

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the October 18, 2018 Workshop

Chair Barbara Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors Underwood, Waybright, Toddes, Phiel and Paddock; Township Manager Ben Thomas, Jr., Solicitor Sam Wisner, Police Lieutenant Tim Guise, Secretary Carol Merryman, Assistant Zoning Officer Michele Long and Superintendent of Roads Chris Walter. Also present were: Rick Klein and seven residents.

Public Comment: None

Visitor – Rick Klein of Cumberland Crossing

Mr. Klein thanked the Board for working with him on the pump and haul at his development and is hoping for a little more relief to get his homebuyers in their homes. He added that he has a letter from Pa. Department of Environmental Protection (DEP) approving the additional pump and haul that he wants to do. He added that he has a letter from Aqua America stating that they changed the specifications on the pump station. Mr. Klein stated that the worst situation would be that he would have 10 homes connected to the holding tanks and he hopes that it will be more like 6 or 7 homes. This item will be placed on Tuesday night's agenda.

Active Business:

Mr. Thomas reported that the Board of Supervisors, Planning Commission and Authority will meet at a public workshop October 23, 2018 @ 6:00 P.M. for a presentation from Adams County Office of Planning and Development re: Adams County Comprehensive Plan Economic Development component presentation.

Mr. Thomas stated that this morning will be a brief overview of 2018 Capital purchases including information from Superintendent of Roads Chris Walter and Police Lieutenant Tim Guise. Mr. Thomas reported that 2018 is turning out to be hopefully a stable year financially, we are 75% into the budget season and our revenues are at about 99% of what was budgeted and our expenditures are below the 75% of what was budgeted. He added that the Finance Committee and Department Heads review this monthly.

Lieutenant Guise stated that a large part of the Police budget is driven by salaries and insurances that are set by the Collective Bargaining Contract. He added that they have increased the amount proposed for the 2019 budget for ammunition, computer maintenance, new patrol rifles, completion of the replacement of their Tasers, replacement of two police vehicles, addition of a part-time clerk to help with walk-ins and administrative duties. He added that they will continue to seek out community grants and public/private support and continue the School Resource Officer program with Gettysburg Area School District. Mr. Thomas added that they are looking into a lease fleet program.

Superintendent of Roads, Chris Walter, presented a written and oral report of the accomplishments of the Road Department in 2018. There were no major equipment breakdowns, guide rail was replaced, brush was cut, overlay was applied to Hills Drive including using a product called "Petra-Mat" in conjunction with the paving, sod cutting and base repair, double seal coats and fog seal projects. He reported that the micro-surfacing project did not get completed due to the weather, the contractor will hold the price for 2019 and the Township's Liquid Fuels representative approves of that. He also reported that they will be paving Waterworks Road "in-house". Mr. Walter presented a proposed list of projects and capital purchases for the 2019 budget and beyond.

Mr. Thomas presented a written and oral Talking Points Budget Forecast for 2019 and beyond:

**CUMBERLAND TOWNSHIP TALKING POINTS
BUDGET FORECAST FOR 2019 AND BEYOND**

October 18, 2018

*Current General Fund Millage Rate @ 1.9 (11% of property taxes are for Township use); Fire Millage Rate @ .25
20% of lands / buildings are tax exempt not including NPS lands / buildings
Consumer Price Index – September, 2018 increased by 2.3 percent*

2018 Budget overview

1. MS-4 (Municipal Storm Sewer Systems) – 2019 is a planning year with staff meetings occurring with KPI Technology.
2. Office staffing consolidation to cover Bill Naugle’s retirement; Intergovernmental Cooperation Agreement with Carroll Valley Borough for UCC inspections.
3. Health Insurance review and cost analysis (two collective bargaining units).
4. Building renovation review and cost analysis looking at true costs through the Keystone Purchasing Network – By 2015 the Township population increased by 5% since 2010. The US Census Bureau estimates by 2020 Cumberland Township’s population will have increased by 20%. This figure is now disputed by Adams Co. Office of Planning & Development
5. 2019 will see rental income from the property at 1390 Fairfield Road.
6. 2018 Building Permits and 2019 Projections - 26 single-family dwellings in 2018 and 41 possible in 2019. The median price for homes sold was \$237,000.00.
7. Computer / Information Technology needs and depreciation.
8. 2019 Pennsylvania Liquid Fuels allocation is estimated at \$276,253.00 – important to keep our good roads good.
9. Gettysburg Area Recreation Authority funding request @ \$66,164 for 2019 for Board review.
10. Greenmount area sewer study – KPI has completed the financial report and that will be shared with the Supervisors, CTA and the stakeholders.
11. Completion of the Comprehensive Plan then Comprehensive Zoning / Ordinance review.
12. 2018 Land Use Permits issued and 2019 Projects.
13. Equipment life cycle rotation – looking at fleet leasing.
14. Special Projects costs: Oak Lawn Memorial Gardens lands; Conditional Use hearings (Country Meadows costs @ \$22,000); Other unknown future Special Projects.

Mr. Thomas reported that the Township will be holding budget workshops to go over the line items.

There being no further business, the workshop was adjourned at 9:30 A.M. for an Executive Session with no business to follow.

Carol A. Merryman, Secretary

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