APPLICATION FOR CONSIDERATION OF A SUBDIVISION AND/OR LAND DEVELOPMENT PLAN

DIRECTIONS FOR COMPLETING THE APPLICATION

1. Fill out the entire application (print legibly or type the information). Sign and date the application.

2. A complete application, along with copies of the plan, applicable reports, drawings, and any additional relevant information must be submitted to the Township’s Manager by the second (2nd) Wednesday of each month. The Township reserves the right to immediately deny an incomplete application and return it to the applicant without the Planning Commission’s and/or Board of Commissioner’s review and action on the application.

3. The application and all materials must be originals. The Township will not accept fax copies of any materials associated with this application.

4. A copy of all plan sheets, pictures, and concept drawings (including the elevations, façade, and building materials) shall be submitted in PDF format at the time of plan submission. All PDF documents may be submitted on a CD or emailed to the Township Manager at zgulden@freedomtwp.org.

5. An Adams County Planning Commission application must be completed and all applicable fees paid. Applications are available online at: http://www.adamscounty.us/Dept/Planning/Pages/SLD.aspx.

6. All applicable fees must be paid at the time of application submission or the application will not be accepted. With the exception of Adams County review fees, all checks are to be made payable to Freedom Township. Additional fees may be required beyond the initial fee submission and must be paid in full by the applicant.

7. Any subdivision and/or land development application which requires a variance, special exception, and/or conditional use shall be deemed incomplete until the necessary permit has been granted.

8. All applicants are encouraged to review the Ordinances of Freedom Township prior to submitting an application. Applicants are expected to comply with all applicable Township Ordinances, state and federal laws.

9. Once the application has begun the review process, revised plans will not be accepted unless the Planning Commission or Board of Supervisors specifically asks for them. If revisions to the plan are necessary to comply with applicable Ordinances, the Township encourages applicants to withdraw the plan and resubmit once all necessary changes have been made.

10. I have read and understand the directions:

____________________________________  ______________________
Signature of Applicant                  Date

____________________________________
Print/Type Name
APPLICATION FOR CONSIDERATION OF A
SUBDIVISION AND/OR LAND DEVELOPMENT PLAN

Freedom Township
2184 Pumping Station Road
Fairfield, PA 17320
www.freedomtownship.us

Office: 717-873-0475
Fax: 717-337-3545
Office Hours: Wed. 5:00 PM – 7:00 PM or by appt.

Date Received: __________________ Twp. File #: __________________

GENERAL INFORMATION

Plan Name/Title ____________________________
______________________________________________________________________

Project Location/Address
______________________________________________________________________

Tax Parcel ID # __________________ Zoning District __________________

PLAN CLASSIFICATION

<table>
<thead>
<tr>
<th>PLAN TYPE</th>
<th>PLAN TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Subdivision</td>
<td>☐ Sketch Plan</td>
</tr>
<tr>
<td>☐ Land Development</td>
<td>☐ Preliminary Plan</td>
</tr>
<tr>
<td>☐ Combined Subdivision/Land</td>
<td>☐ Final Plan</td>
</tr>
</tbody>
</table>

Is this plan a revision to a previously approved and/or recorded plan? ☐ Yes ☐ No

Approval/Recording Date or Instrument #: ________________________________

LAND USE

Current Use of Property __________________________

Gross Acreage of Tract _______________ Developable Acreage of Tract _______________

Proposed Use of the Property - Describe the purpose of this project (attach additional sheets if necessary):
______________________________________________________________________

Indicate the applicable number of units or lots, square footage, and acreage of the proposed use.

<table>
<thead>
<tr>
<th>Single-Family (Detached)</th>
<th>Commercial – Sq Ft:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single-Family (Semi-Attached, Attached)</td>
<td>Industrial – Sq Ft:</td>
</tr>
<tr>
<td>Multi-Family (3 or more attached units)</td>
<td>Institutional – Sq Ft:</td>
</tr>
<tr>
<td>Mobile Home Park–No. of Lots</td>
<td>Agriculture (acreage)</td>
</tr>
<tr>
<td>Open Space (acreage)</td>
<td>Other (please specify)</td>
</tr>
</tbody>
</table>
SUBDIVISION AND/OR LAND DEVELOPMENT APPLICATION

Will the development be completed in phases?  □ Yes  □ No

If yes, how many phases ____________  If yes, submit a phasing schedule

ACCESS/PARKING

Are any new public and/or private streets proposed?  □ Public  □ Private  □ Both  □ None

Total linear feet and name of new public street(s): ____________________________________________

Total linear feet and name of new private street(s): ____________________________________________

