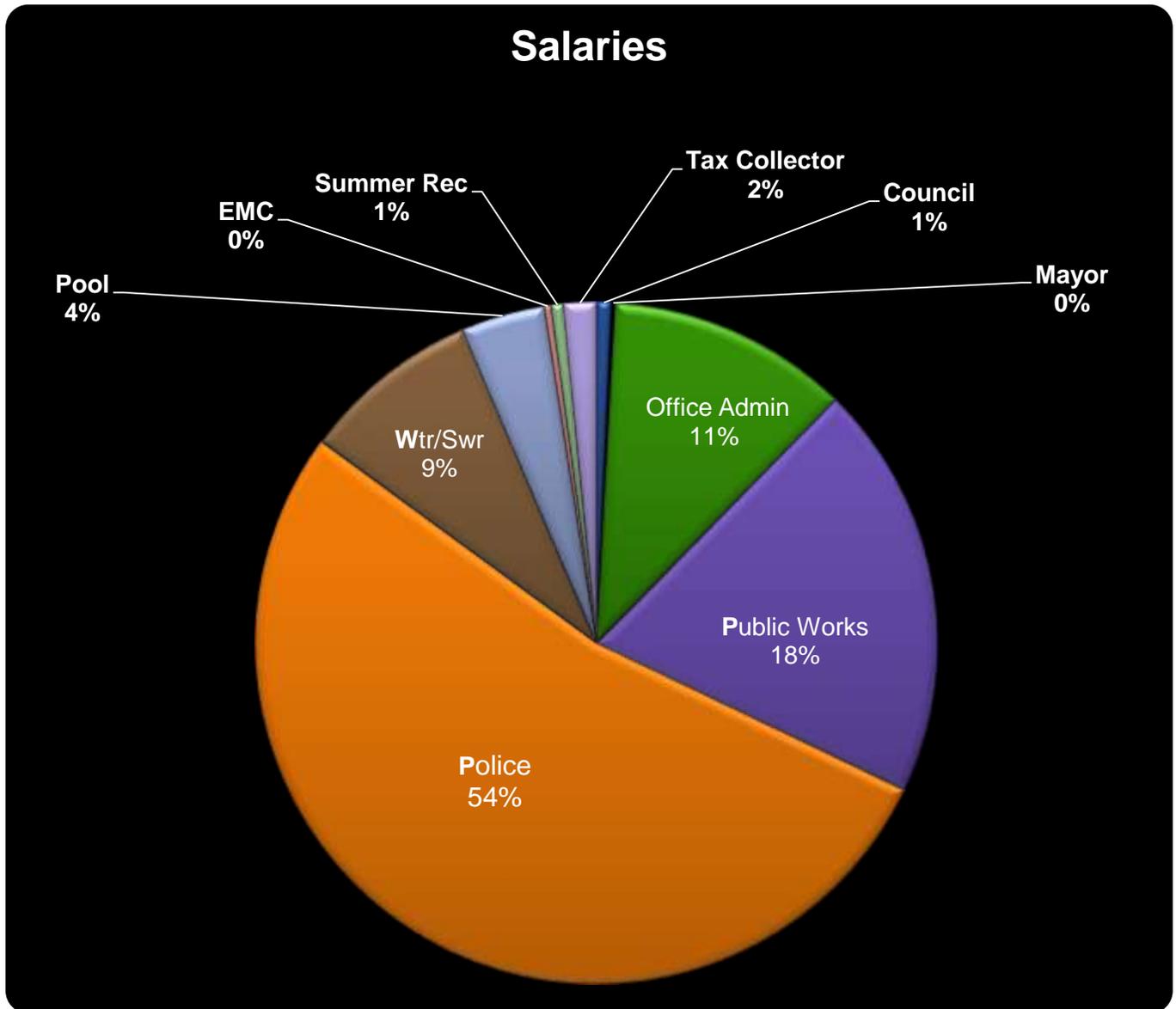
## Borough Fund Accounts



# Salaries - FY 2016

|                   |           |
|-------------------|-----------|
| Council           | \$7,200   |
| Mayor             | \$2,500   |
| Boro Office Admin | \$125,845 |
| Public Works      | \$216,561 |
| Police            | \$580,922 |
| Wtr/Swr           | \$93,124  |
| Pool              | \$43,808  |
| EMC               | \$3,550   |
| Summer Rec        | \$6,437   |
| Tax Collector     | \$17,000  |

**TOTAL**                    **\$1,096,947**



# Revenue Summary

| FUNDS           | 2013 Budget      | 2013 YTD         | 2014 Budget      | 2014 YTD         | 2015 Budget      | 2015 YTD as      |                  |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                 |                  |                  |                  |                  |                  | of 08/26/15      | 2016 Proposed    |
| General         | 1,520,861        | 1,707,903        | 1,648,428        | 2,105,232        | 1,720,194        | 1,640,438        | 1,786,633        |
| Pool            | 91,658           | 73,038           | 91,541           | 116,348          | 68,376           | 62,181           | 69,307           |
| Water           | 642,004          | 798,003          | 847,613          | 934,868          | 859,067          | 677,003          | 840,853          |
| Sewer           | 954,235          | 1,058,365        | 1,111,758        | 1,939,854        | 1,339,511        | 1,152,394        | 1,374,935        |
| <b>REVENUES</b> | <b>3,208,758</b> | <b>3,637,310</b> | <b>3,699,340</b> | <b>5,096,301</b> | <b>3,987,148</b> | <b>3,532,017</b> | <b>4,071,728</b> |

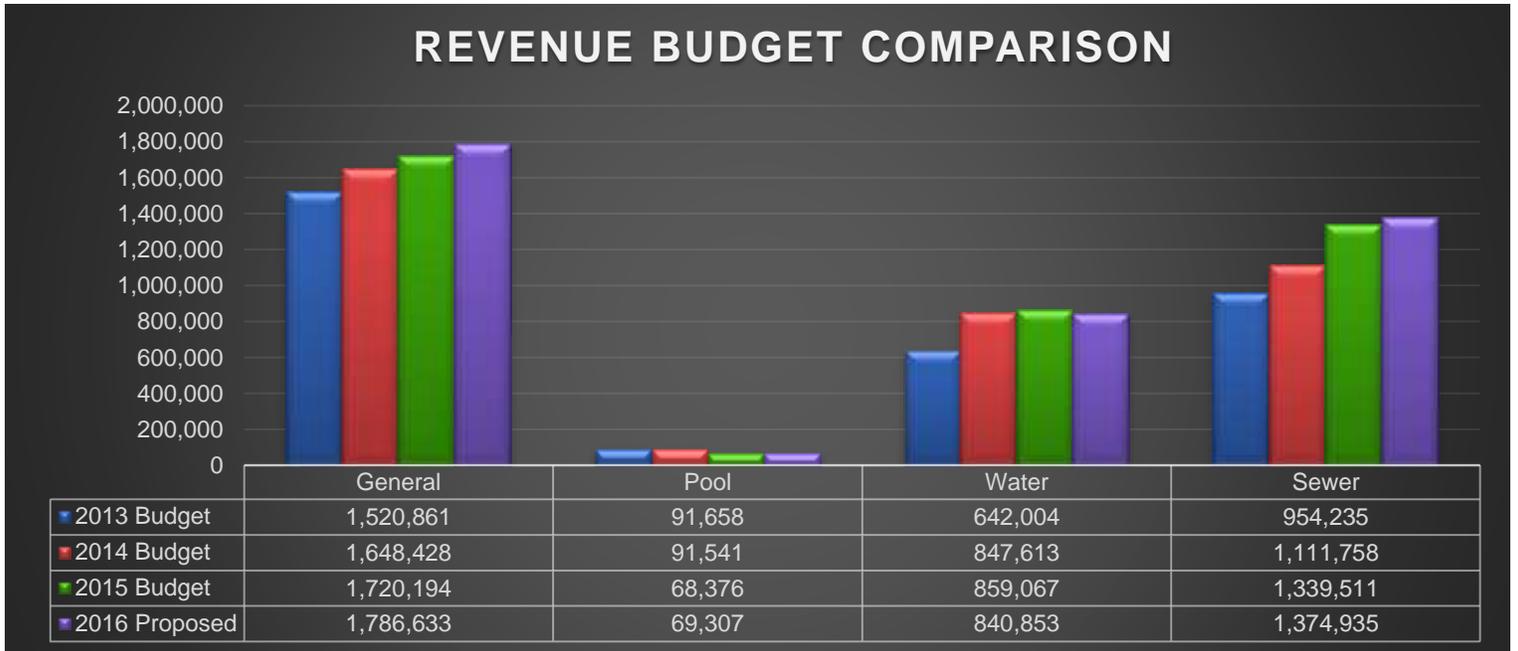
**2015 vs  
2016 %  
Increase/  
Decrease**

