

Hamiltonban Township Planning & Zoning Commission

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

September 23, 2014

At 7:00 PM Chairman Ryan called the meeting to order and welcomed the public. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Commission Members Present: Chairman Russell Ryan, and John Iaea. Vice-chairman Stephen Jacobs, William Shriner and Dave Peters were absent, there was no quorum. These minutes are informational only, no action was taken at this meeting.

Staff/Consultants Present: Rob Thaeler of the Adams County Office of Planning and Development (ACOPD), Township Planning Consultant. Jason Reichard of C.S. Davidson, Inc., Township Engineer was excused from the meeting.

Public Present: Donald Sites.

Approval of the Agenda: The Commission unanimously approved the Agenda.

Approval of the Minutes: The August 26, 2014 minutes were not approved do to a lack of quorum.

Public Comment: Mr. Sites asked how he can go about subdividing one acre off a 2.88 acre parcel at 2000 Mount Hope Road. This tract which is divided by Mount Hope Road is described separately on the deed. Mr. Thaeler noted that a minimum of one acre is needed to subdivide and that this parcel may not meet the requirements due to the fact that land in the Township right-of-way and does not count towards property acreage. It was determined that the Township Solicitor needs to be contacted to see if 1) a separate deed can be written for the tract; 2) if the tract can be sold off without the benefit of a subdivision; or 3) a formal subdivision plan needs to be submitted. Mr. Sites left the meeting at 7:18 PM.

Plans:

- a. **Iron Springs Plaza:** There has been no new development with this plan, there was no discussion.

New/Old Business:

- a. **Zoning Revision Discussion:** As there was not a quorum, this subject was tabled until the October meeting.

Township Planner's Report: None.

Township Engineer's Report: Mr. Thaeler stated that the public meeting, which is part of the adoption process for the Southwest Adams Comprehensive Plan will be scheduled for the end of October. He also will be attending the October Hamiltonban Township Recs and Parks Commission meeting to discuss the Township Park.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Board of Supervisors Workshop - September 25, 2014
- Board of Supervisors - October 7, 2014
- Recreation and Parks Commission - October 8, 2014
- Planning Commission - October 28, 2014

Adjournment: At 7:28 PM the meeting was adjourned.

Respectfully submitted,

Deborah K. Feiler
Township Secretary