

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the October 3, 2019 Workshop

Chair Barbara Underwood called the workshop to order at 8:30 A.M. Present were all Supervisors Underwood, Waybright, Toddes, Phiel and Paddock; Township Manager Ben Thomas, Jr., Police Chief Don Boehs, Secretary Carol Merryman, Zoning Officer Michele Long and Superintendent of Roads Chris Walter. Also present were: Andrea Grabenstein from The Gettysburg Times and two residents.

Public Comment:

Ms. Dale Molina, 501 Knight Road, asked why today's workshop was not mentioned at the regular meeting and suggested that all of the meetings/workshops be held at night.

Active Business:

Superintendent of Roads, Chris Walter, presented a written and oral report of the accomplishments of the Road Department in 2019. There were no major equipment breakdowns, guide rail was replaced, brush was cut, overlay was applied to Longview Blvd. including using a product called "Petra-Mat" in conjunction with the paving, sod cutting and base repair, double seal coats and fog seal projects. Mr. Walter reported that the 2018 micro-surfacing projects that did not get done because of the rainy summer were done this year. Mr. Walter also presented a Power Point presentation with pictures of the Road Department performing their various tasks and a proposed list of projects and capital purchases for the 2020 budget and beyond.

Michele Long, Zoning Officer and Building Code Official reported to the Board that to date 80 building permits have been issued in 2019. Ms. Long gave the Board projections for 2020 including permits for 67 more residential homes. Ms. Long also reported that there is a possibility of plans being submitted for 367 single-family and townhomes and one commercial apartment building with 12 units. She added that with the preliminary plans that have already be submitted, the Township has 251 residential homes for the future.

Police Chief Boehs stated that the Police Department budget is mostly about maintaining, modernizing equipment, training and providing service. Chief Boehs reported on some of the department's accomplishments for 2019 including: receiving public funding to purchase ballistic vests, receiving state grant money specific to traffic enforcement, continued participation in the DUI and Drug Task Forces, completing the upgrading or replacement of the Tasers, uniform transition, acquiring one new patrol vehicle and working jointly with Gettysburg Borough during Bike Week. He added that the officers attended various training and the future projections for the next five years is to continue the life-cycle vehicle rotation, purchase additional patrol equipment and related accessories, replace office and in-car computers, in-car cameras and radio equipment on as-needed basis and other capital purchases as needed. He added that this year they will be requesting the addition of a Police Clerk.

Mr. Thomas presented a written and oral 2020 Budget Discussion Paper – Manager's Report and Budget(s) Analysis:

2020 Budget Overview

Pro-active road re-building / improvement projects funded by the Pa. Liquid Fuels allocation (that did decrease in 2019) and the General Fund; Re-invent the interior of the existing Cumberland Township offices and outside facilities; create a campus-wide land development plan for parking and stormwater, appraisal of the Topper property to reimburse the Park and Rec Fund and create a comprehensive funding plan earmarking funds for the building facilities capital improvements in the future.

Mr. Thomas also presented a list of 15 items that are on the Township's horizon in 2020 a few of which are:

Staffing changes, UCC inspections, MS4, Comprehensive Zoning and codification upgrade, GARA and ATV funding and Oak Lawn Memorial Gardens.

Mr. Thomas also presented a Budget(s) Analysis, Talking Points, Forecasts, Trends and Overview and these reports are on file.

Chair Underwood reported on the following upcoming meetings:

- October 17th at 8:30 A.M. Workshop (if needed)
- October 22nd at 6:00 P.M. Meeting - Supervisors; Planning Commission; Adams County Office of Planning and Development with HRG Engineer and Planner RE: RFQ/P for Comprehensive Zoning
- October 22nd at 7:00 P.M. Regular Meeting
- November 7th at 7:00 P.M. Budget Meeting
- November 21st at 7:00 P.M. Budget Meeting (if needed)
- November 26th at 7:00 P.M. Regular Meeting and act on 2020 Preliminary Budgets and authorize advertisement
- December 19th at 7:00 P.M. Regular Meeting and act on 2020 Budgets

The Board agreed that Trick or Treat will remain on October 31, 2019 from 6:00 P.M. to 8:00 P.M.

There being no further business, the workshop was adjourned at 9:30 A.M.

Carol A. Merryman, Secretary

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