

	2018 Proposed
Ordinary Income/Expense	
Income	
300 · INCOME	
301 · Property Taxes	
301.100 · Real Estate Tax - Current Year	350,000.00
301.400 · Real Estate Tax - Delinquent	4,000.00
Total 301 · Property Taxes	354,000.00
310 · EIT & Other Taxes	
310.010 · Per Capita Taxes Current Year	7,000.00
310.030 · Per Capita Taxes-Delinquent	1,000.00
310.100 · Real Estate Transfer Taxes	30,000.00
310.210 · Earned Income Taxes-Current Yr'	145,000.00
310.220 · Earned Income Taxes-Delinquent	110,000.00
310.600 · Admissions (Amusement) Taxes	8,000.00
Total 310 · EIT & Other Taxes	301,000.00
320 · Business Licenses & Permits	
320.670 · Permit for Sign	50.00
320.800 · Cable Television Franchise	7,000.00
320.820 · Hi-way Occ (driveway) Permits	100.00
Total 320 · Business Licenses & Permits	7,150.00
331 · Fines	
331.110 · County Court Fines	0.00
331.112 · District Justice Fines	1,000.00
331.13 · State Motor Vehicle Fines	2,000.00
Total 331 · Fines	3,000.00
341 · Interest Income	
341.130 · Interest - ACNB	
341.130 · Interest - Plgit	1,000.00
341.150 · Municipal Pool Dividends-Pcard	300.00
Total 341 · Interest Income	1,300.00
351 · Federal Capital & Grants	
351.012 · FEMA Emergency Relief	0.00
351.090 · RACP Grant	0.00
Total 351 · Federal Capital & Grants	0.00
353.000 · Local Grants	
353.040 · Dirt & Gravel Roads Grant	0.00
Total 353.000 · Local Grants	0.00
354 · State Capital & Operating Grant	
354.030 · ARLE Grant	0.00
354.040 · Sanitation	0.00
354.070 · Peer To Peer Study	0.00
Total 354 · State Capital & Operating Grant	0.00
355 · State Shared Revenue & Entitle.	

	2018 Proposed
355.010 · Public Utility RebatePURTA	750.00
355.060 · Municipal Pension MMO	4,000.00
355.07 · Foreign Fire Ins Premium	17,000.00
355.080 · Alcoholic Beverages Taxes	800.00
Total 355 · State Shared Revenue & Entitle.	22,550.00
356 · State Payments In Lieu of Taxes	
356.010 · Forest Reserves	14,000.00
Total 356 · State Payments In Lieu of Taxes	14,000.00
361 · General Government	
361.200 · Charges for Services - General	0.00
361.30 · Zoning & Subdivision Fees	1,000.00
361.314 · DeveloperSolicitorReimbursement	1,000.00
361.32 · DeveloperEngineerReimbursement	2,000.00
361.340 · Zoning Hearing Fees	500.00
361.560 · Sale Subdivsion Booklets	0.00
Total 361 · General Government	4,500.00
362 · Public Safety	
362.10 · DUI Reimbursement	0.00
362.100 · Police Services-Impounds	0.00
362.110 · Sale Copies of Accident Reports	0.00
362.200 · EMA Reimbursement	(100.00)
362.410 · Building Permits	6,000.00
362.411 · Adminstrative Fee	1,000.00
362.412 · Stormwater Fees	500.00
362.440 · Sewage Permits SEO	7,000.00
362.46 · Well Ordinance Fees	700.00
Total 362 · Public Safety	15,100.00
363 · Highway & Streets	
363.140 · Driveway installation fee	300.00
363.151 · Sale of Supples in stock	0.00
Total 363 · Highway & Streets	300.00
380 · Miscellaneous Revenue(s)	
380.000 · Miscellaneous Revenues	0.00
Total 380 · Miscellaneous Revenue(s)	0.00
387 · Donations	
387.000 · Contributions & Donations	0.00
387.400 · Recs and Parks donations	0.00
Total 387 · Donations	0.00
391 · Proceeds of Gen Assets Deposit	
391.100 · Sale of General Fixed Assets	-25,000.00
391.400 · Sale of Sewer Assets	0.00
Total 391 · Proceeds of Gen Assets Deposit	25,000.00

