

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
February 23, 2021 – 7:00 P.M.
VIRTUAL MEETING

The regular meeting was called to order at 7:00 P.M. by Chairman Waybright. Present were all Supervisors: Waybright, Toddes, Phiel, Ramsburg and Brauning. Also present were: Manager Ben Thomas, Jr., Solicitor Sam Wiser, Engineer Tim Knoebel, Treasurer/Finance Director Camie Stouck-Phiel and Secretary Carol Merryman. Also present were Andrew Dalton and Eric Johnston representing the Adams Co. Historical Society, Ken Scott representing the Dayton Plan, Terry Sheldon representing the Hillard Plan and Greg Schrock representing the Gettysburg Regional Airport. Those attending via ZOOM were Doug and Nita Gross, Angela McGowan and David Spaulding also representing the Gettysburg Regional Airport and Jim Hale, reporter from the Gettysburg Times.

Chairman Waybright led the Pledge of Allegiance.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to approve the Minutes of the January 4, 2021 Reorganization Meeting and the January 26, 2021 Regular Meeting.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to approve the bills in the amounts as stated by the Chairman: \$113,035.55 from the General Fund, \$14,595.74 from the Escrow Fund, \$14,135.71 from the Capital Reserve Fund and \$16,785.16 from the State Fund.

Public comment: There were no public comments and no written comments were received.

Engineer/Plans:

Mr. Knoebel reported that the Hillard Hangar Plan is a minor plan that proposes the addition of a 44' X 34' airplane hangar and associated 14' X 32' access on the northwest side of the runway at the Gettysburg Regional Airport. He added that the plan indicates that the land will be leased from the airport and the lease area needs to be shown on the plan. Also, there are two waiver requests. The first for submitting a preliminary plan and the second to the requirement for dedicating recreational land or provide a fee in lieu of. Mr. Knoebel reported that the Planning Commission has recommended approval of the plan and the items left to be addressed are largely administrative. **Mr. Toddes made a motion to grant a waiver to Section 303 that requires the submission of a preliminary plan. The motion was seconded by Mr. Brauning and carried.** The second waiver request was discussed at length. Solicitor Wiser added that the applicant usually has to show a hardship to receive such a waiver, the Gettysburg Airport Plan will be making the same waiver request and he is not aware of this waiver being granted in the past. Mr. Terry Sheldon, representing the developer, stated that he does not know of any hardship, but he does feel that this development will not add an additional load to the existing recreational areas of the Township. **Mr. Toddes made a motion to deny the request to waive the dedication of land for recreational use or pay a fee in lieu of seconded by Mrs. Ramsburg and carried. Mrs. Ramsburg made a motion seconded by Mr. Toddes and carried to approve the Hillard Hangar Plan subject to meeting the conditions set forth in the Engineer's February 23, 2021 memo with the exception of the requirement for a Developer's Agreement.**

Mr. Knoebel provided an update on the Gettysburg Regional Airport – South Apron Preliminary Plan and reported that there are a couple of waiver requests. He added that they would like to submit the plan as a preliminary/final plan and the Planning Commission recommended approval of the plan as long as the plan is changed to reflect that it is a preliminary/final and they address any additional comments from the final plan review process. Mr. Knoebel added that there are two waiver requests and they will also need to

submit a request to waive the requirement to submit a preliminary plan. He added that the two waiver requests that have been made are relative to stormwater and grading. Mr. Knoebel also stated that he believes that they will be asking for a waiver from paying the recreation fees. Ms. Angela McGowan, legal counsel for Susquehanna Area Regional Airport Authority (SARAA), spoke to the request to waive the requirement for them paying the recreation fees. Ms. McGowan stated that she strongly feels that this fee does not apply to their project and feels that the language of the Municipalities Planning Code (MPC) seems to apply only to residential developments. Solicitor Wiser stated that the waiver request does not need action tonight and he will provide additional information for the Board. Ms. McGowan will submit a written request and justification for the waiver request. Mr. Schrock explained the sequence of construction. He stated that most of the development is going to occur on the south side of the runway and keep working across the site as funding becomes available. He also reported that they will be filling in the existing pond because it attracts wildlife. Solicitor Wiser added that the hangars will be constructed by individuals.