General 3.72%  
Pool 1.34%  
Water -2.17%  
Sewer 2.58%

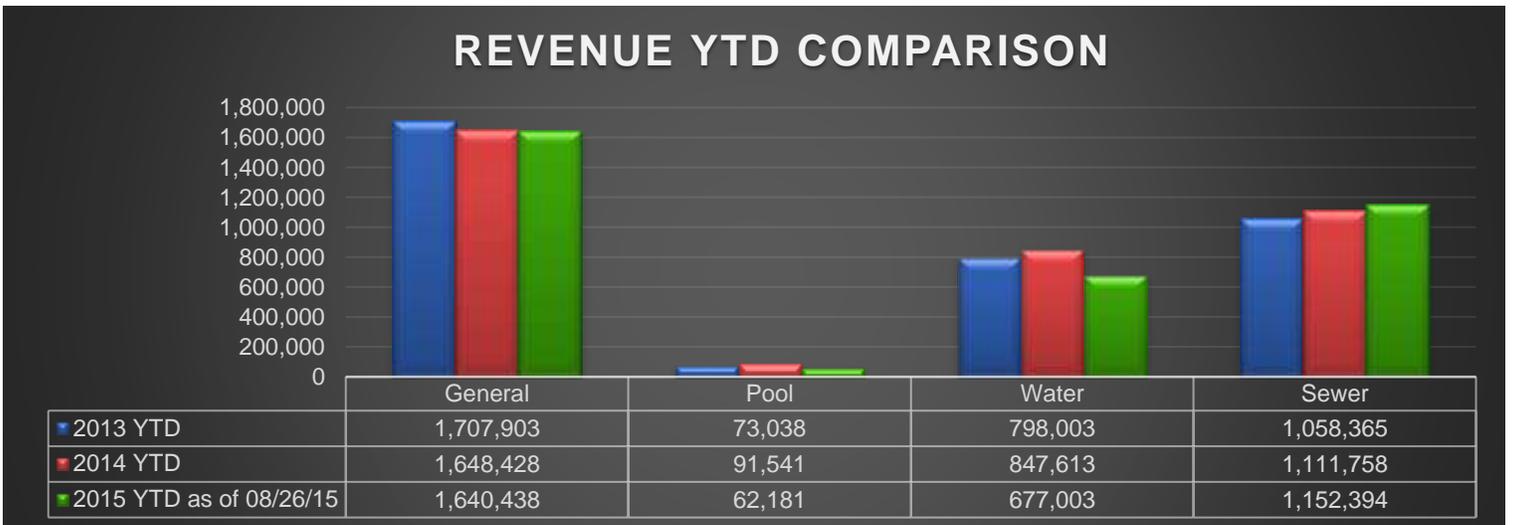
**Overall %  
Increase/Decrease**

**2.08%**

## REVENUE BUDGET COMPARISON



## REVENUE YTD COMPARISON

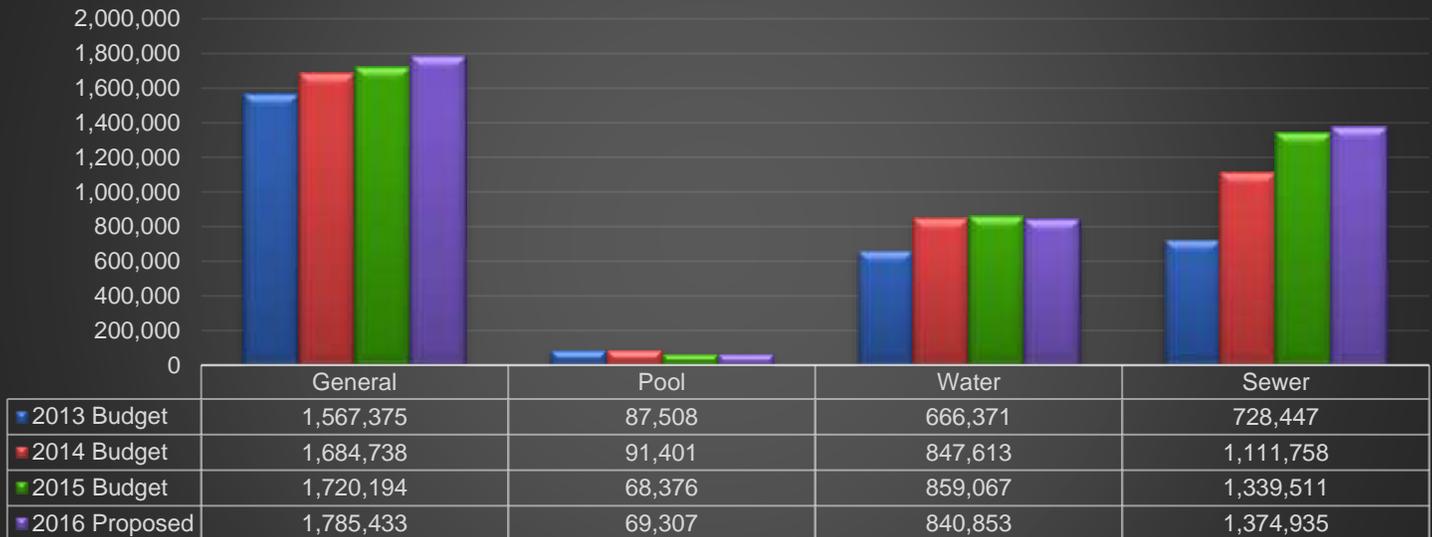


# Expenditure Summary

| FUNDS           | 2013 Budget      | 2013 YTD         | 2014 Budget      | 2014 YTD         | 2015 Budget      | 2015 YTD as      |                  |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                 |                  |                  |                  |                  |                  | of 08/26/15      | 2016 Proposed    |
| General         | 1,567,375        | 1,626,766        | 1,684,738        | 1,752,636        | 1,720,194        | 1,335,539        | 1,785,433        |
| Pool            | 87,508           | 91,906           | 91,401           | 80,071           | 68,376           | 61,332           | 69,307           |
| Water           | 666,371          | 524,557          | 847,613          | 639,001          | 859,067          | 950,218          | 840,853          |
| Sewer           | 728,447          | 399,493          | 1,111,758        | 527,558          | 1,339,511        | 988,046          | 1,374,935        |
| <b>REVENUES</b> | <b>3,049,701</b> | <b>2,642,722</b> | <b>3,735,510</b> | <b>2,999,266</b> | <b>3,987,148</b> | <b>3,335,134</b> | <b>4,070,527</b> |

|  |         |        |  |              |
|--|---------|--------|--|--------------|
| <b>2015 vs<br/>2016 %<br/>Increase/<br/>Decrease</b> | General | 3.65%  | <b>Overall %<br/>Increase/Decrease</b> | <b>2.05%</b> |
|  | Pool    | 1.34%  |  |              |
|  | Water   | -2.17% |  |              |
|  | Sewer   | 2.58%  |  |              |
|  |         |        |  |              |

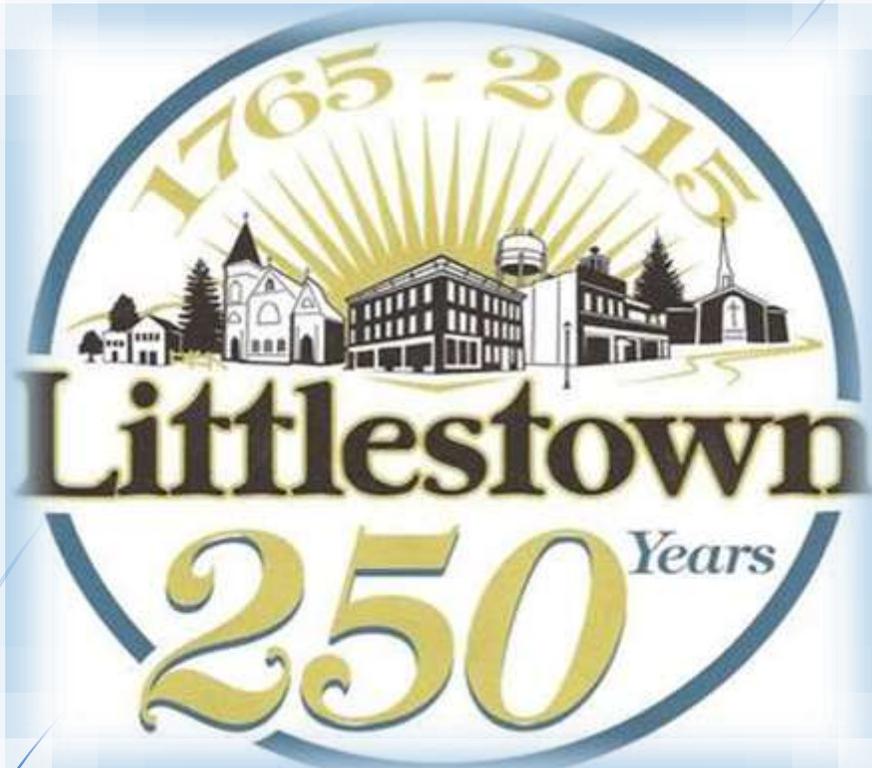
## EXPENDITURE BUDGET COMPARISON



## EXPENDITURE YTD COMPARISON



2016  
*GENERAL FUND  
BUDGET*



*FINAL*

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**01 - GENERAL FUND REVENUES**

| Account #                                    | Description                                    | 2016 Budget      |
|--|--|------------------|
| <b>REAL PROPERTY TAX</b>                     |  |                  |
| 301.100                                      | Real Estate Tax - Current                      | 1,047,743.02     |
| 301.200                                      | Real Estate Tax - Previous                     | 15,000.00        |
|  | <b>SUBTOTAL</b>                                | <b>1,062,743</b> |
| <b>LOCAL ENABLING ACT</b>                    |  |                  |
| 310.010                                      | Per Capita Tax - Current                       | 15,000           |
| 310.020                                      | Per Capital Tax - Previous                     | 1,600            |
| 310.100                                      | Real Estate Transfer Tax                       | 50,000           |
| 310.210                                      | Earned Income Tax                              | 320,000          |
| 310.500                                      | Local Service Tax                              | 45,000           |
|  | <b>SUBTOTAL</b>                                | <b>431,600</b>   |
| <b>BUSINESS LICENSES &amp; PERMITS</b>       |  |                  |
| 321.800                                      | Cable Television Franchise                     | 15,500           |
|  | <b>SUBTOTAL</b>                                | <b>15,500</b>    |
| <b>FINES</b>                                 |  |                  |
| 331.100                                      | Court Fines and Restitutions                   | 5,200            |
| 331.110                                      | Vehicle Code Violations                        | 25,000           |
| 331.130                                      | State Police Fines                             | 1,000            |
| 331.140                                      | Parking Violation Fines - Mayor                | 5,000            |
| 331.300                                      | Alcohol Testing Fines - NMS                    | 1,000            |
|  | <b>SUBTOTAL</b>                                | <b>37,200</b>    |
| <b>INTEREST EARNINGS</b>                     |  |                  |
| 341.000                                      | Interest Earnings                              | 500              |
| 341.002                                      | Interest Earnings - Reserves                   | 1,000            |
|  | <b>SUBTOTAL</b>                                | <b>1,500</b>     |
| <b>RENTS AND ROYALTIES</b>                   |  |                  |
| 342.530                                      | Royalties from Cell Tower Rental               | 20,700           |
| 342.550                                      | Rent from Advertising on Public Property       | 1,000            |
|  | <b>SUBTOTAL</b>                                | <b>21,700</b>    |
| <b>INTERGOVERNMENTAL</b>                     |  |                  |
| 350.000                                      | Shared Expense - Fire Co. Workers Compensation | 16,160           |
|  | <b>SUBTOTAL</b>                                | <b>16,160</b>    |
| <b>STATE SHARED REVENUE AND ENTITLEMENTS</b> |  |                  |
| 355.010                                      | Public Utility Realty Tax (PURTA)              | 1,570            |
| 355.040                                      | Alcoholic Beverage Licenses                    | 525              |
| 355.050                                      | General Municipal Pension System State Aid     | 95,000           |
| 355.070                                      | Foreign Fire Insurance Premium Tax             | 27,000           |
|  | <b>SUBTOTAL</b>                                | <b>124,095</b>   |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**01 - GENERAL FUND REVENUES**