	2018 Proposed
393.00 · Proceeds of Long Term Debt	0.00
395 · Refunds of Prior Year Exp	
395.000 · Refunds of Prior Year Exp	0.00
395.100 · Rt 116 Street Light Reimb	120.00
395.300 · Fire Company Workers Comp	0.00
Total 395 · Refunds of Prior Year Exp	120.00
Total 300 · INCOME	748,020.00
Total Income	748,020.00
Expense	
400 · EXPENSES	
400.x · Legislative Body	
400.110 · Salary Of Governing Body	9,000.00
400.174 · Training	500.00
400.331 · Mileage	300.00
Total 400.x · Legislative Body	9,800.00
402 · Financial Administration	
402.100 · Accountant Services	7,150.00
402.115 · Salary of Auditors	30.00
Total 402 · Financial Administration	7,180.00
403 · Tax Collection	
403.100 · Tax Duplicate	1,000.00
403.110 · Tax Collector	18,000.00
403.200 · Tax Collector Material & Suppli	100.00
403.351 · Tax Collector - Refund Tax	150.00
Total 403 · Tax Collection	19,250.00
404 · Law	
404.31 · Solicitor Services HBT	6,800.00
404.311 · Developer Review Reimbursement	1,000.00
404.313 · Union Arb for Road & Police	0.00
Total 404 · Law	7,800.00
405 · Clerk / Secretary	
405.120 · Secretary Treasurer	42,840.00
405.121 · Direct Deposit Fee	0.00
405.130 · Clerical	0.00
405.150 · Admin Reimb from Sewer Plant	(5,000.00)
405.174 · Training	500.00
405.330 · Mileage	100.00
Total 405 · Clerk / Secretary	38,440.00
406 · Gen Gov't Administration office	
406.200 · Office Supplies	3,000.00
406.220 · Operating Supplies-Office Bldg	500.00

	2018 Proposed
406.300 · Dues, fees, etc	5,000.00
406.310 · Prof Serv/subcontractors	1,000.00
406.311 · Office Cleaning	1,800.00
406.321 · Phone - Office Bldg.	4,000.00
406.325 · Postage	500.00
406.340 · Advertising	1,200.00
406.345 · Newsletter Printing	0.00
406.39 · Bank Services Fee	0.00
406.40 · YATB Fee	5,000.00
Total 406 · Gen Gov't Administration office	22,000.00
408 · Engineering	
408.310 · Engineering Services HBT	13,000.00
408.311 · Cold Springs Rd Culvert	0.00
408.313 · Developer Review Reimb	2,000.00
408.320 · RACP Expenses	0.00
408.340 · Traffic Engineer	100.00
408.360 · 537 Plan	0.00
408.364 · SEO Services	7,000.00
Total 408 · Engineering	22,100.00
409-1 · General Gov't Bldg. office	
409.231 · Heating	4,500.00
409.232 · Repair & Maint	500.00
409.233 · Small Tools & Minor Equipment	0.00
409.236 · Electricity - Office Bldg.	1,500.00
409.237 · Water & Sewer - Office Bldg.	750.00
Total 409-1 · General Gov't Bldg. office	7,250.00
409-2 · General Gov't Bldg. - Shop	
409.220 · Operating Supplies	600.00
409.221 · Office Supplies-Shop	300.00
409.230 · Heating Fuel - Building	4,500.00
409.238 · Cable	0.00
409.250 · Repair & Maintenance Supplies	0.00
409.260 · Minor Equipment- Bldg. & Plant	0.00
409.300 · Other Services & Charges-Bldg.	600.00
409.321 · Phones-Bldg. & Plant	4,000.00
409.327 · Radio Equipment Maintenance	0.00
409.361 · Electricity-Maintenance Bldg	2,000.00
409.362 · Water and Sewer	700.00
409.373 · Rep/Maint to Bldg & Grds-Shop	0.00
Total 409-2 · General Gov't Bldg. - Shop	12,700.00
410 · Police Force	
410.130 · Police	0.00
410.220 · Operating Supplies - Police	0.00
410.327 · Radioi Equipment & Maintence-Po	0.00
410.330 · Transporation-Mainten-Police	0.00
410.352 · Police Liability	0.00
Total 410 · Police Force	0.00

