

**Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325**

Minutes of the March 22, 2016 Regular Meeting

The regular meeting was called to order at 7:00 p.m. by Chair Underwood. Present were all Supervisors: Underwood, Shealer, Waybright, Toddes and Paddock; Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs, Zoning Officer Bill Naugle and Secretary Carol Merryman. Others present were: Barry and Jean Stone, Al Ferranto, Dale Molina, Carolyn Greaney, Sharon Martin, Nita Gross, Steve Tallman, Joyce Ann Deal, Dr. Larry Redding and Ken Knox from The Gettysburg Times. The meeting was recorded.

Chair Underwood led the Pledge of Allegiance.

Mr. Toddes made a motion to approve the Minutes of the August 6 and August 12, 2015 Workshop Meetings and February 23, 2016 Regular Meeting, as submitted, seconded by Mr. Waybright and carried.

Mr. Waybright made a motion to approve the bill lists in the amounts of: \$84,580.66 from the General Fund, \$8,100.50 from the Escrow Fund, \$4,792.42 from the Park and Rec Fund, \$25,576.00 from the Capital Reserve Fund and \$602.51 from the State Liquid Fuels Fund seconded by Mr. Toddes and carried.

Visitor: Dr. Larry Redding, Superintendent, Gettysburg Area School District, updated that Board on the School Resource Officer Program. Dr. Redding reported that they began developing the program back in 2013 and applied for and received a Safe Schools Grant. He reported that the objectives have, “without a doubt” been met and the program has been budgeted for the upcoming school year. Dr. Redding stated that Officer Keefer is proactive, has had students shadow him, has been involved in career activities with the students, has had one on one conversations with the students and has taken preventative measures. Dr. Redding reported that Officer Keefer has helped throughout the entire school district; reduced crime and made it a safer place to learn, visit and work and this is the outcome that they had hoped for.

Engineer/Plans:

Mr. Shealer made a motion to approve a Request for Extension for the Musket Ridge Land Development Plan until June 30, 2016 seconded by Mr. Toddes and carried. The request came from Sharrah Design Group, Inc., on behalf of Rupa, Inc., owner and developer.

Mr. Thomas reported that the Lincoln Development Co. Land Development Plan was approved at the January 26, 2016 meeting so no extension was needed.

Public Comment:

Mrs. Jean Stone, 1745 Mummasburg Road, presented a detailed written analysis of the Draft Ordinance Amending and Supplementing the Zoning Ordinance of 2003, Chapter 27 of the Code of the Township of Cumberland and gave a brief synopsis of some of the items that she feels need to be revised/corrected.

Mr. Al Ferranto, 501 Knight Road, complimented the two Police Officers that responded to a house fire two weeks ago and feels that the Township should give them commendations. Mr. Ferranto also read a newspaper article written by Reporter Jim Hale regarding public participation and interaction at the meetings Mr. Ferranto asked the Board to consider allowing more interaction (outside of the public comment period) with the public at their meetings.

Ms. Nita Gross, 938 Barlow Greenmount Road, thanked all of the staff for responding to their questions and requests for information.

Joyce Ann Deal, 2636 Emmitsburg Road (Devonshire Village), reported that they have been under a “Boil Water Advisory” in Devonshire Village for 24 days and no water has been brought in for them to use. She added that all four of the complexes there are in the same situation. Chair Underwood stated that the Board is sympathetic, but it is a private water system, under the jurisdiction of PaDEP, and Ms. Deal has been given their contact information.

Mr. Steve Tallman, stated that he is a member of the Planning Commission and he feels that the Township needs to assist the residents there because this has been a problem for a very long time and the people that the residents are trying to work with on this problem are very uncooperative.

Police Report:

Police Chief Don Boehs presented a written and oral report of police activities for the month of February including; 371 complaints, 124 traffic stops, 110 combined arrests, 12 traffic accidents, 17 targeted enforcements and 10,562 patrol miles. He added that they assisted other agencies 13 times and they were assisted once.

Active Business:

Mr. Thomas reported that the Township has received a request from Keep Pennsylvania Beautiful Program Coordinator Stephanie Larson for Mr. John Horner to participate in the “Keep Pennsylvania Beautiful Adoption Program” on Horner Road. He added that Mr. Horner does currently clean- up Horner Road and he would have to abide by the regulations of the program. The Township would be required to submit a letter of support, provide a sign post and install a sign that the program would provide. Mr. Thomas added that Mr. Horner, with the Township’s support, would be the first participant in Adams County. **Mr. Waybright made a motion to approve the “Keep Pennsylvania Beautiful” request for Mr. Horner to participate in the “Keep Pennsylvania Beautiful Adoption Program” seconded by Mr. Shealer and carried.**

Mr. Thomas reported that the Township was notified that Keystate Publishing will cease to exist effective March 31, 2016 and staff has been reviewing other codification agencies. He added that the Finance Committee is recommending moving forward with General Code Publishing from New York and they have a heavy presence here in Adams and Franklin Counties. Mr. Thomas also reported that our codification has been converted on our website and the initial cost is \$200.00. He added that the annual cost would be more when re-codification needs to be done. He added that Keystate Publishing did an excellent job at a very fair price. **Mr. Paddock made a motion to approve the agreement with General Code Publishing for codification services seconded by Mr. Toddes and carried.**