***CHARGES FOR SERVICES - GENERAL GOVERNMENT***

|                 |                         |               |
|-----------------|-------------------------|---------------|
| 361.320         | Engineering Review Fees | 20,000        |
| 361.340         | Hearing Fees            | 500           |
| 361.350         | Legal Review Fees       | 1,500         |
| 361.750         | Brush Drop Off          | 515           |
| <b>SUBTOTAL</b> |                         | <b>22,515</b> |

***PUBLIC SAFETY***

|                 |                          |              |
|-----------------|--------------------------|--------------|
| 362.400         | UCC Fees                 | 592          |
| 362.410         | Building Permits         | 4,440        |
| 362.450         | Use and Occupancy Permit | 300          |
| 362.470         | Yard Sale Permit         | 500          |
| <b>SUBTOTAL</b> |                          | <b>5,832</b> |

***HIGHWAY AND STREETS***

|                 |                   |               |
|-----------------|-------------------|---------------|
| 363.210         | Parking Meter Use | 12,000        |
| <b>SUBTOTAL</b> |                   | <b>12,000</b> |

***CULTURE - RECREATION***

|                 |                                  |              |
|-----------------|----------------------------------|--------------|
| 367.140         | Pavilion Rental Fees             | 5,000        |
| 367.200         | Recreation Programs - Summer Rec | 3,356        |
| 367.300         | Tennis Court Lights              | 12           |
| 367.400         | Ballfield Fees                   | 200          |
| 367.900         | Donations                        | 100          |
| <b>SUBTOTAL</b> |                                  | <b>8,668</b> |

***MISCELLANEOUS***

|                 |                                     |               |
|-----------------|-------------------------------------|---------------|
| 380.000         | Miscellaneous                       | 1,500         |
| 380.020         | Insurance Dividends (Benecon)       | 10,000        |
| 380.030         | Employee Paid Insurance (Retiree's) | 15,621        |
| <b>SUBTOTAL</b> |                                     | <b>27,121</b> |

**TOTAL REVENUES**      **1,786,633**

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| <b>Account #</b>                       | <b>Description</b>                           | <b>2016 Budget</b> |
|--|--|--------------------|
| <b>LEGISLATIVE GOVERNING BODY</b>      |  |                    |
| 400.105                                | Council                                      | 2,400              |
| 400.106                                | Mayor  | 2,500              |
| 400.331                                | Travel Expense (mileage reimbursement)       | 500                |
| 400.338                                | Meal Allowance                               | 100                |
| 400.420                                | Dues, Subscriptions and Memberships          | 200                |
| 400.460                                | Meetings & Conferences, Continuing Education | 1,700              |
|  | <b>SUBTOTAL</b>                              | <b>7,400</b>       |
| <b>EXECUTIVE</b>                       |  |                    |
| 401.110                                | Manager                                      | 10,000             |
|  | <b>SUBTOTAL</b>                              | <b>10,000</b>      |
| <b>FINANCIAL ADMINISTRATION</b>        |  |                    |
| 402.210                                | Office Supplies                              | 1,000              |
| 402.215                                | Postage                                      | 700                |
| 402.311                                | Accounting and Auditing Services             | 5,800              |
| 402.314                                | Legal Services                               | 5,000              |
| 402.321                                | Telephone                                    | 6,700              |
| 402.324                                | Cell Phones                                  | 1,380              |
| 402.331                                | Travel Expense (mileage reimbursement)       | 100                |
| 402.338                                | Meal Allowance                               | 400                |
| 402.341                                | Advertising                                  | 400                |
| 402.342                                | Printing                                     | 100                |
| 402.390                                | Bank Services Charges/Fees                   | 100                |
| 402.420                                | Dues, Subscriptions and Memberships          | 40                 |
| 402.460                                | Meetings & Conferences, Continuing Education | 1,500              |
|  | <b>SUBTOTAL</b>                              | <b>23,220</b>      |
| <b>TAX COLLECTION</b>                  |  |                    |
| 403.105                                | Tax Collector                                | 17,000             |
| 403.210                                | Office Supplies                              | 1,650              |
|  | <b>SUBTOTAL</b>                              | <b>18,650</b>      |
| <b>SECRETARY/CLERK/TREASURER</b>       |  |                    |
| 405.110                                | Secretary/Treasurer                          | 18,763             |
| 405.117                                | Clerk  | 2,110              |
| 405.118                                | Assistant Clerk                              | 1,846              |
| 405.187                                | Benefit Payout                               | 2,309              |
|  | <b>SUBTOTAL</b>                              | <b>25,028</b>      |
| <b>IT-NETWORKING SERVICES (cont'd)</b> |  |                    |
| 407.213                                | Computer Supplies                            | 100                |
| 407.250                                | Repair/Maintenance Equipment                 | 1,000              |
| 407.260                                | Minor Equipment (under \$1,000)              | 500                |
| 407.325                                | Internet Fees                                | 1,184              |
| 407.453                                | Web Design/Emails/Maintenance                | 1,290              |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| <b>Account #</b>  | <b>Description</b>                               | <b>2016 Budget</b> |
|---|--|--------------------|
| <b>IT-NETWORKING SERVICES (cont'd)</b>                  |  |                    |
| 407.454   | Software/License Renewals                        | 8,400              |
|   |  | <b>SUBTOTAL</b>    |
|   |  | <b>12,474</b>      |
| <b>GENERAL GOVERNMENT BUILDING - 10 S. QUEEN STREET</b> |  |                    |
| 409.226   | Cleaning Supplies                                | 350                |
| 409.361   | Electric (10 S. Queen Street)                    | 8,700              |
| 409.373   | Building Repairs and Maintenance                 | 1,200              |
| 409.374   | Maintenance and Repairs to Machinery & Equipment | 300                |
| 409.450   | Service Contracts                                | 5,642              |
|   |  | <b>SUBTOTAL</b>    |
|   |  | <b>16,192</b>      |
| <b>PUBLIC SAFETY - POLICE</b>                           |  |                    |
| 410.121   | Police Chief                                     | 80,540             |
| 410.122   | Sergeant 1 - Funt                                | 74,434             |
| 410.131   | Patrolman 1 - Reed                               | 70,883             |
| 410.132   | Patrolman 2 - Spielman                           | 70,200             |
| 410.133   | Patrolman 3 - Henry                              | 71,225             |
| 410.134   | Patrolman 4 - Lupian                             | 63,641             |
| 410.135   | Patrolman 5 - Gilberto                           | 63,641             |
| 410.136   | Patrolman 6 - Gearhart                           | 70,200             |
| 410.140   | Secretary  | 16,156             |
| 410.180   | Overtime   | 21,000             |
| 410.187   | Benefit Payout                                   | 37,368             |
| 410.200   | General Supplies                                 | 1,000              |
| 410.210   | Office Supplies                                  | 750                |
| 410.228   | Animal Food & Shelter                            | 40                 |
| 410.231   | Vehicle Fuel - Gasoline                          | 12,000             |
| 410.238   | Uniforms   | 2,500              |
| 410.250   | Vehicle Repairs and Maintenance                  | 4,500              |
| 410.260   | Small Tools and Minor Equipment                  | 2,000              |
| 410.303   | Civil Service                                    | 100                |
| 410.314   | Legal Services                                   | 10,000             |
| 410.321   | Telephone  | 1,493              |
| 410.324   | Cell Phones                                      | 1,373              |
| 410.327   | Radio Equipment Maintenance                      | 300                |
| 410.341   | Advertising                                      | 100                |
| 410.342   | Printing   | 100                |
| 410.374   | Maintenance and Repairs to Machinery & Equipment | 300                |
| 410.420   | Dues, Subscriptions and Memberships              | 795                |
| 410.440   | Laundry  | 1,200              |
| 410.450   | Service Contracts                                | 935                |
| 410.460   | Meetings & Conferences, Continuing Education     | 1,000              |
| 410.470   | Alcohol & Drug Testing                           | 1,000              |
| 410.700   | Capital Purchases (over \$10,000)                | 10,178             |
|   |  | <b>SUBTOTAL</b>    |
|   |  | <b>690,953</b>     |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| <b>Account #</b>   | <b>Description</b>                           | <b>2016 Budget</b> |
|--|--|--------------------|
| <b><i>FIRE PROTECTION</i></b>                            |  |                    |
| 411.500  | Alpha Fire Company Donation                  | 20,000             |
| 411.540  | Volunteer Fire Relief                        | 27,000             |
| <b>SUBTOTAL</b>  |  | <b>47,000</b>      |
| <b><i>PLANNING &amp; ZONING</i></b>                      |  |                    |
| 414.116  | Zoning Hearing Board Wages                   | 75                 |
| 414.200  | General Supplies                             | 100                |
| 414.300  | UCC Fees                                     | 592                |
| 414.310  | Professional Services                        | 175                |
| 414.313  | Engineering Services                         | 10,000             |
| 414.314  | Legal Services                               | 2,000              |
| 414.341  | Advertising                                  | 1,000              |
| 414.342  | Printing                                     | 100                |
| 414.420  | Dues, Subscriptions and Memberships          | 225                |
| 414.460  | Meetings & Conferences, Continuing Education | 175                |
| <b>SUBTOTAL</b>  |  | <b>14,442</b>      |
| <b><i>PUBLIC WORKS - SANITATION</i></b>                  |  |                    |
| 427.367  | Sanitation Removal Services                  | 1,800              |
| <b>SUBTOTAL</b>  |  | <b>1,800</b>       |
| <b><i>PUBLIC WORKS _ HIGHWAYS, ROADS AND STREETS</i></b> |  |                    |
| 430.121  | Public Works Supervisor                      | 13,814             |
| 430.122  | Code Enforcement Officer                     | 12,833             |
| 430.131  | Laborer 1 - Woodward                         | 11,770             |
| 430.132  | Laborer 2 - Weishaar                         | 11,770             |
| 430.133  | Laborer 3 - Westfall                         | 11,000             |
| 430.134  | Laborer 4 - Wolf                             | 11,000             |
| 430.180  | Overtime                                     | 2,919              |
| 430.187  | Benefit Payout                               | 1,147              |
| 430.200  | General Supplies                             | 1,600              |
| 430.210  | Office Supplies                              | 400                |
| 430.231  | Vehicle Fuel - Gasoline                      | 9,500              |
| 430.238  | Uniforms                                     | 2,100              |
| 430.250  | Vehicle Repairs and Maintenance              | 6,000              |
| 430.260  | Small Tools and Minor Equipment              | 500                |
| 430.313  | Engineering Services                         | 1,500              |
| 430.321  | Telephone                                    | 850                |
| 430.324  | Cell Phones                                  | 1,373              |
| 430.361  | Electric (Public Works Building)             | 704                |
| 430.362  | Natural Gas (Public Works Building)          | 300                |
| 430.370  | Maintenance and Repairs                      | 2,500              |
| 430.384  | Equipment Rental                             | 100                |
| 430.460  | Meetings & Conferences, Continuing Education | 500                |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| Account #   | Description  | 2016 Budget    |
|---|--|----------------|
| <b><i>PUBLIC WORKS - HIGHWAYS, ROADS AND STREETS (cont'd)</i></b>           |  |                |
| 430.470   | CDL Random Testing/Expenses                              | 200            |
| 430.750   | Minor Machinery and Equipment (between \$1000 & \$10,000 | 2,000          |
|   | <b>SUBTOTAL</b>  | <b>106,380</b> |
| <b><i>PUBLIC WORKS - WINTER MAINTENANCE - SNOW REMOVAL</i></b>              |  |                |
| 432.245   | Highway Supplies   | 4,525          |
| 432.260   | Small Tools and Minor Equipment                          | 600            |
| 432.374   | Maintenance and Repairs to Machinery & Equipment         | 500            |
|   | <b>SUBTOTAL</b>  | <b>5,625</b>   |
| <b><i>PUBLIC WORKS - STREET SIGNS</i></b>                                   |  |                |
| 433.245   | Highway Supplies   | 2,366          |
|   | <b>SUBTOTAL</b>  | <b>2,366</b>   |
| <b><i>PUBLIC WORKS - STREET LIGHTING</i></b>                                |  |                |
| 434.361   | Electric - Street Lighting                               | 45,000         |
| 434.370   | Repairs and Maintenance                                  | 2,000          |
|   | <b>SUBTOTAL</b>  | <b>47,000</b>  |
| <b><i>PUBLIC WORKS - CURBS, SIDEWALKS &amp; CROSSWALKS</i></b>              |  |                |
| 435.370   | Repairs and Maintenance                                  | 600            |
|   | <b>SUBTOTAL</b>  | <b>600</b>     |
| <b><i>PUBLIC WORKS - STORM SEWERS AND DRAINS</i></b>                        |  |                |
| 436.370   | Repairs and Maintenance                                  | 300            |
|   | <b>SUBTOTAL</b>  | <b>300</b>     |
| <b><i>PUBLIC WORKS - MAINTENANCE AND REPAIRS OF ROADS</i></b>               |  |                |
| 438.222   | Pesticides   | 200            |
| 438.245   | Highway Supplies   | 5,000          |
|   | <b>SUBTOTAL</b>  | <b>5,200</b>   |
| <b><i>PUBLIC WORKS - HIGHWAY CONSTRUCTION &amp; REBUILDING PROJECTS</i></b> |  |                |
| 439.245   | Highway Supplies   | 3,000          |
|   | <b>SUBTOTAL</b>  | <b>3,000</b>   |
| <b><i>RECREATION PROGRAMS</i></b>   |  |                |
| 452.131   | Summer Recreation Camp - Wages                           | 6,437          |
| 452.200   | General Supplies   | 250            |
| 452.341   | Advertising  | 50             |
| 452.342   | Printing   | 50             |
|   | <b>SUBTOTAL</b>  | <b>6,787</b>   |
| <b><i>PARKS</i></b>   |  |                |
| 454.200   | General Supplies   | 500            |
| 454.222   | Pesticide  | 500            |