	2018 Proposed
411 - Fire Prevention	
411.540 · Contribution Volunteer Fire Co	5,000.00
411.550 · Volunteer Fire Relief Assoc.	17,000.00
Total 411 · Fire Prevention	22,000.00
413 · Code Enforcement	
413.15 · Code Enforcement	1,500.00
Total 413 · Code Enforcement	1,500.00
414 · Planning & Zoning	
414.100 · Zoning Officer	4,000.00
414.130 · Hearing Board- Prof. Staff Serv	500.00
414.140 · Hearing Board - Clerical Servic	200.00
414.400 · Planning Assistance	0.00
Total 414 · Planning & Zoning	4,700.00
415 · Emergency Management	
415.100 · Wages	500.00
415.174 · Training	200.00
415.200 · Supplies	0.00
415.320 · Phone	600.00
415.327 · Radio Maintenance	200.00
415.330 · Mileage	100.00
Total 415 · Emergency Management	1,600.00
429 · Waste Collection & Mmgt	
429.120 · Sewer Operator	0.00
429.121 · Sewer Oper-Reimb frm Sewer Fund	0.00
429.122 · Sewer Funds Reimbursement	
Total 429 · Waste Collection & Mmgt	0.00
430 · Highway Maint. - General Fund	
430.174 · Training	500.00
430.231 · Vehicle Fuel - gasoline	5,000.00
430.232 · Vehicle Fuel- diesel	18,000.00
430.233 · Gas Reimbursement	(3,000.00)
430.234 · Diesel Reimbursement	(8,000.00)
430.237 · Vehicle Maint Srvs-inspections	1,500.00
430.238 · Clothing & Uniforms Hgwy	750.00
430.260 · Small Tools & Minor Equipment H	7,000.00
430.303 · Medical Services-CDL	250.00
430.329 · Vehicle Maint & Parts (inhouse)	3,000.00
430.330 · Vehicle Repair (outsourced)	10,000.00
430.331 · Mileage - Hgwy Maintenance	0.00
430.332 · Equipt Repair (outsourced)	7,000.00
430.333 · Equip Maint & Parts (inhouse)	3,000.00
430.400 · Driveway Installation expenses	300.00
430.740 · Capital Purchases - Machinery	90,000.00
Total 430 · Highway Maint. - General Fund	135,300.00

	2018 Proposed
432 · Highway Maint. - Snow Removal	
432.001 · Snow and Ice Removal-Hgwy Maint	25,000.00
Total 432 · Highway Maint. - Snow Removal	25,000.00
433 · Highway Maint. - Signals & Sign	
433.000 · Street Signs & Markers-Hgwy Mai	18,000.00
433.100 · School Zone (ARLE Grant)	0.00
Total 433 · Highway Maint. - Signals & Sign	18,000.00
434 · Street Lighting	
434.361 · Street Lighting	5,000.00
Total 434 · Street Lighting	5,000.00
438 · Highway Construction & Maint.	
438.000 · Maintenance & Repair to Highway	
438.100 · Non-Uniformed Workers	
438.105 · Road Master	48,000.00
438.120 · Laborer #1	39,275.00
438.150 · PT Laborer # 1	10,250.00
438.151 · PT Laborer # 2	0.00
438.152 · Working Supervisor	0.00
438.153 · Flagging/Road Assistance	
438.154 · PT Laborer #3	25,500.00
438.160 · Reimb sewer hours	0.00
438.161 · Reimb Rd Crew hours	0.00
438.180 · Storm Overtime	3,500.00
438.100 · Non-Uniformed Workers	0.00
Total 438.100 · Non-Uniformed Workers	126,525.00
438.384 · Rental Equipment Hgwy Mainten	0.00
Total 438 · Highway Construction & Maint.	126,525.00
439 · Highway Construction & Rebuild	
439.000 · Highway Construction & Rebuild	19,823.88
439.010 · Township Campus - Stone	0.00
439.030 · Highway Guide Rails	0.00
439.036 · Bridges - Reeds	0.00
439.037 · Bridges - Moritz	0.00
439.038 · Bridges - Hickory Bridge	70,000.00
439.039 · Bridges - Gum Springs	0.00
439.040 · Knox Rd (Dirt & Gravel Rds Grant)	0.00
Total 439 · Highway Construction & Rebuild	89,823.88
441 · Cemeteries	
441.100 · Cemetary - Personal Services	600.00
441.200 · Cemetary - Supplies	100.00
Total 441 · Cemeteries	700.00
448 · Water System	
448.300 · Water -Hydrants	400.00

