

**HIGHLAND TOWNSHIP
BOARD OF SUPERVISORS**
March 10, 2020 @ 7:00 pm
Meeting Minutes

The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Chairman Gary Dingle, Supervisor Ed Steinour, Supervisor Jason Stitt, Secretary Mary Sherman

PUBLIC

Martha O'Bryant, Nicole Bennett, Erica Duffy

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Supervisors Meeting Minutes February 11, 2020:

Supervisor Steinour moved, seconded by Supervisor Stitt to approve the February 11, 2019 BOS meeting minutes. The vote was unanimous.

TREASURERS REPORTS:

The February 2020 Treasurers report was discussed in detail. The Treasurers report was accepted as written. Supervisor Dingle moved, seconded by Supervisor Steinour to approve the February 2020 Treasurers report. The vote was unanimous.

APPROVAL OF BILLS PAID AND PAYROLL

Supervisor Dingle moved, seconded by Supervisor Steinour to approve the February 2020 reports as presented. The vote was unanimous.

ROAD MASTERS REPORT:

- **Salt Contract:** The Secretary completed the Salt Contract for the 2020-2021 season. One load of salt was ordered.
- **Inspection of the township roads:** will take place on 3/21/20. The Supervisors and the new Secretary will ride along.
- **Tree down:** Supervisor Steinour was called by dispatch in the middle of the night for a tree down on Cold Springs Road. He was able to get the tree out of the road himself which prompted him to request new signage.
- **Signs:** Supervisor Steinour requested that the Secretary shop around for some Road Closed and Work Ahead signs. A lot of the township signs are in poor shape and need to be replaced.
- **Stone Bid:** Supervisor Dingle moved, seconded by Supervisor Steinour to approve the 2020-2021 stone and asphalt bid. The vote was unanimous.

SUBDIVISION AND LAND DEVELOPMENT:

Scott: The deed and plans will be recorded after the signatures are obtained.

Keller: The deed and plans have been recorded.

LAND AND SEA SERVICES:

February 2020 Reports:

The February 2020 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

RIGHT-TO-KNOW REQUEST:

None

UNFINISHED BUSINESS:

COG: Supervisor Dingle attended the meeting. The next meeting is March 26, 2020.

YATB: The next meeting is April 27th, 2020 @ 6:30 in Gettysburg.

Fairfield Fire Department meeting: The next meeting is scheduled for April 20th @ 7:00pm. Supervisor Dingle will attend.

FREMA: Secretary Mary Sherman attended the February 17th meeting and reviewed the agenda items with the Supervisors. The next meeting is April 20th @ 1:00 pm. Supervisor Dingle will attend.

Floodplain ordinance:

Supervisor Dingle moved, seconded by Supervisor Steinour to adopt the Highland Township Floodplain Ordinance and application, No.2020-001. The vote was unanimous. The Secretary will send the signed ordinance to PML representative Leslie Rhodes who will file it with FEMA.

NEW BUSINESS:

Railroad Lane Bridge:

Supervisor Stitt reviewed the bridge report prepared by Pennoni Associates. He agreed that the bridge is good shape, but the traffic railings are showing wear. He questioned why the bridge is restricted to 16 tons when it could be signed much higher. The Secretary will contact Will Cameron of Pennoni to ask why this tonnage was applied.

Website:

The Secretary reviewed the website quotes. from Total Tech and Adams County Tech Department with the Supervisors. Adams County Tech had considerably lower costs and have set up websites for other municipalities. The Supervisors agreed to move forward with the project. The Secretary will set up a time next week to have them come to the township to start the process.

Land Conservancy:

The Secretary will contact Sarah Kipp of the Land Conservancy to check the status of the Brown Farm conservation project. The plan is supposed to go to settlement in the Spring.

Supervisor Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous.

The meeting was adjourned @ 7:50 pm

Mary Sherman
Secretary/Treasurer
Highland Township