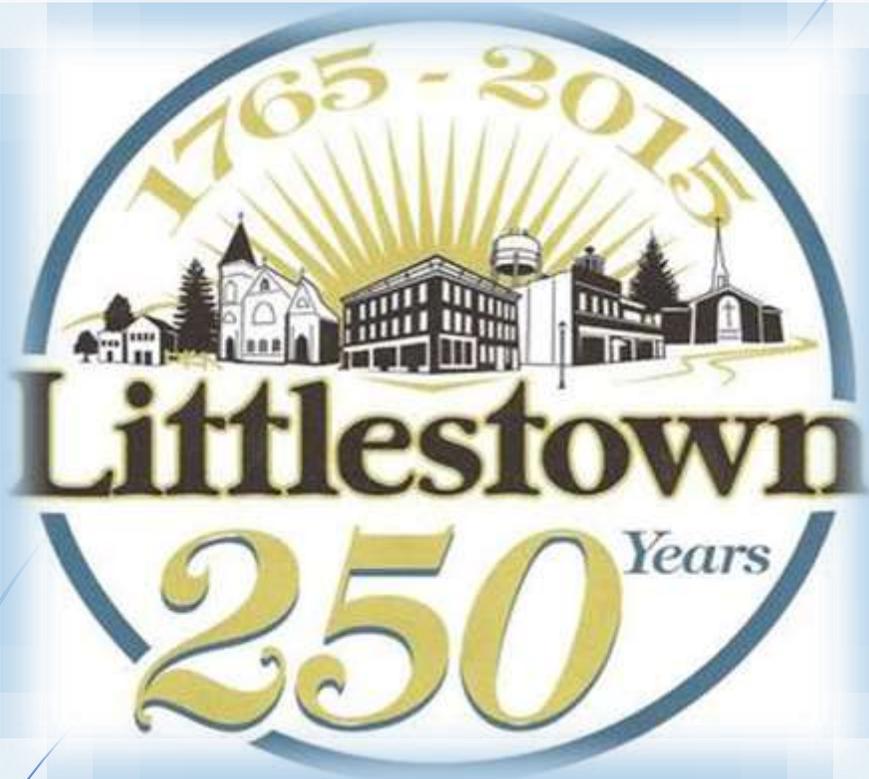
**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| Account #                             | Description  | 2016 Budget    |
|---------------------------------------|--|----------------|
| <b>PARKS (cont'd)</b>                 |  |                |
| 454.342                               | Printing   | 50             |
| 454.361                               | Electric (Parks)                                   | 1,200          |
| 454.373                               | Repairs and Maintenance to Buildings & Grounds     | 1,100          |
| 454.374                               | Repairs and Maintenance to Machinery and Equipment | 2,000          |
| <b>SUBTOTAL</b>                       |  | <b>5,350</b>   |
| <b>LIBRARY</b>                        |  |                |
| 456.361                               | Electric   | 1,900          |
| 456.362                               | Natural Gas  | 1,500          |
| 456.383                               | Building Rent                                      | 9,000          |
| <b>SUBTOTAL</b>                       |  | <b>12,400</b>  |
| <b>SENIOR CENTER</b>                  |  |                |
| 458.540                               | Contribution                                       | 2,000          |
| <b>SUBTOTAL</b>                       |  | <b>2,000</b>   |
| <b>DEBT SERVICE PRINCIPAL</b>         |  |                |
| 471.000                               | Debt Loan Principal Payment                        | 169,695        |
| <b>SUBTOTAL</b>                       |  | <b>169,695</b> |
| <b>DEBT SERVICE INTEREST</b>          |  |                |
| 472.000                               | Debt Loan Interest Payment                         | 24,695         |
| <b>SUBTOTAL</b>                       |  | <b>24,695</b>  |
| <b>FISCAL AGENT FEES</b>              |  |                |
| 475.000                               | Debt Issue Costs                                   | 860            |
| <b>SUBTOTAL</b>                       |  | <b>860</b>     |
| <b>PAYROLL</b>                        |  |                |
| 485.000                               | Payroll Taxes                                      | 60,560         |
| <b>SUBTOTAL</b>                       |  | <b>60,560</b>  |
| <b>INSURANCE, CASUALTY AND SURETY</b> |  |                |
| 486.350                               | Umbrella   | 1,900          |
| 486.351                               | Property   | 6,800          |
| 486.352                               | Liability  | 3,600          |
| 486.353                               | Surety   | 500            |
| 486.354                               | Workers Compensation                               | 46,500         |
| 486.355                               | Workers Compensation - Fire Company                | 26,127         |
| 486.356                               | Automobile Insurance                               | 2,600          |
| 486.357                               | Public Officials                                   | 4,300          |
| 486.358                               | Police Professionals                               | 9,700          |
| <b>SUBTOTAL</b>                       |  | <b>102,027</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
01 - GENERAL FUND EXPENDITURES**

| <b>Account #</b>                    | <b>Description</b>               | <b>2016 Budget</b> |
|-------------------------------------|----------------------------------|--------------------|
| <b>HEALTH INSURANCE BENEFITS</b>    |                                  |                    |
| 487.187                             | Eye Glasses/Contacts             | <b>200</b>         |
| 487.188                             | RX Copays                        | <b>1,600</b>       |
| 487.189                             | Health Insurance Compensation    | <b>4,000</b>       |
| 487.196                             | Health Insurance                 | <b>235,758</b>     |
| 487.198                             | Life Insurance                   | <b>2,339</b>       |
| 487.199                             | Patient Center Outcomes Research | <b>35</b>          |
| <b>SUBTOTAL</b>                     |                                  | <b>243,933</b>     |
| <b>REFUND OF PRIOR YEAR REVENUE</b> |                                  |                    |
| 491.000                             | Refund for Tax Re-Assessment     | <b>250</b>         |
| <b>SUBTOTAL</b>                     |                                  | <b>250</b>         |
| <b>INTERFUND OPERATING TRANSFER</b> |                                  |                    |
| 492.096                             | Transfer to Police Pension       | <b>96,873</b>      |
| 492.097                             | Transfer to Municipal Pension    | <b>23,574</b>      |
| <b>SUBTOTAL</b>                     |                                  | <b>120,447</b>     |
| <b>TOTAL EXPENDITURES</b>           |                                  | <b>1,786,633</b>   |
| <b>REVENUES VS EXPENDITURES</b>     |                                  | <b>0</b>           |