	2018 Proposed
Total 448 · Water System	400.00
451 · Culture - Recreation Admin.	
451.520 · Contributions to SPCA	250.00
451.530 · AC Office for the Aging	500.00
451.540 · Carroll Valley 4th of July Event	200.00
451.550 · Adams Cty Transit Authority	300.00
451.555 · Adams Cty Rescue Mission	100.00
451.560 · AC Community Media	100.00
Total 451 · Culture - Recreation Admin.	1,450.00
452 · Participant Recreation	
452.240 · Recreation & Parks	3,000.00
452.500 · Peer-To-Peer	0.00
Total 452 · Participant Recreation	3,000.00
456 · Libraries	
456.010 · Libraries	3,789.00
Total 456 · Libraries	3,789.00
471 · Debt Principal	
471.400 · TWP Campus Principal	36,236.13
471.411 · CAT Backhoe loan	0.00
471.412 · State Loan-Backhoe	0.00
471.413 · State Loan - F550	8,110.64
471.414 · Peterbilt & Trailer	0.00
471.416 · Skid Steer	0.00
471.417 · Mack Truck	13,654.94
471.418 · State Loan Mack Truck	9,605.02
Total 471 · Debt Principal	67,606.73
472 · Debt Interest	
472.400 · Township Campus	25,113.15
472.401 · Township Campus - Rebate	0.00
472.411 · CAT Backhoe loan	0.00
472.412 · State Loan-Backhoe	0.00
472.413 · State Loan - F550	179.88
472.414 · Peterbilt & Trailer	0.00
472.416 · Skid Steer	0.00
472.417 · Mack Truck	2,199.10
472.418 · State Loan Mack Truck	928.26
Total 472 · Debt Interest	28,420.39
481 · Employer's Taxes	
481.100 · Employer's Share of Social Secu	10,500.00
481.200 · Employer's Share of Medicare	2,500.00
Total 481 · Employer's Taxes	13,000.00
483 · Pension/Retirement Contribution	
483.000 · Pension/Retirement Fund Contrib	4,000.00

	2018 Proposed
483.200 · 457 Plan	200.00
Total 483 · Pension/Retirement Contribution	4,200.00
484.00 · Worker's Compension	
484.100 · Employees Compensation	10,500.00
484.200 · Fountaindale Fire Company	12,000.00
484.201 · Fire Co Workers Comp Reimb.	(4,000.00)
484.300 · Fairfield Fire Company	3,000.00
484.400 · Fairfield EMS	300.00
Total 484.00 · Worker's Compension	21,800.00
485 · Unemployment	
485.100 · Employers Share PSATS UC Fund	2,200.00
Total 485 · Unemployment	2,200.00
486 · Insurances	
486.100 · Business Auto	5,000.00
486.200 · Commercial Fire	1,200.00
486.300 · General Liabilty	3,000.00
486.400 · Inland Marine	900.00
486.500 · Miscellaneous	500.00
486.600 · Public Official	2,000.00
486.700 · Treasurer's Bond	1,200.00
486.800 · Umbrella	1,500.00
486.900 · Crime	100.00
486.950 · Ins Reimb from Sewer Plant	0.00
Total 486 · Insurances	15,400.00
487 · Employee Benefits	
487.156 · Health/Hospitalization Insuranc	40,000.00
487.159 · Employee Life Insurance	1,000.00
487.160 · Employee Disability Insurance	700.00
Total 487 · Employee Benefits	41,700.00
Total 400 · EXPENSES	779,635.00
Total Expense	779,635.00
Net Ordinary Income	(31,615.00)
Other Income/Expense	
Other Income	
392 · Interfund Oper. Transfers	
392.060 · Transfer from Construction Fund	0.00
392.070 · Transfer from SLF	0.00
392.080 · Transfer From Sewer Fund	0.00
392.090 · Transfer from Capital Reserve	56,615.00
Total 392 · Interfund Oper. Transfers	56,615.00
Total Other Income	56,615.00