Number of vehicle trips per day to the property: ________________

Off-street parking

No. of spaces required ____________
No. of spaces being provided ____________
No. of existing spaces (if any) ____________

ADDITIONAL PLAN INFORMATION

1. Is a Zoning Variance, Special Exception, or Conditional Use required?  □ Yes  □ No

If yes, provide the date in which the special permit was approved. _______________________________

2. Are there any proposed easements or rights-of-way (to be offered for dedication)?  □ Yes  □ No

If yes, is it:  □ Utility  □ Stormwater  □ Other ________________________________
3. Is the applicant retaining any land for private/community open space?  □ Yes □ No
   If yes, how many acres? __________

4. Is the applicant dedicating any open space land to the Township?  □ Yes □ No
   If yes, how many acres? __________

5. Is any portion of the property considered an environmentally sensitive area?
   - Steep Slopes  □ Yes □ No  How many acres/square feet? __________
   - Wetlands  □ Yes □ No  How many acres/square feet? __________
   - Floodplain/Floodway  □ Yes □ No  How many acres/square feet? __________
   - Rock Outcropping  □ Yes □ No  How many acres/square feet? __________
   If yes, describe the area and if any current and/or proposed structures are located in the environmentally sensitive areas: ________________________________________________________________

6. Are there any nonconformities (e.g. lot, setback, building, use, etc.) on the property?  □ Yes □ No
   If yes, what is the nonconformity? ________________________________________________________________

7. Does the property lie partially within the boundaries of another municipality?  □ Yes □ No
   If yes, which municipality? ________________________________________________________________

8. Was this tract of land part of a prior subdivision?  □ Yes □ No
   If yes, what is the name of the subdivision? ________________________________________________________________
   Recording Date: _______________ Book/Page or Instrument # _______________

9. Is the property located in the Agricultural Security Area?  □ Yes □ No

10. Is this property enrolled in the Clean and Green Program?  □ Yes □ No
    If yes, contact the Adams County Assessment Office.

11. Are there any deed restrictive covenants placed on property?  □ Yes □ No
    If yes, provide a copy of the deed with your application.
## CONTACT INFORMATION

<table>
<thead>
<tr>
<th>role</th>
<th>name</th>
<th>company</th>
<th>address</th>
<th>telephone #</th>
<th>fax #</th>
<th>email</th>
<th>how do you wish to receive correspondence?</th>
<th>method of contact</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>APPLICANT</strong></td>
<td>Name</td>
<td>Company</td>
<td>Address</td>
<td></td>
<td></td>
<td>Email</td>
<td>□ EMAIL</td>
<td>□ MAIL</td>
</tr>
<tr>
<td><strong>PROPERTY OWNER</strong></td>
<td>Name</td>
<td>Company</td>
<td>Address</td>
<td></td>
<td></td>
<td>Email</td>
<td>□ EMAIL</td>
<td>□ MAIL</td>
</tr>
<tr>
<td><strong>ENGINEER</strong></td>
<td>Name</td>
<td>Company</td>
<td>Address</td>
<td></td>
<td></td>
<td>Email</td>
<td>□ EMAIL</td>
<td>□ MAIL</td>
</tr>
<tr>
<td><strong>OTHER</strong></td>
<td>Name</td>
<td>Company</td>
<td>Address</td>
<td></td>
<td></td>
<td>Email</td>
<td>□ EMAIL</td>
<td>□ MAIL</td>
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</tbody>
</table>
SUBDIVISION AND/OR LAND DEVELOPMENT APPLICATION

CONSIDERATION OF A WAIVER AND/OR MODIFICATION

All requests for waivers, modifications and/or deferrals of the Township’s Ordinances shall be submitted in writing at the time the preliminary or tentative plan is filed with the Township. The application shall state fully the grounds and all the facts relied upon by the applicant and specific provisions or sections of the ordinance for which the waiver or modification is being sought (Attach additional sheets if necessary).

Chapter ______, Section Number: __________________  □ Waiver  □ Modification  □ Deferral
Reason for the request and why the requirements of this Section cannot be achieved.

____________________________________________________________________________________

Chapter ______, Section Number: __________________  □ Waiver  □ Modification  □ Deferral
Reason for the request and why the requirements of this Section cannot be achieved.

____________________________________________________________________________________

Chapter ______, Section Number: __________________  □ Waiver  □ Modification  □ Deferral
Reason for the request and why the requirements of this Section cannot be achieved.

____________________________________________________________________________________

Chapter ______, Section Number: __________________  □ Waiver  □ Modification  □ Deferral
Reason for the request and why the requirements of this Section cannot be achieved.