Mr. Thomas informed the Board that an update must be made to the Cumberland Township Transportation Impact Study that was adopted in 2006. He added that the study requires that an Advisory Committee be formed consisting of between seven and fifteen members. Mr. Thomas added that he is working with McMahan Associates to get a cost estimate to re-do a portion of the study and there is a Land Use Assumption Report that will become part of the Comprehensive Plan and he feels that the Township can partner with the Adams County Office of Planning and Development to get that data from them for a small fee. Mr. Thomas reported that 40% of the committee must be from the real estate field in commercial and residential development and do not have to be residents of the Township. Mr. Thomas explained that the money comes from the developers, but the study is very explicit about where the money can be spent. Chair Underwood mentioned that there is a “Citizen’s Interest Form” on the website if anyone is interested in serving on this committee.

Mr. Thomas announced that the agenda for the April 7, 2016 workshop being held at 8:30 a.m. will consist of the following items: review and act on road maintenance bids, surplus vehicle/equipment bids and review supplements to the Zoning Ordinance of Cumberland Township. Mr. Thomas added that he will be doing a power point presentation of the supplements to the Zoning Ordinance and the goal of the Supervisors will be to determine what amendments should go before the Planning Commissions now and which ones should be pulled from the draft for possible action later.

Mr. Paddock asked if the Township may become responsible for mowing the Oak Lawn Cemetery and Solicitor Wisner explained the 1923 law regarding this and why the Township will not become responsible.

Mr. Thomas reported that Pennsylvania has not yet been declared as a disaster area for the Winter Storm Jonas. He asked the Board to authorize the signing of the necessary forms in the event that a disaster is declared. **Mr. Toddles made a motion to authorize the signing of the necessary forms for Winter Storm Jonas in the event that Pennsylvania is declared a disaster area, seconded by Mr. Paddock and carried.**

Solicitor – No report.

Committee Reports and comments from Board Members:

Personnel – Mr. Thomas reported that Colton Cooper has completed his six-month probationary period and received a very good evaluation. Mr. Thomas asked the Board to take Colton off of probationary status and place him on full-time employment status. He added that the committee will have a recommendation for a wage adjustment in a couple of weeks. **Mr. Shealer made a motion to affirm Mr. Cooper's completion of his six-month probation period and to move him from probationary status to full-time status seconded by Mr. Waybright and carried.**

Finance – Chair Underwood reported that the police car replacement that was paid for with the insurance money has come in and the second car that was budgeted will be coming in shortly. She added that there will be a second car to be auctioned once the new car is received and that money will go towards the second car.

Public Safety – Chair Underwood reported that she and Mr. Thomas attended the formal presentation of the charter to the newly formed Gettysburg Squadron of the Civil Air Patrol at our Gettysburg Regional Airport and there were about 15 young members joining. Chair Underwood also reported that the National Park Service will be performing prescribed fires between March 28th and April 30th, weather permitting, along Sedgewick and Wheatfield and the AREMS had 60 calls in Cumberland Township which is 16% of the total calls.

Planning and Zoning – Mr. Waybright reported that he and Chair Underwood attended the Joint Comprehensive Plan meeting held on March 1st and they are moving along and there will not be an April meeting. Mr. Paddock reported that the County Planning Office is offering to help the Township with a Joint Zoning Ordinance and they need to hear from the Township that they are interested so they can give the Township a proposal.

Parks and Recreation – Mr. Toddles reported that they met last night and they will have a new director in place by April and they had 28 applicants, April 15th is opening day for Little League and the Kiwanis Club is raising money for a new handicapped and senior playground and they are looking at Frisbee Golf and Soccer.

CTA – Mr. Shealer reported that the sewer line upgrade for a short section of Fairfield Road at the bridge close to the Township Building is still on hold pending survey data being received from PennDOT.

COG – Meets later this week.

CT411- Mr. Paddock stated that he was interested in having a discussion with the Board regarding the Jim Hale opinion regarding public participation at the Township meetings. **Mr. Paddock made a motion to discuss Jim Hale's opinion at a workshop (date TBD) seconded by Mr. Shealer and carried.**

Mr. Waybright reported that they are going to replace the bridge on Mason Dixon Road near Horner Road.

Highway, CTA, COG, Economic Development, Building and Grounds – no reports

Staff Reports:

Mr. Thomas reported that the Township received their 2016 Liquid Fuels allocation that was just under \$250,000.00. Mr. Thomas also thanked Dr. Redding for coming in to update the Board on the School Resource Officer Program and feels that the safety and security of students, faculty and staff is priceless and he would hope that all involved in future decisions will take that into consideration.

The Zoning Officer and Secretary's reports were reviewed.

Unless otherwise noted, all votes were unanimous. There being no further business, the meeting was adjourned at 8:15 p.m.

Carol A. Merryman, Secretary

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