Resolution Number 2015-03
Hamiltonban Township, Adams County, Pennsylvania

A RESOLUTION OF BOARD OF SUPERVISORS OF HAMILTONBAN TOWNSHIP, ADAMS COUNTY, PENNSYLVANIA, AMENDING AND REVISING USER FEES

WHEREAS, the Board of Supervisors of Hamiltonban Township desires to update and amend the Resolution 2014-03, Updated User Fees Resolution; and

WHEREAS, various ordinances of Hamiltonban Township allow for the setting of fees by Resolution to defer the cost of their administration; and

WHEREAS, in keeping with good practice, the Board of Supervisors of Hamiltonban Township annually reviews the schedule of fees and makes appropriate revisions thereto; and

WHEREAS, the Board of Supervisors of Hamiltonban Township has determined that certain revisions are necessary and in the best interest of the Township;

NOW THEREFORE, BE IT RESOLVED AND ENACTED that the following fee schedule is hereby adopted to apply in all matters pertaining to fees and that this Resolution shall replace all prior fee resolutions.

THIS RESOLUTION IS DULY ADOPTED, by the Board of Supervisors of Hamiltonban Township, Adams County, Pennsylvania, at its regularly scheduled meeting, held on the 5th day of January 2015, which was duly convened in accordance with the law.

ATTESTED BY:

Deborah K. Feiler
Secretary/Treasurer

Supervisor Robert L. Gordon

Supervisor Coleen N. Reamer

Supervisor Douglas W. Woerner

Supervisor LuAnn M. Dille

Supervisor J. Edward Deardorff
Hamiltonban Township
2015 Fee Schedule

SALDO Review Fees
SALDO Review Fees shall be paid by the applicant in accordance with the set forth herein below schedule:

Developer’s Escrow Account Amounts - A deposit of $550.00 (includes a $50 administrative fee) minimum is due at the time a plan is submitted to the Township. The escrow account is to be used as an offset for engineering, legal and other professional consultant fees actually incurred in the review of plans. Should the deposit amount be reduced to the sum determined in the Escrow Agreement, the developer shall be obligated to replenish the account to the original amount upon request. Any excess funds will be refunded to the developer once all invoices from the consultants have been paid.

Residential Lots:
- Lots 1 - 5: $55.00 base fee, plus $15.00 per lot
- Lots 6 - 50: $100.00 base fee, plus $12.00 per lot
- Lots 51 - 100: $100.00 base fee, plus $10.00 per lot
- Lots 101 and over: $100.00 base fee, plus $5.00 per lot

Agricultural and Industrial Lots
(Non-Residential):
- First acre: $100.00
- Acre 2 - 10: $100.00 base fee, plus $50.00 per acre
- Acre 11 and over: $100.00 base fee, plus $25.00 per acre

Zoning Fees
In accordance with Section 501 of the Hamiltonban Township Zoning Ordinance, a building permit is required for the erection, alteration, or expansion of any building or structure, including signs, within the Township. A Land Use/Zoning Permit is also required prior to a change in land use or prior to a change or expansion of a non-conforming use or sign. The following fees are for permits issued by the Zoning Officer - Land and Sea Services, LLC.

- Artesian Well: $75.00 per well
- Customary Home Occupation Usage: $25.00 per permit
- Demolition Permit: $50.00 per building
- Geothermal Well (closed loop only): $75.00 per well
- Groundwater Well: $75.00 per well
- Land Use Permit/Residential (zoning permit):
  - Residential structure over 250 square feet: $50.00 base fee, plus $0.20 per square foot
- Land Use Permit/Commercial (zoning permit):
  - Commercial structure over 250 square feet: $50.00 base fee, plus $0.25 per square foot
- Sign Permit - up to 16 sq. ft.: $25.00 per sign
- Sign Permit - 16 sq. ft. to 40 sq. ft.: $50.00 per sign
- Sign Permit - 40 sq. ft. and over: $100.00 per sign
- Uniform Construction Code Fee (building permit): $50.00 per permit

Contact Land and Sea Services, LLC for their inspection fees.
**Other Zoning Fees**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Additional Charges</th>
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</thead>
<tbody>
<tr>
<td>Conditional Use Application</td>
<td>$500.00</td>
<td>plus any additional charges</td>
</tr>
<tr>
<td>Zoning Hearing Board - Variance/Special Exception</td>
<td>$500.00</td>
<td>plus any additional charges</td>
</tr>
<tr>
<td>Zoning Ordinance Amendments/Map Changes</td>
<td>$500.00</td>
<td>plus any additional changes</td>
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</tbody>
</table>

**Miscellaneous Fees**

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
<th>Additional Charges</th>
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</thead>
<tbody>
<tr>
<td>Copies</td>
<td>$0.25</td>
<td>per page per side</td>
</tr>
<tr>
<td>Driveway Installation Permit</td>
<td>$50.00</td>
<td>plus time and materials</td>
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<tr>
<td>Emergency Management Services</td>
<td>$14.60</td>
<td>per hour plus cost of materials</td>
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<tr>
<td>Open Record Policy fees/copies</td>
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<td>per page per side</td>
</tr>
<tr>
<td>Recreational Programs</td>
<td>$5.00</td>
<td>minimum registration plus supplies</td>
</tr>
</tbody>
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Please see stand alone Resolutions for more fees:
- Resolution 2015-01: Review and Report Fees for Subdivision and Land Development
- Resolution 2013-13: Stormwater Fee Schedule
- Resolution 2012-12: Tax Collector Administrative Fees
- Resolution 2010-10: Late Payment Fees
- Resolution 2010-07: Sewer Facilities Act
- Resolution 2009-20: Emergency Management Agency Chargeback
- Resolution 2009-04: Open Records Policy

Hamiltonban Township reserves the right to charge interest and/or penalties on any unpaid invoice due to the Township.