# 2016 POOL FUND BUDGET



## FINAL

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

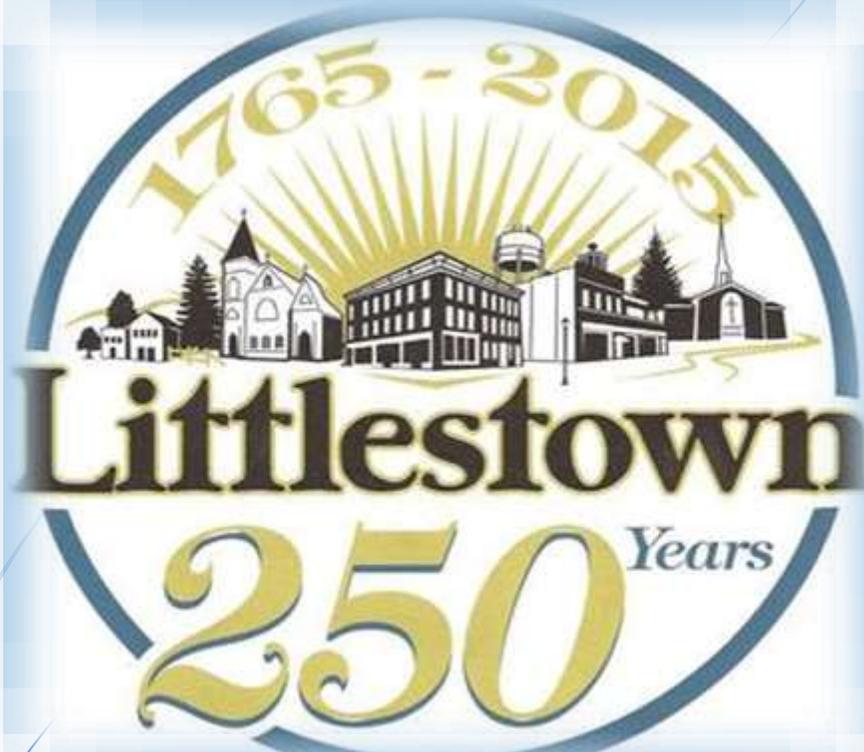
**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**05 - POOL FUND REVENUES**

| Account #                   | Description                            | 2016 Budget   |
|-----------------------------|--|---------------|
| <b>INTEREST EARNINGS</b>    |  |               |
| 341.000                     | Interest Earnings                      | 8             |
| <b>SUBTOTAL</b>             |  | <b>8</b>      |
| <b>POOL REVENUE</b>         |  |               |
| 367.110                     | Season Tickets                         | 16,000        |
| 367.111                     | Daily Admission                        | 29,000        |
| 367.113                     | Concessions                            | 13,000        |
| 367.200                     | Recreation Program Fees - Swim Lessons | 1,500         |
| 367.201                     | Recreation Program Fees - Pool Hops    | 500           |
| 367.500                     | Pool Rental Fees                       | 500           |
| 367.600                     | Refund of Start-Up Money               | 1,800         |
| 367.900                     | Donations                              | 2,000         |
| <b>SUBTOTAL</b>             |  | <b>64,300</b> |
| <b>CASH BALANCE FORWARD</b> |  |               |
| 399.000                     | Cash Balance Forward                   | 4,999         |
| <b>SUBTOTAL</b>             |  | <b>4,999</b>  |
| <b>TOTAL REVENUES</b>       |  | <b>69,307</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
05 - POOL FUND EXPENDITURES**

| Account #                                  | Description                                      | 2016 Budget   |
|--|--|---------------|
| <b>PUBLIC WORKS - SANITATION</b>           |  |               |
| 427.365                                    | Sanitation Removal Services                      | 200           |
| <b>SUBTOTAL</b>                            |  | <b>200</b>    |
| <b>CULTURE - RECREATION ADMINISTRATION</b> |  |               |
| 451.150                                    | Pool Manager                                     | 5,500         |
| 451.151                                    | Assistant Pool Manager                           | 4,500         |
| 451.152                                    | Lifeguards/Ticket Takers                         | 20,000        |
| 451.160                                    | Concession Manager                               | 4,500         |
| 451.161                                    | Concessionaires                                  | 5,500         |
| <b>SUBTOTAL</b>                            |  | <b>40,000</b> |
| <b>SWIMMING POOL</b>                       |  |               |
| 452.210                                    | Office Supplies                                  | 100           |
| 452.222                                    | Chemicals  | 7,650         |
| 452.224                                    | Medical Supplies                                 | 100           |
| 452.225                                    | Testing Supplies                                 | 400           |
| 452.226                                    | Cleaning Supplies                                | 100           |
| 452.227                                    | Sanitation Supplies                              | 150           |
| 452.300                                    | General Expenses - Start Up Money                | 900           |
| 452.316                                    | Lab Testing Fees                                 | 600           |
| 452.321                                    | Telephone  | 427           |
| 452.361                                    | Electric   | 2,400         |
| 452.373                                    | Repairs and Maintenance to Buildings             | 500           |
| 452.374                                    | Maintenance and Repairs to Machinery & Equipment | 500           |
| 452.460                                    | Meetings & Conferences, Continuing Education     | 500           |
| <b>SUBTOTAL</b>                            |  | <b>14,327</b> |
| <b>CONCESSIONS</b>                         |  |               |
| 459.210                                    | Office Supplies                                  | 75            |
| 459.224                                    | Medical Supplies                                 | 100           |
| 459.226                                    | Cleaning Supplies                                | 100           |
| 459.247                                    | Operating Supplies                               | 7,280         |
| 459.300                                    | General Expenses - Start Up Money                | 900           |
| 459.321                                    | Telephone  | 23            |
| 459.361                                    | Electric   | 600           |
| 459.373                                    | Repairs and Maintenance to Buildings             | 500           |
| 459.374                                    | Maintenance and Repairs to Machinery & Equipment | 500           |
| 459.430                                    | Sales Tax  | 850           |
| <b>SUBTOTAL</b>                            |  | <b>10,928</b> |
| <b>PAYROL TAXES</b>                        |  |               |
| 485.000                                    | Payroll Taxes                                    | 3,852         |
| <b>SUBTOTAL</b>                            |  | <b>3,852</b>  |
| <b>TOTAL EXPENDITURES</b>                  |  | <b>69,307</b> |
| <b>REVENUES VS EXPENDITURES</b>            |  | <b>0</b>      |

# 2016 WATER FUND BUDGET



## FINAL

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
06 - WATER FUND REVENUES**

| Account #                   | Description                            | 2016 Budget    |
|-----------------------------|--|----------------|
| <b>INTEREST EARNINGS</b>    |  |                |
| 341.000                     | Interest Earnings                      | 600            |
| 341.002                     | Interest Earnings - Reserves           | 2,000          |
| <b>SUBTOTAL</b>             |  | <b>2,600</b>   |
| <b>RENTS AND ROYALTIES</b>  |  |                |
| 342.530                     | Royalties from Cell Tower Rental       | 52,422         |
| <b>SUBTOTAL</b>             |  | <b>52,422</b>  |
| <b>WATER SYSTEM</b>         |  |                |
| 378.100                     | Water Rents                            | 748,618        |
| 378.110                     | Connection Fees                        | 11,400         |
| 378.300                     | Well Generation Fees                   | 270            |
| 378.350                     | Legal Fees                             | 10,000         |
| 378.400                     | Private Fire Protection                | 2,943          |
| 378.470                     | Temporary Use Fees                     | 270            |
| 378.490                     | Read Out Fees                          | 270            |
| 378.800                     | Additional Meters                      | 150            |
| 378.900                     | Turn On Fees                           | 45             |
| 378.910                     | Turn Off Fees                          | 50             |
| <b>SUBTOTAL</b>             |  | <b>774,016</b> |
| <b>CHARGES FOR SERVICES</b> |  |                |
| 379.000                     | Meter Testing                          | 30             |
| 379.010                     | Final Read Fee                         | 270            |
| <b>SUBTOTAL</b>             |  | <b>300</b>     |
| <b>MISCELLANEOUS</b>        |  |                |
| 380.000                     | Miscellaneous                          | 500            |
| 380.020                     | Insurance Dividends (Benecon)          | 10,000         |
| 380.070                     | Bad Check Fees                         | 515            |
| 380.090                     | Certified Fees/Certificate of Mailings | 500            |
| <b>SUBTOTAL</b>             |  | <b>11,515</b>  |
| <b>TOTAL REVENUES</b>       |  | <b>840,853</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
06 - WATER FUND EXPENDITURES**

