

**Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
July 28, 2020 Regular Meeting – 7:00 P.M.**

The regular meeting was called to order at 7:00 P.M. by Chairman Waybright. Present were Supervisors: Waybright, Toddes, Ramsburg and Brauning. Also present were: Manager Ben Thomas, Jr., Solicitor Sam Wisner, Police Chief Don Boehs, Engineer Tim Knoebel and Secretary Carol Merryman. Others present were representatives from Woodhaven Building and Development: Martin Hill, Jim Piet and Bob Sharrah; J.R Crushong, Mike Knefley and Jim Hale from The Gettysburg Times.

Chairman Waybright led the Pledge of Allegiance.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to approve the Minutes of the June 23, 2020 Regular Meeting.

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to approve the bills as stated by the Chairman: \$42,030.13 from the General Fund, \$22,952.58 from the Fire Tax Fund, \$9,370.50 from the Escrow Fund and \$97,107.20 from the State Fund.

Public comment: None

Engineer/Plans:

Mr. Knoebel reported that the Soliday Family, LP Final Subdivision Plan and Non-Building Waiver are ready for the Board's action. He explained that the plan proposes the subdivision of a 10.497-acre parcel which includes the existing dwelling, garage and driveway entering Taneytown Road, from the larger Soliday Family, LP parcel and is located in the Agriculture District. Mr. Knoebel went over the comments on his July 28, 2020 memo and recommended approval contingent upon those comments being addressed. **Mr. Toddes made a motion to approve the Non-Building Waiver to be forwarded on to PaDEP seconded by Mr. Brauning and carried. Mr. Toddes also made a motion to approve the Soliday Family, LP Final Plan subject to the comments from Mr. Knoebel's July 28, 2020 memo being addressed. The motion was seconded by Mrs. Ramsburg and carried.**

Mr. Knoebel also reported that the Cumberland Village, Phase II.A.2 Final Plan is on the agenda for action. He reported that the Final Plan for Phase II.A.1 was recently approved and this plan for 73 units is the balance of Phase II.A. Mr. Knoebel read through the ten comments on his July 27, 2020 memo to let everyone know what still needs to be addressed. The last comment was regarding the possible closure of Herr's Ridge Road from Fairplay Road to Paddock Drive. Mr. Thomas suggested that since this is not part of the plan approval it should be discussed sometime at a workshop. **Mrs. Ramsburg made a motion to approve the Cumberland Village, Phase II.A.2 Final Plan subject to the comments of Mr. Knoebel's July 27, 2020 memo and the applicant's engineer confirming that the locations of the street lighting is appropriately designated as common area on the plan. The motion was seconded by Mr. Toddes and carried.**

Mr. Knoebel also reported that they submitted a Watershed Restoration and Protection Program Act 13 Grant with Pa. Dept. of Community and Economic Development (DCED) in the amount of \$164,560.00 for projects that would be located on the Township's property. These projects would help the Township meet their sediment load reduction requirements for MS4. Mr. Knoebel added that should the Township receive the full grant; the Township's match would be \$24,684.00.

Mr. Sharrah, on behalf of Adams County Housing Authority and Pa. Interfaith Community Programs (PICPI), addressed the Board regarding the Sunny Daze project located on Biglerville Road. He stated that one lot of the project was developed with a single-family detached dwelling and PICPI now would like to sell the other two lots. He added that PICPI holds the financial security for the entire project and when the other two lots are sold, PICPI would like to have the new buyer obtain a financial security instrument to secure applicable improvements on the two lots. He adds that the stormwater management facility and landscaping buffer for the first lot was not completed and they wish to complete that and have their financial security released as soon as possible. Solicitor Wisner stated that the Township would hold PICPI's existing financial security until the new buyer has a plan approved and new financial security in place with the Township. Solicitor Wisner laid out a road map of the process and the first step will be approval of a modified plan for the stormwater management facilities on the developed lot and the Board may see that at their August meeting.

Police Report: Police Chief Don Boehs presented a written and oral report of police activities for the month of June, 2020 including: 332 complaints, 79 traffic stops, 47 combined arrests, 6 traffic accidents, 3 targeted enforcements, 11,402 patrol miles and 35 walk-in complaints. He added that they assisted other agencies nine times and they were assisted three times. There were two assists to Pa. State Police.

