

**Cumberland Township Board of Supervisors  
1370 Fairfield Road, Gettysburg, PA 17325  
Minutes of the May 23, 2019 Workshop**

Chair Barbara Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors: Underwood, Waybright, Toddles, Phiel and Paddock; Township Manager Ben Thomas, Jr., Solicitor Sam Wisner, Police Chief Don Boehs, Engineer Tim Knoebel and Secretary Carol Merryman. There were approximately thirty residents present.

**Active Business:**

Chair Underwood reported that Barlow Volunteer Fire Company made changes to their Box Alarm Cards to accommodate a new piece of fire equipment that they recently acquired. **Mr. Waybright made a motion to approve the Box Alarm Card changes seconded by Mr. Toddles and carried.**

Mr. Thomas reported that the Cumberland Village Walking Trail that will connect Phase 1A with Phase 1C was placed on the agenda because the Board has received two petitions from each of the Homeowners Associations asking that the trail not be constructed for various reasons. Mr. Thomas reported that he has heard from some homeowners that are in favor of the trail. Mr. Thomas recommended that the Board consider asking the developer to remove the trail and to look at alternatives in Cumberland Village, Phase 2. Mr. Knoebel gave some background on the trail and stated that the trail is not a requirement in the ordinance unlike providing sidewalks that is. The legality of not building the trail was discussed and several Cumberland Village residents commented. This item will be placed on the regular meeting agenda on Tuesday night.

Mr. Thomas also reported that the Township has two requests in reference to the 270<sup>th</sup> Anniversary of Cumberland Township celebration being held on June 1, 2019 at the Mary-Penn Bed and Breakfast on Mason Dixon Road. He stated that the Cumberland Township Historical Society is requesting a waiver to the fee for the Special Event Permit of \$331.00 and also permission to utilize the Township's logo which is copyrighted. **Mr. Paddock made a motion to permit the Historical Society to use the Township's Logo on their program. The motion was seconded by Mr. Toddles and carried. Mr. Waybright abstained. Mr. Paddock also made a motion to approve the Historical Society's request and waive the Special Event Permit fee of \$331.00 for the 270<sup>th</sup> Anniversary celebration on June 1, 2019 seconded by Mr. Toddles and carried. Mr. Waybright abstained.**

**Strategic Planning Review:**

**MS4/Chesapeake Bay Initiative** – Mr. Knoebel prepared a MS4 (Municipal Separate Storm Sewer Systems) – Status Report memo dated May 23, 2019. Mr. Knoebel explained that these are Federal government requirements that trickle down to the state and then down to the municipalities in states that drain to the Chesapeake Bay. He added that the requirements apply to “urbanized areas” based on population and it does not apply to all areas of the Township. Mr. Knoebel explained that the Township is issued a NPDES permit (Township received their permit last year) and the permit has to be renewed every five years. The permit includes PA DEP's approval of the Township's Chesapeake Bay Pollutant Reduction Plan (CBPRP) and requires implementation of the CBPRP and six Minimum Control Measures (MCM's). The CBPRP requires a 10% reduction to Sediment Loading to receiving streams within the urbanized areas within the 5-year permit period. An annual report is due by September 30<sup>th</sup> of each year and there is a \$500.00 annual fee. Mr. Knoebel reported that they are identifying practices and projects that will be recommended to implement the MCM's and CBPRP and the Township may need to implement or access fees to residents in order to have sufficient funds for implementation of the requirements under the MS4 Permit. The implementation of fees was discussed and Mr. Thomas explained that the Township may create another utility similar to public water and public sewer and residents would receive a quarterly bill.

**Comp Plan / Zoning Review** – Mr. Thomas reported that the Township has received several copies of the completed Central Adams Joint Comprehensive Plan and the next step is for the Township to update the Zoning Ordinance. Mr. Thomas suggested that the Board of Supervisors have meetings with the Planning Commission and also to bring in a facilitator to keep the process moving forward. The Board agreed to Mr. Thomas and Solicitor Wisner coming up with recommendations for a facilitator and Request for Proposals.

**Building Renovation** - Mr. Thomas reported that the recommendations for how to proceed with the building renovation was presented in February at the Board’s workshop and it was made clear that the large renovation was off of the table because of the cost. The scaled down recommendations are a bump-out to the front with an add-alternate bid to go out the entire width of the building, a bump-out to block off the back corner of the building to give the Police Department more space, general remodeling and security. Mr. Thomas reported that larger directional signs (to the Police Department) have been purchased and will be posted. Mr. Thomas asked the Board to authorize himself and Mr. Toddes to go back to C. S. Davidson to get the plan modified and the Board agreed to modifying the plan and getting additional cost proposals. Mr. Thomas also reported that Mr. Walter has been working on getting cost estimates for above-ground storage tanks and the cost will exceed \$100,000.00. He added that the current below-ground tanks are stable, they are monitored 24 hours per day, the Township has two licensed operators and that is a requirement.

**Staffing** – Mr. Thomas stated that the four Administrative employees need help. The Township population is growing, the regulations are growing and with that comes a growing workload.

**Public comment**

Speros Marinos, 912 Baltimore Pike, reported that the Historical Society will be requesting more Township signs at the borders, he presented the April Amusement Tax report for his business – Battlefield Military Museum, stated that he feels that it is an unfair tax and added that he will need his property rezoned shortly.

At 10:35 a.m., the workshop was adjourned for an Executive Session with no report to follow.

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Carol A. Merryman, Secretary

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