____________________________________________________________________________________

Chapter ______, Section Number: __________________  □ Waiver  □ Modification  □ Deferral
Reason for the request and why the requirements of this Section cannot be achieved.
The following information shall be submitted with the subdivision and/or land development application. Failure to do so will delay the review process.

A minimum of ten (10) copies of the following information shall be submitted with the application.

_______ Subdivision/Land Development Plan *(to include a landscape and lighting plan)*
_______ Façade drawings *(to include façade treatment, elevation, floor plans, lighting, and signage)*

A minimum of three (3) copies of all applicable reports, notifications, and certifications shall be submitted with the application. Write or type N/A if not required.

_______ Historical Features Narrative
_______ Hydrogeologic/Water Facilities Study
_______ Hydrogeologic/Sewer Facilities Study
_______ Important Natural Habitats Report
_______ Park and Recreation Report
_______ Sanitary Sewer Report
_______ Steep Slope Report
_______ Stormwater Drainage Plan
_______ Traffic Impact Report

A minimum of three (3) copies of following items, if applicable, shall be submitted with the application. Write or type N/A if not required.

_______ Construction Plans
_______ Erosion/Sedimentation Plan
_______ Plan Module-Land Development
_______ Other *(please specify)*: __________________________________________________
_______ Sewer Facilities Plan
_______ Stormwater Management Plan

Other Applications and Fees
_______ Adams County Planning Department Application and applicable fees. *Checks shall be made payable to the Adams County Planning Department.*

Note: Failure to submit a complete application or complete information may result in refusal to process the application. Additional fees may be incurred by the applicant.

I hereby authorize the Planning Commissioners, Board of Supervisors, Township staff, and any Township consultant to enter the exterior premises of this property between 8:00 a.m. and 8:00 p.m., at their own risk, while this plan is being considered for approval, as needed to determine compliance with Township ordinances.

____________________________
Signature of Property Owner
Date

I hereby authorize and request review of this application. I hereby certify that the above statements, to the best of his/her knowledge and belief, are true and correct; that the plan submission represented by this application is complete and is prepared in conformance with the requirements of applicable ordinances and regulations of Freedom Township in effect on the date of this application. I also certify that the undersigned is the fee simple or equitable property owner or is authorized to submit this plan on behalf of the owner. By signing below, I certify that I have read and understand the application procedure, and agree to pay all fees required to review and process this application.

____________________________
Signature of Applicant/Authorized Representative
(if different than owner)
Date

____________________________
Signature of Owner
Date
# Fee Schedule for Consideration of a Subdivision and/or Land Development Plan

Application fees and the establishment of an inspection escrow account are required for all applications. Fees are subject to change at any time by Resolution from the Board of Supervisors. A complete Schedule of Fees for Freedom Township may be viewed online or at the Township office. Current fees are as follows:

<table>
<thead>
<tr>
<th>Plan Classification</th>
<th>Preliminary / Final</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sketch Plan</td>
<td>n/a</td>
<td>$250.00 base fee + all additional costs incurred for Township review and comments. No escrow account fee required.</td>
</tr>
<tr>
<td>Subdivision Plan</td>
<td>Preliminary or Final</td>
<td>$300.00 base fee (up to 6 lots) + $15.00 per lot (7 lots or more) + escrow account administration fee + all additional costs incurred for Township review and comments.</td>
</tr>
<tr>
<td>Land Development Plan</td>
<td>Preliminary or Final</td>
<td>$300.00 base fee + $20.00 per acre (round up to next full acre) + escrow account administration fee + all additional costs incurred for Township review and comments.</td>
</tr>
<tr>
<td>Escrow Account Administration Fee</td>
<td>Per Escrow Account for a Subdivision and/or Land Development Plan or Phase</td>
<td>Initial Fee of $1000.00 per escrow account + $100.00 per year for each active escrow account. The Board of Supervisors may increase the initial fee at their discretion. Any remaining escrow funds will be returned upon final approval and/or final inspection.</td>
</tr>
</tbody>
</table>

- Subdivision and/or Land Development Plans submitted as a final plan, where submission of a preliminary plan has been waived, shall pay the application fee for both preliminary plan and final plan.

- In addition to the above fees the cost for all Professional, Legal, Engineering or Consulting services incurred by the Township for review of any such Plan and all inspections shall be paid by the applicant.

- At time of application an escrow fee, as established by the Township Supervisors, and as estimated by the consultant and legal advisors, shall be given to the Township. If the consultants and legal fee exceeds the escrow amount, the applicant will be responsible for any additional review fee or inspection costs.