	2018 Proposed
Other Expense	
492 · Interfund Operating Transfer(s)	
492.000 · Interfund Operating Transfers	
492.300 · Building-Capital Reserve Fund	10,000.00
492.310 · Vehicle-Capital Reserve	15,000.00
492.320 · RPC-Capital Reserve	0.00
492.340 · Transfer to Construction Fund	0.00
492.350 · Transfers to State Liquid Fuels	0.00
492.360 · Transfer to F&M General Acct	0.00
492.370 · Parks and Recs Cap Reserve	0.00
Total 492 · Interfund Operating Transfer(s)	25,000.00
494.000 · Release of Escrow Funds	0.00
Total Other Expense	25,000.00
Net Other Income	31,615.00
Net Income	0.00

draft



**HAMILTONBAN TOWNSHIP
BOARD OF SUPERVISORS**

**Hamiltonban Township Capital Improvements Plan
(2012-2022)
Amended 12-5-2017**

The Capital Improvements Plan (Plan) is reviewed by the Board of Supervisors on an annual basis. It is a long-range plan, which identifies future capital projects and equipment purchases.

Capital Building Improvements Plan:

Township Educational Campus

2018:

- a. Radios under County purchase plan (\$12,000)

2019:

- a. Finish seal coating driveways and parking areas (\$15,000)
- b. Outdoor material storage (\$3,000)

2020:

- a. Equipment storage. (\$18,000)
- b. Purchase and plant trees per the approved 4020 site plans (\$1,000)

2021:

- a. Paving of entrance drive 4020. (\$25,000)

2022:

- a. Computer, printer and other electronic systems. (\$15,000)

Township Municipal Office Building

2018:

No scheduled improvements from the Capital Reserve outside of the General Fund Budget

2019:

- a. Enlarge office meeting room by removing two bathrooms and put down new flooring. (\$10,000)

2020:

- a. Professional map wall hanging and lighting in meeting room plus labeling (1,000)
- b. Lighting of hallway (outside secretary's office) (\$500)

2021:

- a. Re-evaluation of all office equipment. (\$6,000)

2022:

- a. Resurface of parking lot, if needed. (\$15,000)

**Page two shows the scheduled upgrades of Vehicles and Equipment Reserve*

DRAFT

Hamiltonban Township Vehicle and Equipment Capital Improvement Plan

Vehicle or Equipment Name	Purchase Year	Replacement Year	2015 Cost	2016 Cost	2017 Cost	2018 Cost	2019 Cost	2020 Cost	2021 Cost	2022 Cost	Notes
1998 John Deere Mower Tractor	2011										
2005 Peterbilt	2008	2017									Purchased outright
2006 Peterbilt	2005	2018									Pay off in 2013/SOLD 2018
2007 Ford F-350	2006										
2011 CAT Backhoe/CAT Loan	2012		7,912	7,913							
2011 CAT Backhoe/LGCP Loan	2012		5,267	5,267	2,633						Pay off in 2017; two loans
Skid Steer	2013		10,724								Pay off in 2015
Zero-turn mower	2014		8,111	8,111	8,111						Purchased outright
F-550 small dumptruck	2014					8,111	4,055				Purchase price \$73,668
Large Dumptruck/MACK	2018	2028				24,188	24,188				Pay off in 2017; two loans
Tiger Mower attachment	2018					15,000					Pay off in 2015
Total Cost Per Year			32,013	21,290	10,744	47,299	28,243	24,188	24,188	24,188	Purchased outright
Millage Allowance			(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	Purchase price \$176,243, Lease & State loan
Vehicle/Equip Reserves (\$ available for purchase)			(7,987)	(18,710)	(29,256)	7,299	(11,757)	(15,812)	(15,812)	(15,812)	