Mr. Knoebel reported that the Jerry J. Dayton Plan is located almost wholly in Franklin Township and there are no improvements proposed on the very small piece that is in Cumberland Township. Franklin Township has already indicated their approval of the plan. He stated that there is one two-acre lot being separated off of a twenty-acre parcel. **Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to approve the Jerry J. Dayton Final Plan.**

Mr. Knoebel reported that the Adams County Historical Society submitted a land development plan that proposes the construction of a new two-story museum building, an archive building with associated parking and single access drive from Biglerville Road. He added that the parcel is a little under three acres and the plan has received recommendation from the Planning Commission. There are four waiver requests from the Subdivision and Land Development Ordinance (SALDO).

1. Section 303 to the requirement to submit a separate preliminary plan.
2. Section 501.A to the requirement to provide concrete monuments.
3. Section 507.2.A.2.a to the requirement to have slopes less than 10% within 20 feet of a property line.
4. Section 507.G.2.b to the requirement to have basin slide slopes of 3:1 and toe slope within 40 feet of a downstream property line.

Mr. Knoebel added that they do have a release, in the form of a letter, from the neighboring property owner for waiver requests #3 and #4 indicating their acceptance of that condition. Mr. Knoebel went over the remaining outstanding items on his memo dated February 22, 2021. Mr. Eric Johnston, engineer for the project, and Mr. Andrew Dalton, Director of the Adams County Historical Society, spoke to the Board about the project. Mr. Dalton reported that they hope to break ground on March 6, 2021 and have over four million dollars committed to the project. **Mr. Toddles made a motion to approve the waiver requests, as stated above, seconded by Mr. Brauning, and carried. Mr. Brauning made a motion to grant conditional approval to the Adams County Historical Society Preliminary/Final Plan, as presented, subject to them addressing the comments in Mr. Knoebel's memo dated February 22, 2021.**

Police Report: Police Chief Don Boehs presented a written and oral report of police activities for the month of January 2020 including: 216 complaints, 12 traffic stops, 4 traffic accidents, 4 targeted enforcements, 12 combined arrests, 7,462 patrol miles and 25 walk-in complaints. He added that they assisted other agencies nine times and they were assisted five times. There was one assist to Pa. State Police. Police Chief Boehs also reported that the department received Certification on Safe Policing for Communities from the Pennsylvania Law Enforcement Commission and are qualified to receive federal grants for three years. Solicitor Wiser stated that it is only a matter of time before they will have to be accredited.

Active Business:

Mr. Thomas reported that Barlow Fire Company Chief Eric Hubbard has submitted an Adams County Box Alarm Card Review Form due to changes and updates to the call types and to add an additional unit to assist with getting more personnel on the scene quicker. **Mrs. Ramsburg made a motion to approve the changes to the Adams County Box Alarm Cards for Barlow Fire Company seconded by Mr. Phiel and carried.**

Mr. Thomas also reported that Adams County Historical Society (ACHS) has requested that the Township provide a written endorsement for a Revitalization and Capital Improvements Program (RACP) Grant that they are submitting for their new headquarters project (just approved) located in the Township on Biglerville Road. **Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to provide an endorsement for the ACHS project to be included in their grant application.**

Mr. Thomas reported that the Township received a letter from the Adams County Agricultural Land Preservation Board regarding possible Township participation in Round 14 of the Adams County Agricultural Land Preservation Program. He added that the preservation program is partially funded by the Commonwealth of Pa., Adams County and in some cases by the municipality in which the property is located. He stated that when the municipality does help with the funding it may accelerate the farm(s) to get into Ag Land Preservation. Mr. Thomas reported that the farm that is a candidate for preservation in the Township is owned by David Waybright and he recused himself from any discussion or action. Mr. Thomas added that nothing was budgeted in the 2021 Budget and he suggested that this be discussed in the 2022 budget process.

Mr. Thomas reported that correspondence was received from the Adams County Commissioners regarding them again coordinating the Waste Collection Bids. **Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to agree to participate in a joint bidding process for the collection of municipal waste and authorizes the County of Adams to advertise the appropriate specifications on behalf of the municipality.**

PERSONNEL COMMITTEE: Mr. Toddes submitted the name of Mr. Jim Williams to fill the vacancy created by Mr. Ron Hankey's resignation. **Mr. Brauning made a motion seconded by Mrs. Ramsburg and carried to appoint Mr. Jim Williams to the Cumberland Township Authority for a five-year term expiring 12/31/2025.**

Chairman Waybright submitted George Weikert's name for appointment to the Agricultural Security Area Advisory Committee. **Mr. Brauning made a motion to appoint George Weikert to the Agricultural Security Area Advisory Committee seconded by Mr. Toddes and carried.**

FINANCE COMMITTEE: Mr. Phiel recommended the authorization of the following budgeted items: Replacement of the repeater radio for the Maintenance Dept. @ \$2,769.00 approved by a Toddes-Ramsburg motion.

