

**APPLICATION FOR HEARING  
BEFORE THE ADAMS COUNTY ZONING HEARING BOARD**

A. IDENTIFICATION

Name                      Address                      Telephone No.

1. Applicant: \_\_\_\_\_

2. Owner: \_\_\_\_\_

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his or her authorized agent:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Application

B. TYPE OF REQUEST

1. Special Exception \_\_\_\_\_

2. Variance \_\_\_\_\_

3. Appeal From Action of Zoning Officer \_\_\_\_\_

4. Other, Please Explain \_\_\_\_\_

C. BRIEF DESCRIPTION OF REQUEST

D. PROPERTY INFORMATION

1. Property Location: \_\_\_\_\_

2. Date Purchased: \_\_\_\_\_

3. Present Use: \_\_\_\_\_

4. Proposed Use: \_\_\_\_\_

5. Lot Area (Square Feet): \_\_\_\_\_

6. Lot Width: \_\_\_\_\_

7. Lot Depth: \_\_\_\_\_

8. Proposed Sign Dimensions, If Applicable: \_\_\_\_\_

NOTE: Attach Survey, Legal Description, Architectural Rendering or Site Plan, if appropriate or required by the Zoning Ordinance.

E. REQUEST FOR SPECIAL EXCEPTION

The proposed use is determined to be consistent/inconsistent with the standards required by the Zoning Ordinance in Section \_\_\_\_\_ of the Adams County Zoning Ordinance.

F. REQUEST FOR VARIANCE(S)

Explain how your request conforms to the following requirements:

1. The Applicant believes that a variance should be granted because he or she is unable to make reasonable use of his or her property for the following reasons:
   
\_\_\_\_\_
   
\_\_\_\_\_
  
2. For the following reasons the proposed variance is the minimal variance required: \_\_\_\_\_
   
\_\_\_\_\_
  
3. That there are exceptional circumstances or conditions that apply to the property, or to the intended use or development of the property that do not apply generally to other properties in the same zone or neighborhood: \_\_\_\_\_
   
\_\_\_\_\_
   
\_\_\_\_\_
  
4. That, because of the following unique circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the Zoning Ordinance: \_\_\_\_\_
   
\_\_\_\_\_
   
\_\_\_\_\_

G. OFFICIAL USE ONLY  
 Case No. \_\_\_\_\_ of 20 \_\_\_\_\_

Application Submitted: \_\_\_\_\_  
 Hearing Notice Mailed to Applicant: \_\_\_\_\_  
 Hearing Notice Mailed to Municipal Secretary: \_\_\_\_\_  
 Public Notice Published: \_\_\_\_\_  
 Tract Posted: \_\_\_\_\_  
 Hearing Held: \_\_\_\_\_  
 Decision Issued: \_\_\_\_\_  
 Notification of Decision Mailed: \_\_\_\_\_  
 Fee Paid: \_\_\_\_\_

Action Taken: \_\_\_\_\_  
 \_\_\_\_\_

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_