| <b>Account #</b>                  | <b>Description</b>                           | <b>2016 Budget</b> |
|-----------------------------------|--|--------------------|
| <b>LEGISLATIVE GOVERNING BODY</b> |  |                    |
| 400.105                           | Council                                      | 2,400              |
| 400.331                           | Travel Expense (mileage reimbursement)       | 100                |
| 400.338                           | Meal Allowance                               | 100                |
| 400.460                           | Meetings & Conferences, Continuing Education | 1,500              |
| <b>SUBTOTAL</b>                   |  | <b>4,100</b>       |
| <b>EXECUTIVE</b>                  |  |                    |
| 401.110                           | Manager                                      | 10,000             |
| <b>SUBTOTAL</b>                   |  | <b>10,000</b>      |
| <b>FINANCIAL ADMINISTRATION</b>   |  |                    |
| 402.210                           | Office Supplies                              | 1,050              |
| 402.215                           | Postage                                      | 2,500              |
| 402.311                           | Accounting and Auditing Services             | 5,800              |
| 402.314                           | Legal Services                               | 10,000             |
| 402.331                           | Travel Expense (mileage reimbursement)       | 100                |
| 402.338                           | Meal Allowance                               | 50                 |
| 402.341                           | Advertising                                  | 150                |
| 402.342                           | Printing                                     | 200                |
| 402.390                           | Bank Services Charges/Fees                   | 100                |
| 402.420                           | Dues, Subscriptions and Memberships          | 470                |
| 402.460                           | Meetings & Conferences, Continuing Education | 1,000              |
| <b>SUBTOTAL</b>                   |  | <b>21,420</b>      |
| <b>SECRETARY/CLERK/TREASURER</b>  |  |                    |
| 405.110                           | Secretary/Treasurer                          | 18,763             |
| 405.117                           | Clerk  | 9,494              |
| 405.118                           | Assistant Clerk                              | 8,307              |
| 405.187                           | Benefit Payout                               | 2,309              |
| <b>SUBTOTAL</b>                   |  | <b>38,872</b>      |
| <b>OPERATORS</b>                  |  |                    |
| 406.131                           | Water/Sewer Operator 1 - Stroup              | 25,277             |
| 406.132                           | Water/Sewer Operator 2 - Santamaria          | 21,285             |
| 406.180                           | Overtime                                     | 2,328              |
| 406.187                           | Benefit Payout                               | 844                |
| <b>SUBTOTAL</b>                   |  | <b>49,735</b>      |
| <b>IT-NETWORKING SERVICES</b>     |  |                    |
| 407.213                           | Computer Supplies                            | 100                |
| 407.250                           | Repair/Maintenance Equipment                 | 1,500              |
| 407.260                           | Minor Equipment (under \$1,000)              | 500                |
| 407.325                           | Internet Fees                                | 1,730              |
| 407.453                           | Web Design/Emails/Maintenance                | 1,290              |
| 407.454                           | Software/License Renewals                    | 3,036              |
| <b>SUBTOTAL</b>                   |  | <b>8,156</b>       |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**06 - WATER FUND EXPENDITURES**

| Account #   | Description   | 2016 Budget   |
|---|---|---------------|
| <b>GENERAL GOVERNMENT BUILDING - 10 S. QUEEN STREET</b> |   |               |
| 409.226   | Cleaning Supplies   | 200           |
| 409.361   | Electric (2205 White Hall Road)                           | 1,049         |
| 409.373   | Building Repairs and Maintenance                          | 1,500         |
| 409.374   | Maintenance and Repairs to Machinery & Equipment          | 500           |
| 409.450   | Service Contracts   | 1,712         |
|   | <b>SUBTOTAL</b>   | <b>4,961</b>  |
| <b>PUBLIC WORKS - SANITATION</b>                        |   |               |
| 427.367   | Sanitation Removal Services                               | 1,800         |
|   | <b>SUBTOTAL</b>   | <b>1,800</b>  |
| <b>PUBLIC WORKS - HIGHWAYS, ROADS AND STREETS</b>       |   |               |
| 430.121   | Public Works Supervisor                                   | 13,814        |
| 430.122   | Code Enforcement Officer                                  | 12,833        |
| 430.131   | Laborer 1 - Woodward                                      | 11,770        |
| 430.132   | Laborer 2 - Weishaar                                      | 11,770        |
| 430.133   | Laborer 3 - Westfall                                      | 11,000        |
| 430.134   | Laborer 4 - Wolf  | 11,000        |
| 430.180   | Overtime  | 2,919         |
| 430.187   | Benefit Payout  | 1,147         |
| 430.231   | Vehicle Fuel - Gasoline                                   | 2,200         |
| 430.238   | Uniforms  | 375           |
| 430.250   | Vehicle Repairs and Maintenance                           | 3,500         |
| 430.470   | CDL Random Testing/Expenses                               | 200           |
| 430.750   | Minor Machinery and Equipment (between \$1000 & \$10,000) | 7,053         |
|   | <b>SUBTOTAL</b>   | <b>89,581</b> |
| <b>WATER DEPARTMENT</b>                                 |   |               |
| 448.200   | General Supplies  | 1,500         |
| 448.222   | Chemicals   | 8,100         |
| 448.225   | Laboratory/Testing Supplies                               | 1,500         |
| 448.260   | Small Tools and Minor Equipment (under \$1,000)           | 500           |
| 448.313   | Engineering   | 20,000        |
| 448.316   | Lab Testing Fees  | 5,600         |
| 448.317   | PA One Calls  | 500           |
| 448.321   | Telephone   | 2,500         |
| 448.324   | Cell Phones   | 1,380         |
| 448.361   | Electric (Wells)  | 50,376        |
| 448.363   | Hydrant Maintenance                                       | 3,500         |
| 448.370   | Maintenance and Repairs                                   | 1,000         |
| 448.374   | Maintenance and Repairs to Machinery & Equipment          | 1,000         |
| 448.375   | Maintenance and Repairs to Water Tanks                    | 36,700        |
| 448.376   | Maintenance and Repairs to Waterlines                     | 1,500         |
| 448.377   | Maintenance and Repairs to Water Mains                    | 1,500         |
| 448.378   | Maintenance and Repairs to Meters/New Meters              | 10,000        |

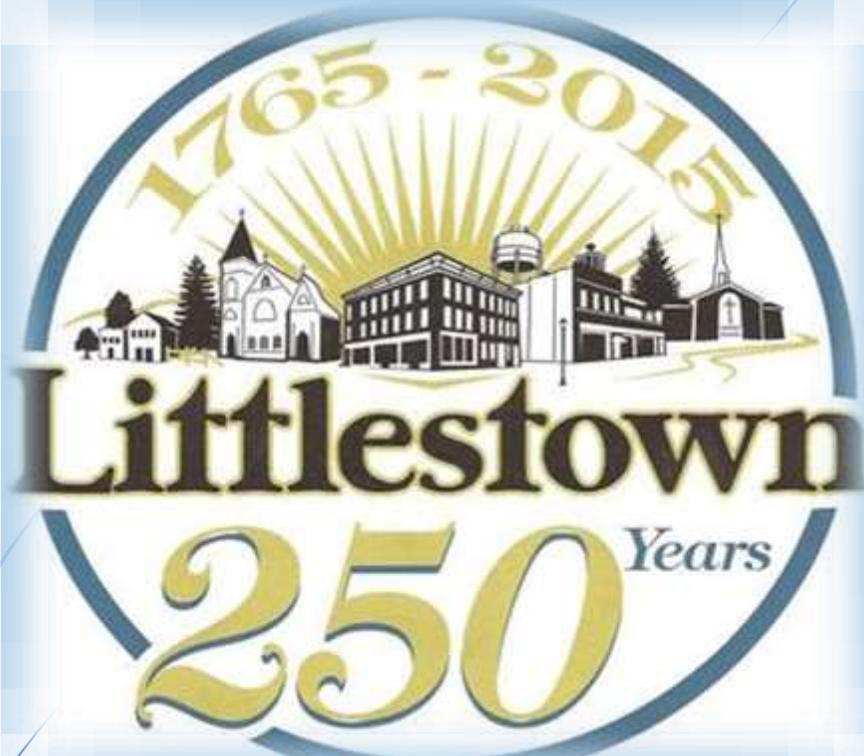
**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
06 - WATER FUND EXPENDITURES**

| Account #                             | Description  | 2016 Budget    |
|---------------------------------------|--|----------------|
| <b>WATER DEPARTMENT (cont'd)</b>      |  |                |
| 448.450                               | Service Contracts  | 9,285          |
| 448.750                               | Minor Machinery and Equipment (between \$1,000 & \$10,000) | 10,835         |
|                                       | <b>SUBTOTAL</b>  | <b>167,276</b> |
| <b>DEBT SERVICE PRINCIPAL</b>         |  |                |
| 471.000                               | Debt Loan Principal Payment                                | 187,344        |
|                                       | <b>SUBTOTAL</b>  | <b>187,344</b> |
| <b>DEBT SERVICE INTEREST</b>          |  |                |
| 472.000                               | Debt Loan Interest Payment                                 | 67,344         |
|                                       | <b>SUBTOTAL</b>  | <b>67,344</b>  |
| <b>FISCAL AGENT FEES</b>              |  |                |
| 475.000                               | Debt Issue Costs   | 860            |
|                                       | <b>SUBTOTAL</b>  | <b>860</b>     |
| <b>PAYROLL</b>                        |  |                |
| 485.000                               | Payroll Taxes  | 14,876         |
|                                       | <b>SUBTOTAL</b>  | <b>14,876</b>  |
| <b>INSURANCE, CASUALTY AND SURETY</b> |  |                |
| 486.350                               | Umbrella   | 1,900          |
| 486.351                               | Property   | 6,800          |
| 486.352                               | Liability  | 3,600          |
| 486.353                               | Surety   | 500            |
| 486.354                               | Workers Compensation                                       | 11,736         |
| 486.356                               | Automobile Insurance                                       | 2,600          |
| 486.357                               | Public Officials   | 4,300          |
|                                       | <b>SUBTOTAL</b>  | <b>31,436</b>  |
| <b>HEALTH INSURANCE BENEFITS</b>      |  |                |
| 487.189                               | Health Insurance Compensation                              | 1,600          |
| 487.196                               | Health Insurance   | 52,558         |
| 487.198                               | Life Insurance   | 2,339          |
| 487.199                               | Patient Center Outcomes Research                           | 35             |
|                                       | <b>SUBTOTAL</b>  | <b>56,532</b>  |
| <b>REFUND OF PRIOR YEAR REVENUE</b>   |  |                |
| 491.000                               | Refund for Water Rents                                     | 250            |
|                                       | <b>SUBTOTAL</b>  | <b>250</b>     |
| <b>INTERFUND OPERATING TRANSFER</b>   |  |                |
| 492.030                               | Transfer to Water Capital Reserve Project Fund             | 60,425         |
| 492.031                               | Transfer to Equipment Replacement Fund                     | 5,885          |
| 492.032                               | Transfer to Vehicle Replacement Fund                       | 20,000         |
|                                       | <b>SUBTOTAL</b>  | <b>80,425</b>  |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**06 - WATER FUND EXPENDITURES**

| Account #                       | Description | 2016 Budget    |
|---------------------------------|-------------|----------------|
| <b>TOTAL EXPENDITURES</b>       |             | <b>834,968</b> |
| <b>REVENUES VS EXPENDITURES</b> |             | <b>5,885</b>   |

