

Cumberland Township Building Renovation Working Group MINUTES
DISCUSSION: July 11, 2018 @ 3:00 P.M.

The meeting was called to order by Working Group Chair Barbara Underwood. Present were Rob Reed, Jim Paddock, Chris Walter, Don Boehs, Tim Guise, Ben Thomas, Jr.; Seven citizens and Mary Grace Keller from Gettysburg Times.

1. Brainstorm building renovation final concept for recommendation to the Board of Supervisors. *As discussed at the prior meeting a concept was presented by staff to add a 12' addition to the front of the current building with a secure lobby and ADA restroom; keep the existing offices in tact with minor remodeling; and box off the south-eastern open area with an addition for the sally port and storage. The current meeting room would remain the same size without the files and clutter in it. A primitive second floor would be designed with a stairway for storage purposes only. Following discussion the group tasked Messrs. Thomas and Toddes to move forward work with C.S. Davidson's staff to draw up this concept.*
2. UPDATE: Outside campus plan research update; future use of the former Topper property; fuel tanks, etc.): *Assigned to Jim Paddock and Chris Walter. Mr. Paddock updated the DRAFT plan that will ultimately include the former Topper property.*
 - a. *Ultimately obtain outside grounds cost estimates. A portion of this work may be done by Township and other municipal partners. Mr. Paddock is working with KPI regarding a land development plan cost estimate.*
3. ACTIVE: Brainstorm a comprehensive funding plan (fund balance, grant opportunities, low interest loans including USDA): *Discussion to continue following estimated costs received and information from State and Federal officials. Possible benevolent fund if citizens desired to contribute to the future project. Mr. Reed reported ACNB has a ten year rate of 3.5%. No updates until firm cost estimates are factored.*
4. Sprinkler system (bid as an add alternate)?: *No discussion.*
5. Obtain new furniture and furnishings costs (later) on a separate CO-STARS or better bid): *For later review as the project moves forward.*
6. Public comment: *Citizens made comment regarding future storage needs; an accessibility study.*
7. Set next meeting will be scheduled following revision of the SPACE UTILIZATION STUDY Concept Revision.
8. The discussions adjourned at 4:10 P.M. *Future discussions with the Board of Supervisors will be how to proceed with the following options: KEYSTONE PURCHASING NETWORK; ARCHITECTURAL DESIGN THEN BID; DESIGN – BUILD AND BID.*

By: Ben Thomas, Jr. Township Manager