Turnover life of 8 to 10 years suggested. (When economically prudent we should strive to maintain excess millage in reserve)

In 2005 the Board of Supervisors voted a one mil tax increase to purchase the 2006 Peterbilt, effective 2006. At that time one mil represented approx. \$40,000.

Hamiltonban Township - Sewer Fund
Profit & Loss

DRAFT

18 Budget

Income

341.000 · Interest	
341.100 · Interest-ACNB	
341.130 · Interest-Plgit	5.00
341.150 · Interest-F&M	<u>1,000.00</u>
Total 341.000 · Interest	1,005.00
364.000 · Lease Income - Spray field	1.00
364.12 · Sewer Use	
364.120 · Sewer Use Charge	
364.123 · Sewer Use Finance Charges	
364.201 · Delinquent Sewer Use	0.00
364.202 · Delinquent Sewer F/C	<u>0.00</u>
Total 364.12 · Sewer Use	1,006.00
391.100 · Sale of General Fixed Assets	158,062.00
392.020 · Transfer from Sewer Cap Reserve	399,500.00
393.000 · Proceeds of long term debt	0.00
395.000 · Refund from Prior Year Expenditures	
Total Income	<u>558,568.00</u>

Expense

404.314 · Solicitor Services	3,000.00
405.000 · Lobbyist	
405.100 · H2O Grant	
405.200 · OTP Purchase	
Total 405.000 · Lobbyist	
408.310 · Engineering Services	
409.220 · Operating Supplies - Building	
409.300 · Other Services & Charges	
409.321 · Phone- Building	
409.361 · Electricity - Building	
427.000 · Solid Waste Collection & Dispos	
429.174 · Training/Workfirst	
429.250 · Repair & Maintenance Supplies	
429.260 · Small Tools & Minor Equipment	
429.310 · Professional Fees - Legal	
429.364 · Wastewater Collection & Treatme	
429.372 · Maintenance & Repairs - Buildin	
429.374 · Maintenance & Repairs - Machine	
429.530 · Transfer to Municipal Authority	
429.610 · General Construction Contract	
471.000 · Debt Service Principal	
472.00 · Debt Service Interest	
486.000 · Insurance	100.00
491.000 Refund of Prior Yr Revenues	550,468.00
492.000 · Trans to General Fund	0.00
492.100 · Transfer to Sewer Fund	
492.120 · Sewer Operator Transfer hours	
492.150 · Road Crew Sewer Hours	0.00
492.400 · Administration Costs	<u>5,000.00</u>
Total 492.000 · Trans to General Fund	<u>0.00</u>

Total Expense 558,568.00

Net Income 0.00

**Hamiltonban Township - State Liquid Fuels Fund
Profit & Loss**

DRAFT

	18 Budget
Income	
341.00 · Interest	
341.130 · Interest - PLGIT	100.00
341.00 · Interest - Other	0.00
Total 341.00 · Interest	100.00
355.02 · State Entitlement	131,813.01
355.03 · Road Turnback	20,560.00
392.010 · Transfer from General Fund	
Total Income	152,473.01
Expense	
409.220 · Computer - Road Department	
438 · Maint Repairs Roads & Bridges	110,502.06
439.000 · Hwgy Construction & Rebuilding	
471.100 · Principal on PIB loan	39,350.17
472.100 · Interest on PIB loan	2,620.78
492.00 · Interfund Transfer to GF	
Total Expense	152,473.01
Net Income	0.00