# 2016 SEWER FUND BUDGET



## FINAL

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**08 - SEWER FUND REVENUES**

| Account #                | Description                            | 2016 Budget      |
|--------------------------|--|------------------|
| <b>INTEREST EARNINGS</b> |  |                  |
| 341.000                  | Interest Earnings                      | 500              |
| 341.002                  | Interest Earnings - Reserves           | 2,000            |
|                          | <b>SUBTOTAL</b>                        | <b>2,500</b>     |
| <b>SEWER SYSTEM</b>      |  |                  |
| 364.100                  | Sewer Rents                            | 1,331,870        |
| 364.110                  | Connection Fees                        | 17,400           |
| 364.130                  | Sewer Reserve                          | 2,500            |
| 364.350                  | Legal Fees                             | 10,000           |
|                          | <b>SUBTOTAL</b>                        | <b>1,361,770</b> |
| <b>MISCELLANEOUS</b>     |  |                  |
| 380.000                  | Miscellaneous                          | 100              |
| 380.020                  | Insurance Dividends (Benecon)          | 10,000           |
| 380.070                  | Bad Check Fees                         | 100              |
| 380.090                  | Certified Fees/Certificate of Mailings | 465              |
|                          | <b>SUBTOTAL</b>                        | <b>10,665</b>    |
|                          | <b>TOTAL REVENUES</b>                  | <b>1,374,935</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
08 - SEWER FUND EXPENDITURES**

| Account #                         | Description                                  | 2016 Budget   |
|-----------------------------------|--|---------------|
| <b>LEGISLATIVE GOVERNING BODY</b> |  |               |
| 400.105                           | Council                                      | 2,400         |
| 400.331                           | Travel Expense (mileage reimbursement)       | 100           |
| 400.338                           | Meal Allowance                               | 100           |
| 400.460                           | Meetings & Conferences, Continuing Education | 1,500         |
|                                   | <b>SUBTOTAL</b>                              | <b>4,100</b>  |
| <b>EXECUTIVE</b>                  |  |               |
| 401.110                           | Manager                                      | 10,000        |
|                                   | <b>SUBTOTAL</b>                              | <b>10,000</b> |
| <b>FINANCIAL ADMINISTRATION</b>   |  |               |
| 402.210                           | Office Supplies                              | 1,050         |
| 402.215                           | Postage                                      | 2,500         |
| 402.311                           | Accounting and Auditing Services             | 5,800         |
| 402.314                           | Legal Services                               | 10,000        |
| 402.331                           | Travel Expense (mileage reimbursement)       | 100           |
| 402.338                           | Meal Allowance                               | 50            |
| 402.341                           | Advertising                                  | 150           |
| 402.342                           | Printing                                     | 150           |
| 402.390                           | Bank Services Charges/Fees                   | 100           |
| 402.460                           | Meetings & Conferences, Continuing Education | 1,000         |
|                                   | <b>SUBTOTAL</b>                              | <b>20,900</b> |
| <b>SECRETARY/CLERK/TREASURER</b>  |  |               |
| 405.110                           | Secretary/Treasurer                          | 18,763        |
| 405.117                           | Clerk  | 9,494         |
| 405.118                           | Assistant Clerk                              | 8,307         |
| 405.187                           | Benefit Payout                               | 2,309         |
|                                   | <b>SUBTOTAL</b>                              | <b>38,873</b> |
| <b>OPERATORS</b>                  |  |               |
| 406.131                           | Water/Sewer Operator 1 - Stroup              | 25,277        |
| 406.132                           | Water/Sewer Operator 2 - Santamaria          | 21,285        |
| 406.180                           | Overtime                                     | 2,328         |
| 406.187                           | Benefit Payout                               | 844           |
|                                   | <b>SUBTOTAL</b>                              | <b>49,735</b> |
| <b>IT-NETWORKING SERVICES</b>     |  |               |
| 407.213                           | Computer Supplies                            | 100           |
| 407.250                           | Repair/Maintenance Equipment                 | 1,500         |
| 407.260                           | Minor Equipment (under \$1,000)              | 500           |
| 407.325                           | Internet Fees                                | 1,730         |
| 407.453                           | Web Design/Emails/Maintenance                | 1,290         |
| 407.454                           | Software/License Renewals                    | 3,036         |
|                                   | <b>SUBTOTAL</b>                              | <b>8,156</b>  |

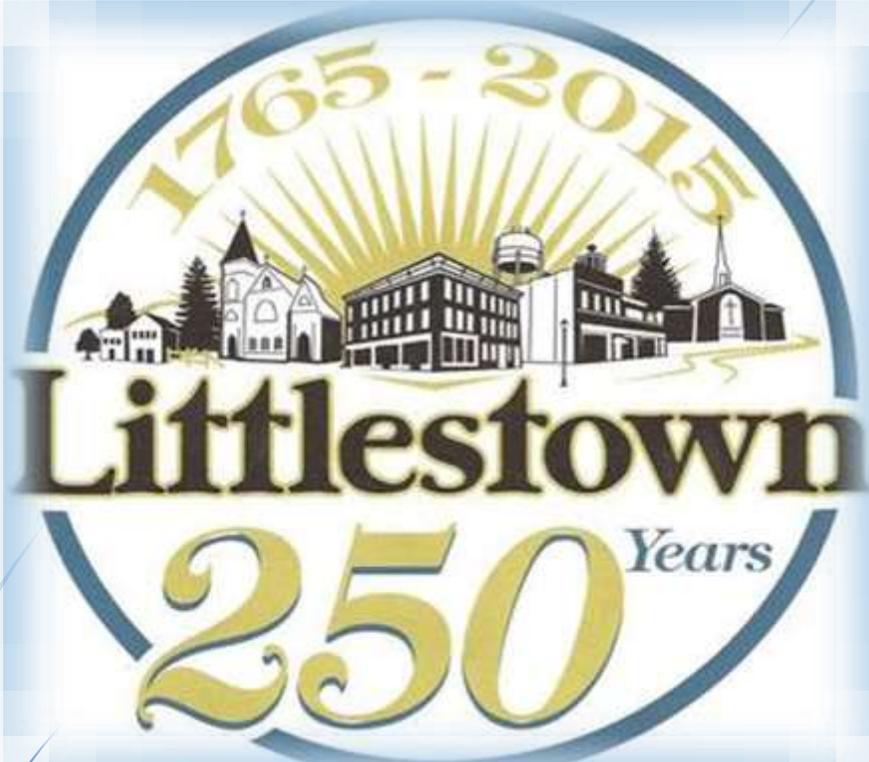
**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
o8 - SEWER FUND EXPENDITURES**

| Account #   | Description  | 2016 Budget    |
|---|--|----------------|
| <b>GENERAL GOVERNMENT BUILDING - 10 S. QUEEN STREET</b> |  |                |
| 409.226   | Cleaning Supplies  | 150            |
| 409.361   | Electric (2136 White Hall Road)                            | 70,000         |
| 409.373   | Building Repairs and Maintenance                           | 1,500          |
| 409.374   | Maintenance and Repairs to Machinery & Equipment           | 500            |
| 409.450   | Service Contracts  | 1,712          |
| <b>SUBTOTAL</b>   |  | <b>73,862</b>  |
| <b>PUBLIC WORKS - SANITATION</b>                        |  |                |
| 427.367   | Sanitation Removal Services                                | 1,800          |
| <b>SUBTOTAL</b>   |  | <b>1,800</b>   |
| <b>SEWER DEPARTMENT</b>                                 |  |                |
| 429.200   | General Supplies   | 1,500          |
| 429.222   | Chemicals  | 38,000         |
| 429.225   | Laboratory/Testing Supplies                                | 1,500          |
| 429.260   | Small Tools and Minor Equipment (under \$1,000)            | 1,000          |
| 429.313   | Engineering  | 10,000         |
| 429.316   | Lab Testing Fees   | 27,500         |
| 429.317   | PA One Calls   | 500            |
| 429.321   | Telephone  | 6,565          |
| 429.324   | Cell Phones  | 1,380          |
| 429.361   | Electric (Pump Stations)                                   | 19,000         |
| 429.370   | Maintenance and Repairs                                    | 2,500          |
| 429.374   | Maintenance and Repairs to Machinery & Equipment           | 7,000          |
| 429.376   | Maintenance and Repairs to Sewer lines                     | 1,500          |
| 429.377   | Maintenance and Repairs to Sewer Mains                     | 1,500          |
| 429.384   | Equipment Rental   | 100            |
| 429.450   | Service Contracts  | 70,708         |
| 429.750   | Minor Machinery and Equipment (between \$1,000 & \$10,000) | 2,500          |
| <b>SUBTOTAL</b>   |  | <b>192,753</b> |
| <b>PUBLIC WORKS - HIGHWAYS, ROADS AND STREETS</b>       |  |                |
| 430.121   | Public Works Supervisor                                    | 13,814         |
| 430.122   | Code Enforcement Officer                                   | 12,833         |
| 430.131   | Laborer 1 - Woodward                                       | 11,770         |
| 430.132   | Laborer 2 - Weishaar                                       | 11,770         |
| 430.133   | Laborer 3 - Westfall                                       | 11,000         |
| 430.134   | Laborer 4 - Wolf   | 11,000         |
| 430.180   | Overtime   | 2,919          |
| 430.187   | Benefit Payout   | 1,147          |
| 430.231   | Vehicle Fuel - Gasoline                                    | 2,200          |
| 430.238   | Uniforms   | 375            |
| 430.250   | Vehicle Repairs and Maintenance                            | 3,500          |
| 430.470   | CDL Random Testing/Expenses                                | 200            |
| <b>SUBTOTAL</b>   |  | <b>82,528</b>  |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
08 - SEWER FUND EXPENDITURES**

