

draft

**Hamiltonban Township
Board of Supervisors Workshop Agenda
May 23, 2019**

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

1. Call to Order.

2. Agenda Approval.

3. Public Comment: (Agenda items only) Citizens may individually address the Board of Supervisors for a maximum of five minutes during this thirty-minute period. Prior to addressing the Supervisors, please state your name, address, and, if applicable, the organization that you represent. Please refer to Resolution 2018-08: Hamiltonban Township Public Comment Policy.

- a. Barb Harman – Sheriff Muller child Safety Program

4. Old/New Business.

- a. Road Dept.
 - 1. Part-time Employee.
 - 2. Hickory Bridge Road update.
 - 3. 31 Carrolls Tract Rd Entrance.
 - 4. 4020 Shop - Groundhogs.
- b. Code Enforcement Discussion.
- c. Comcast Franchise Agreement.
- d. Naming Private Lane behind 1860 Cold Springs Rd.
- e. Iron Springs Plaza update.
- f. Sewer Authority – Rotz & Stonesifer.
- g. Mandatory Sewer Connection Ordinance.
- h. Equipment Needs 2020.

- i. Resolution 2019-14 Amending 2019 Budget.

Items for June Board of Supervisors Meeting Agenda

- a. Open and may award bids for Seal Coating.
 - b. Open and may award bids for Line Painting.
 - c. Consideration of Ordinance 2019-01 Snow Emergency Parking and Snow Removal Ordinance.
 - d. Consideration of Ordinance 2019-02 Amending the Joint Advisory Parks and Recreation Commission, Ordinance 2016-01.
 - e. Consideration of Resolution 2019-13 PennDOT Reimbursement Agreement No. 08A556 for Infrastructure Improvements with Iron Springs Plaza.
 - f. Motion to approve contributions of \$5,000.00 to the Fairfield Fire Company; \$250.00 to the SPCA; \$300.00 to AC Transit; \$100.00 to AC Rescue Mission; \$500.00 to AC Office of Aging; \$100.00 to AC Community Media; and \$200.00 to Carroll Valley 4th of July event as per budget.
 - g. Motion to approve transfer of \$129.43 and any additional interest from PLGIT Construction Fund to PLGIT General Fund and to close the Construction account.
 - h. Consideration of Resolution 2019-14 Amend Township Budget income and expenses.
 - a. Consideration Excusal Request 1583 Carrolls Tract Road for Septic Pumping - District 4.
 - b. Consideration Excusal Request Emory Lane for Septic Pumping – District 4.
5. **Township Meeting Dates.** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.
- Board of Supervisors Meeting – June 4, 2019
 - Parks and Recreation Commission – June 11, 2019.
 - Conditional Use Hearing Continued – Hermits OLOMC – June 18, 2019.
 - Special Meeting Planning Commission re: Draft Zoning Ord – June 24, 2019.
 - Planning Commission – June 25, 2019.
 - Board of Supervisors Workshop – June 27, 2019.
6. **Adjourn.**

PENDING ITEMS

1. Road Department
 - a. List of problem driveways
 - b. Develop an inspection schedule for Township bridges
2. Review of Personnel Manual and stand-alone policies; social media, cell phones, etc.
3. Long Range Plan for future grant applications
4. Critical Area Resource Plan - Marsh and Rock Creek Watersheds
5. Planning Commission
 - a. Iron Springs Plaza
 - b. Zoning Ordinance Revision
6. Stormwater
 - a. Middle Creek Study
7. Ordinances/Resolutions
 - a. Animal Control - need to revise
 - c. Noise
 - d. Driveway - being reworked
 - e. Special Events
 - f. Road Occupancy - *Ready to be advertised for adoption*
 - g. Fire Insurance Escrow Acts 93 and 98
 - h. Floodplain - *On hold until FEMA Flood Maps are updated*
 - i. Burning
 - j. Tree limbs in Right of Way
 - k. Timber Harvesting
 - l. Proclamation of Disaster Emergency (Snow Ordinance)
 - m. Transient Retail Merchants
 - n. Fireworks
 - o. Planning/Zoning Commission 1-66
8. Sign Book Update
9. Resident Contact System
10. Sewer/Holding Tank Ordinance
11. GPS - procedures to change and correct errors
12. Comcast Franchise Agreement
13. Dissolve Municipal Authority
14. Private Lanes
15. Office Crawl Space