



# ADAMS COUNTY TAX SERVICES DEPARTMENT

117 BALTIMORE ST., Rm 202

GETTYSBURG, PA 17325

PHONE: 717-337-9837 FAX: 717-337-5767 EMAIL: taxoffice@adamscounty.us

## Property Improvement Permit Application

The cost of an Adams County Property Improvement Permit is **\$10.00**. **Please include the corresponding municipal permit or exemption letter and payment with this application.** Checks can be made payable to the **County of Adams**.

Municipality: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Municipality Permit # or Exemption Letter Date: \_\_\_\_\_

*A county permit will **not** be issued unless we receive a copy of the municipal permit or exemption letter.*

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address: \_\_\_\_\_ Lot #: \_\_\_\_\_

Application Type:                      Add Out-building/Structure                      New Commercial/Industrial  
   Alteration/Addition/Renovation                      New Single Family Dwelling  
   Maintenance/Repair                                      Other (Specify)

Intended Use:                              Residential/Agricultural                              Commercial/Industrial

Scope of Work: \_\_\_\_\_

Dimensions or Square Footage      Building/Floor Area: \_\_\_\_\_      Garage: \_\_\_\_\_  
   Unfinished Basement: \_\_\_\_\_      Finished Basement: \_\_\_\_\_  
   Deck/Porch/Patio: \_\_\_\_\_

Building Info:      # of Stories: \_\_\_\_\_      Exterior Wall/Siding: \_\_\_\_\_  
   Total Rooms: \_\_\_\_\_      Bedrooms: \_\_\_\_\_      Bathrooms: \_\_\_\_\_

HVAC                      Heat Source: \_\_\_\_\_      # Fireplaces: \_\_\_\_\_  
   Central Air                                      Heat Pump

Sewage Disposal System:                      Public                      Private                      System Type: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Estimated Value: \_\_\_\_\_ Material Cost: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

*I hereby certify that to the best of my knowledge, the above statements are true and understand that in the event of falsification, I can be subject to fines.*

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_