Purchase of computer hardware and desktop, audio/visual equipment and file sever storage upgrade for the Police Dept. @ \$10,639.05 approved by a Ramsburg – Phiel motion.

Purchase of a laptop and docking station for the Finance Director and monitor with built-in webcam and speakers for the Secretary @ \$1,487.90 approved by a Ramsburg – Phiel motion.

Enrolling in the Pa. Local Government Procurement Card system approved by a Toddes – Ramsburg motion.

Purchase of a "fire-resistant" filing cabinet for Administration @ \$1,491.44 approved by a Phiel – Ramsburg motion.

Benecon Wellness Grant application submission approved by a Ramsburg – Phiel motion.

Mr. Thomas stated that he wanted to personally and publicly thank the five members of the Maintenance Dept. for the great job they have done this winter season removing the large amounts of snow and keeping our roads safe for travel. He added that sometimes it has been seven days a week, they come in at all hours, do it without question, and take COMP TIME rather than OVERTIME. The Board echoed Mr. Thomas's sentiments.

SOLICITOR: Solicitor Wiser reported that the Township has received three tax appeals that are coming up for pre-trial conference. He added that they are from RFC Management of 431 Solomon Road, Adams County Christian Academy and Boyds Partners LP. Solicitor Wiser will continue his practice of not becoming involved in these appeals because the solicitors for Adams County and Gettysburg Area School District are involved since they receive the larger share of the taxes.

Solicitor Wiser also reported that he is working on a draft amendment to the Township's Sign Ordinance to keep it in compliance with state law and he will have that draft to the Planning Commission at their next meeting. He added that this will track with the Open Space regulations as well.

Solicitor Wiser requested an Executive Session for a host of items including; personnel, collective bargaining, litigation and real estate.

Committee Reports and comments from Board Members:

Highways – Mr. Toddes reported that the Maintenance Department has been doing a great job and has used over three tons of salt and anti-skid mix. He added that they will start their Spring trimming along the roads, be doing bridge maintenance and the new Ford pick-up will be here late Spring. The surplus truck will be offered for sale this Fall.

Park and Recreation – Mr. Toddes reported that they have been busy shoveling and plowing snow. He added that he and the Director will be going to Gettysburg College tomorrow to see if they can find things that they can use at the Rec Park.

Planning and Zoning – Chairman Waybright reported that the committee met in person and they will meet again in a couple of weeks.

CTA – Mr. Toddes reported that they have adopted new Rules and Regulations and they are considering extending the sewer main down Boyd's School Road to eliminate a pumping station on the corner of the Table Rock Road intersection. He added that Lincoln Estates has been sold and they have been talking with the new owner about some of the problems they have in the park with water infiltration.

CT411 - Mr. Brauning shared information about the Barlow VFC raffle calendar that is determined by the Pa. Lottery Pick Three numbers. If anyone is interested in obtaining a calendar, they can call Barlow at 717-334-1717. The calendars are \$20.00.

Public Safety, Personnel, COG, Economic Development and CT411 – No reports

Manager: No report

The Zoning Officer and Treasurer's reports were reviewed.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:45 P. M. for an Executive Session with possible action afterwards.

Chairman Waybright reconvened the regular meeting at 10:45 P.M. following an executive session to discuss personnel matters.

A Toddes – Ramsburg motion appointed Cumberland Township Police Detective Steve Higgs as Acting Sergeant with a pay raise of 96 cents per hour. Motion approved 5-0.

A Phiel – Toddes motion authorized extending the FAMILIES FIRST CORONAVIRUS RESPONSE ACT leave for non-uniform employees from January 1 till June 30, 2021 for a period not to exceed 80 hours. Motion approved 5-0.

The meeting adjourned at 10:47 P.M.

Carol A. Merryman, Secretary

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_____) Supervisors
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