| Account #                             | Description                            | 2016 Budget      |
|---------------------------------------|--|------------------|
| <b>DEBT SERVICE PRINCIPAL</b>         |  |                  |
| 471.000                               | Debt Loan Principal Payment            | 261,625          |
|                                       | <b>SUBTOTAL</b>                        | <b>261,625</b>   |
| <b>DEBT SERVICE INTEREST</b>          |  |                  |
| 472.000                               | Debt Loan Interest Payment             | 11,625           |
|                                       | <b>SUBTOTAL</b>                        | <b>11,625</b>    |
| <b>FISCAL AGENT FEES</b>              |  |                  |
| 475.000                               | Debt Issue Costs                       | 860              |
|                                       | <b>SUBTOTAL</b>                        | <b>860</b>       |
| <b>PAYROLL</b>                        |  |                  |
| 485.000                               | Payroll Taxes                          | 14,876           |
|                                       | <b>SUBTOTAL</b>                        | <b>14,876</b>    |
| <b>INSURANCE, CASUALTY AND SURETY</b> |  |                  |
| 486.350                               | Umbrella                               | 1,900            |
| 486.351                               | Property                               | 6,800            |
| 486.352                               | Liability                              | 3,600            |
| 486.353                               | Surety                                 | 500              |
| 486.354                               | Workers Compensation                   | 11,736           |
| 486.356                               | Automobile Insurance                   | 2,600            |
| 486.357                               | Public Officials                       | 4,300            |
|                                       | <b>SUBTOTAL</b>                        | <b>31,436</b>    |
| <b>HEALTH INSURANCE BENEFITS</b>      |  |                  |
| 487.189                               | Health Insurance Compensation          | 1,600            |
| 487.196                               | Health Insurance                       | 52,558           |
| 487.198                               | Life Insurance                         | 2,339            |
| 487.199                               | Patient Center Outcomes Research       | 35               |
|                                       | <b>SUBTOTAL</b>                        | <b>56,532</b>    |
| <b>REFUND OF PRIOR YEAR REVENUE</b>   |  |                  |
| 491.000                               | Refund for Water Rents                 | 250              |
|                                       | <b>SUBTOTAL</b>                        | <b>250</b>       |
| <b>INTERFUND OPERATING TRANSFER</b>   |  |                  |
| 492.031                               | Transfer to Equipment Replacement Fund | 7,053            |
| 492.096                               | Transfer to Pennvest Loan Fund         | 507,973          |
|                                       | <b>SUBTOTAL</b>                        | <b>515,026</b>   |
| <b>TOTAL EXPENDITURES</b>             |  | <b>1,374,935</b> |
| <b>REVENUES VS EXPENDITURES</b>       |  | <b>0</b>         |

# 2016 HIGHWAY AID BUDGET



## FINAL

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**35 - HIGHWAY AID FUND REVENUES**

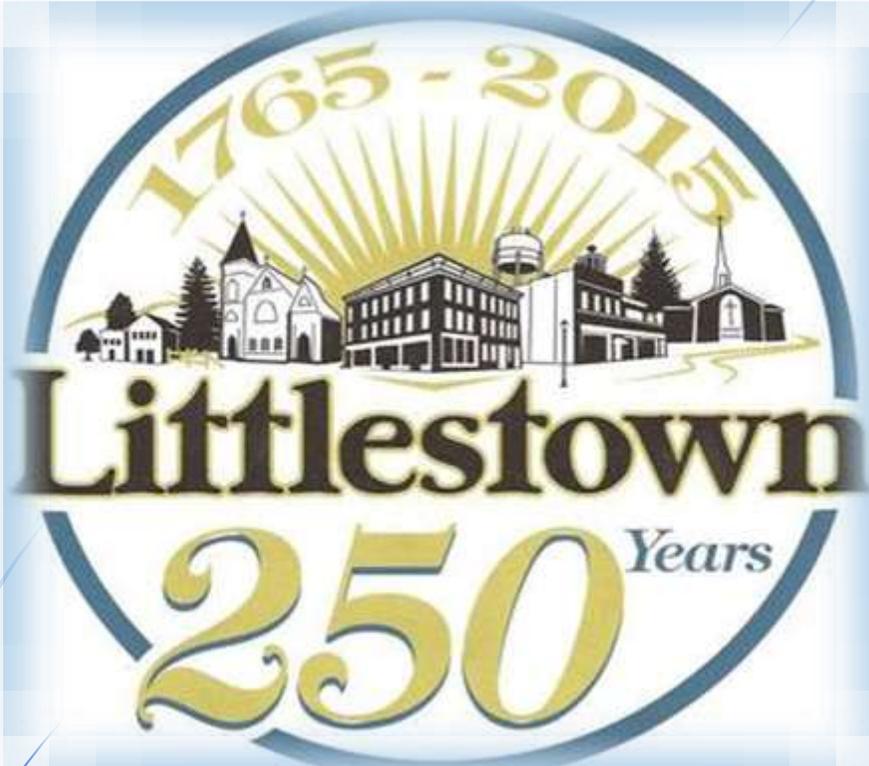
| Account #                                | Description           | 2016 Budget    |
|--|-----------------------|----------------|
| <b><i>INTEREST EARNINGS</i></b>          |                       |                |
| 341.000                                  | Interest Earnings     | 300            |
|  | <b>SUBTOTAL</b>       | <b>300</b>     |
| <b><i>INTERGOVERNMENTAL REVENUES</i></b> |                       |                |
| 355.020                                  | Liquid Fuels Tax      | 102,000        |
|  | <b>SUBTOTAL</b>       | <b>102,000</b> |
|  | <b>TOTAL REVENUES</b> | <b>102,300</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**35 - HIGHWAY AID FUND EXPENDITURES**

| Account #                             | Description                     | 2016 Budget    |
|---------------------------------------|---------------------------------|----------------|
| <b>WINTER MAINTENANCE</b>             |                                 |                |
| 432.000                               | Snow and Ice Supplies           | 4,525          |
|                                       | <b>SUBTOTAL</b>                 | <b>4,525</b>   |
| <b>REPAIRS OF TOOLS AND MACHINERY</b> |                                 |                |
| 437.000                               | Repairs of Tools and Machinery  | 5,000          |
|                                       | <b>SUBTOTAL</b>                 | <b>5,000</b>   |
| <b>INTERFUND OPERATING TRANSFER</b>   |                                 |                |
| 492.035                               | Transfer to Highway Aid Fund    | 92,775         |
|                                       | <b>SUBTOTAL</b>                 | <b>92,775</b>  |
|                                       | <b>TOTAL EXPENDITURES</b>       | <b>102,300</b> |
|                                       | <b>REVENUES VS EXPENDITURES</b> | <b>0</b>       |

2016

*TRAFFIC CONTROL  
BUDGET*



*FINAL*

Tentatively adopted by Council on October 27, 2015  
Final adoption by Council on December 8, 2015

**BOROUGH OF LITTLESTOWN - 2016 BUDGET**  
**37 - TRAFFIC CONTROL FUND REVENUES**

| Account #                             | Description             | 2016 Budget  |
|---------------------------------------|-------------------------|--------------|
| <b><i>INTEREST EARNINGS</i></b>       |                         |              |
| 341.000                               | Interest Earnings       | <b>2</b>     |
| 341.003                               | Interest Earnings - CD  | <b>150</b>   |
| <b>SUBTOTAL</b>                       |                         | <b>152</b>   |
| <b><i>DONATIONS/CONTRIBUTIONS</i></b> |                         |              |
| 387.000                               | Donations/Contributions | <b>810</b>   |
| <b>SUBTOTAL</b>                       |                         | <b>810</b>   |
| <b><i>CASH BALANCE FORWARD</i></b>    |                         |              |
| 399.000                               | Cash Balance Forward    | <b>8,596</b> |
| 399.003                               | CD Cash Balance Forward | <b>-</b>     |
| <b>SUBTOTAL</b>                       |                         | <b>8,596</b> |
| <b>TOTAL REVENUES</b>                 |                         | <b>9,558</b> |

**BOROUGH OF LITTLESTOWN - 2016 BUDGET  
37 -TRAFFIC CONTROL FUND EXPENDITURES**

| <b>Account #</b>                           | <b>Description</b>                   | <b>2016 Budget</b> |
|--|--------------------------------------|--------------------|
| <b><i>HIGHWAY GENERAL SERVICES</i></b>     |                                      |                    |
| 433.374                                    | Repairs and Maintenance to Equipment | <b>4,500</b>       |
|  | <b>SUBTOTAL</b>                      | <b>4,500</b>       |
| <b><i>INTERFUND OPERATING TRANSFER</i></b> |                                      |                    |
| 492.037                                    | Transfer to Traffic Control Fund     | <b>5,058</b>       |
|  | <b>SUBTOTAL</b>                      | <b>5,058</b>       |
|  | <b>TOTAL EXPENDITURES</b>            | <b>9,558</b>       |
|  | <b>REVENUES VS EXPENDITURES</b>      | <b>0</b>           |