Active Business:

Mr. Thomas reported that he contacted the Adams County Transportation Improvement Plan Committee in regards to including the Herr's Ridge Road and Route 30 intersection on the Transportation Improvement Plan (TIP) and he has a response from Andrew Merkle that he shared with the Board. Mr. Thomas added that crash data for the intersection is needed and he asked Chief Boehs to gather that so that it can be forwarded to the county.

Mr. Brauning made a motion seconded by Mrs. Ramsburg and carried to authorize Mr. Thomas to request a proposal for auditing service for 2020, 2021 and 2022 from Smith, Elliott, Kearns, CPA's.

Mr. Thomas reported that the Township has received PaDEP's annual \$500.00 invoice for the MS4 permit fee and he noted his objection to the fee since the MS4 is an unfunded mandate. He also reported that Congressman John Joyce has submitted two Congressional amendments "prohibiting the EPA from enforcing MS4 storm water permits" and both failed. Mr. Thomas reported that Congressman Joyce is also seeking additional grant funding for MS4 projects and setting up a meeting with EPA to request a "stay" on MS4 requirements due to COVID 19.

Mr. Thomas encouraged our residents to go online to register for the 2020 Census and after October 31, 2020 Census workers will begin going out knocking on doors.

Mr. Thomas reported that the Treasurer / Finance Director position has been advertised and we are taking applications until August 6th. He added that the Administrative Assistant position is vacant after acceptance of the the resignation from Annelise Niner and this position will not be filled.

Mr. Thomas also reported that the Township has received a letter from the Pa. Housing Finance Agency regarding the Ridgeview Townhomes on Misty Ridge Drive and as a requirement of the funding program, they are providing the Township with an opportunity to submit comments regarding the development. Mr. Thomas stated that the Township did submit a letter of endorsement with their application. There were no comments from the Board.

Lastly, Mr. Thomas reported that he will be participating in a bid process for an electric supplier and our current agreement expires on October 31, 2020.

FINANCE COMMITTEE: Mrs. Ramsburg reported that the surplus police vehicle was sold for \$4,100.00 through Municibid; the Road Maintenance project for a stormwater pipe extension in Twin Lakes is being deferred until 2021 saving \$45,000.00; we will be applying for funding through Adams County for Federal CARES Act funding for COVID-19 expense reimbursement. There were a couple of items that needed action and were recommended by the Finance Committee for approval:

Mr. Toddes made a motion seconded by Mr. Brauning and carried to approve a Fire Tax funding request for the second quarter from Barlow Volunteer Fire Company in the amount of \$21, 892.56. Mr. Toddes also made a motion to approve an expenditure of \$1,889.30 from the Capital Reserve Fund for building maintenance to move a cubicle from the front office into the conference room to create a workstation for a new employee. The motion was seconded by Mrs. Ramsburg and carried. Mr. Brauning voted in opposition to the expenditure.

Mr. Brauning made a motion seconded by Mr. Toddes and carried to approve a \$40,000.00 transfer from the General Fund to the Capital Reserve Fund. A \$100,000.00 transfer was budgeted, and the additional \$60,000.00 transfer will be considered later in the year.

Solicitor: Solicitor Wisner updated the Board on the work being done to reinvigorate the Uniform Construction Code Shared Appeals Board, that is going well and they are looking for additional members and a secretary; the COMCAST franchise agreement that is still in negotiations and the process of enacting a PEG fee is slowing the progress down. Solicitor Wisner also reported that the Township was notified that it could file a claim in a class-action lawsuit regarding opiate abuse and there is a potential for some monetary recovery.

Committee Reports and comments from Board Members:

PARKS AND RECREATION – Mr. Toddes reported that things are going okay at the Gettysburg Area Rec Park and they are seeing a lot of people using the park. He reported that they had fireworks at the Park on July 4th that are traditionally held at Gettysburg College and they took in money for parking fees and they got an anonymous \$10,000.00 donation.

CTA – Mr. Toddes reported that Grandview Station sewer lines have been dedicated and they are still waiting for the money from the state for the Rt. 116 project.

Public Safety, Personnel, Highways, Planning and Zoning, Building and Grounds, COG and Economic Development – No reports

Mr. Thomas reported on two Zoning Hearings that were held for variance requests from the Susquehanna Area Regional Airport Authority (SARAA) for improvements at the airport and Adams County Historical Society for a proposed project at the former prison site.

The Zoning Officer and Secretary/Treasurer’s reports were reviewed.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:13 P. M.

Carol A. Merryman, Secretary

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_____) Supervisors
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