

**Adams County Transportation Planning Organization (ACTPO)  
Minutes for the Committee Meeting on January 22, 2020**

**Attendance:**

**Voting Members**

Bob Gordon	Hamiltonban Township, (Chair)
David Scotty Bolton	Abbottstown Borough, ACBA (Vice-Chair)
Skip Strayer	Adams County Planning Commission
David Laughman	Arendtsville Borough
Brad Shank	Mount Joy Township
Dave Hazlett	Carroll Valley Borough
Bob Rhoads	Mt. Pleasant Township
Anne Geiger	East Berlin Borough (Alternate)
Robin Fitzpatrick	Adams County IDA
Anthony Sansone	PennDOT Central Office
Nathan Walker	PennDOT District 8-0
Jim Martin	Adams County Commissioner
Beth Nidam	CPTA – rabbittransit

**Legislative Representatives**

Cathy Wallen	Representative Ecker
Bev Frey	Senator Mastriano

**Adams County Office of Planning and Development**

Sherri Clayton-Williams  
Andrew Merkel  
Jenna Smith

**Others**

Jonathan Owens	PennDOT District 8-0
William Cameron	Adams County Bridge Engineer
Laura Heilman	Commuter Services
Scott Small	Conewago Township
Jack Ketterman	Germany Township
Caroline Johnson	@Home in Adams County/SCCAP
Judie Butterfield	Gettysburg Borough
Dennis Hicketier	HABPI
Ellen Ryan	Conewago Township Resident
William G. Popovich	Conewago Township Resident
Danielle Smith	McSherrystown Borough Resident

**Media**

None

**1. Introductory Comments**

Mr. Bolton began the meeting at 1:00 p.m. and lead the Pledge of Allegiance and a moment of silence.

**2. ACTPO Re-organization/Selection of Officers**

Mr. Laughman nominated Mr. Gordon for Chair and Mr. Bolton for Vice-Chair of ACTPO. Ms. Fitzpatrick seconded the nominations. Mr. Gordon was elected Chair and Mr. Bolton was elected Vice-Chair of ACTPO unanimously.

**3. Approval of Minutes**

A correction in section 7.B of the October 30, 2019 minutes was noted Mr. Martin motioned to approve the corrected minutes, while Mr. Strayer seconded. The corrected minutes were passed unanimously.

**4. Staff Updates- ACOPD**

A. Ms. Clayton-Williams introduced Jenna Smith as the new Cultural/Design Planner in the Planning Office.

B. Mr. Merkel discussed three project meetings since the October 30<sup>th</sup> meeting.

- a. Gettysburg Nature Alliance Learning Center – Pumping Station Road, Freedom Township
- b. South Central Regional Travel Demand Model
- c. Eastern RTMC Regional Operations Plan

C. Mr. Merkel presented the 2020 Five Year Plan from SARAA for the Gettysburg Regional Airport. Mr. Martin stated that a return of fuel sales should be considered at the airport. Ms. Fitzpatrick gave an update on efforts to bring fuels back. Mr. Martin made a motion to send a response to SARAA’s Five Year Plan to recommend bringing back fuel sales at the Gettysburg Regional Airport. Ms. Fitzpatrick seconded the motion and it passed unanimously.

D. Mr. Merkel discussed the FFY 2019 Obligations Report. He noted this report covered how and where federal transportation funds were spent.

E. Mr. Cameron presented an update on the Local Bridge Inspection Program. He indicated that his office was working on distributing the maintenance reports for local bridges to the bridge owners. He also indicated that Shorbs Mill Bridge should be ready to be bid in the next few months.

**5. Transit Update**

A. Ms. Heilman gave an update for Commuter Services of PA. She mentioned several upcoming outreach events in Adams County.

B. No update.

**6. Performance Measures**

Mr. Merkel gave an overview of the performance measures established by MAP 21 and the FAST Act. He stated the Performance Measure #1 for Safety included number of fatalities, rate of injuries, number of serious injuries, rate of series injuries, and number of non-motorized fatalities and serious injuries. He also noted that the PM-1 Safety Measures must be adopted yearly. He presented some tables showing the history of the PM-1 Baseline and Target numbers for Adams County. He also showed charts of the number fatal and serious injury accidents in Adams County since 2012 as well as information on property damage only crashes in 2017 and 2018. He indicated that there was a large year to year variances in the fatal/serious injury crash numbers. He also noted that property damage only crashes comprised around 57% of all crashes in Adams County, yet were not required to be reported to FHWA. Mr. Bolton made a motion to approve the PM-1 targets set by PennDOT and authorize Mr. Gordon to sign the require document. Mr. Martin seconded the motion and it was passed unanimously.

**7. 2020-2022 UPWP**

Mr. Merkel gave an overview of the proposed Unified Planning Work Program (UPWP) for 2020-2022. He indicated that the format had changed significantly from previous versions and provided greater details on the tasks to be worked on over that time period. Mr. Laughman asked for an explanation regarding representation from the Hanover Urbanized Area. Mr. Merkel gave an overview of the Urbanized Area boundary. Mr. Bolton made a motion to approve the Draft 2020-2022 UPWP. Ms. Nidam seconded the motion and it was passed unanimously.

**8. 2021-2024 TIP Update – ACOPD, PennDOT**

A. Mr. Walker presented a summary comparing the 2019-2022 and 2021-2024 TIPs. He noted that the overall number of projects was down as well as the overall funding. He indicated that the draft 2021-2024 TIP included one new project (Alloway Creek Bridge – Germany/Mount Joy Township). He also noted that nine bridge projects were pushed back into the 2<sup>nd</sup> and 3<sup>rd</sup> Four Years of the Twelve Year Plan (TYP), however since these were all new bridge starts no construction would be delayed. Mr. Merkel noted that these projects being pushed back were a direct result of the changes in Financial Guidance for the 2021-2024 TIP. Mr. Walker also discussed the draft 2021-2024 409 Fund (PennDOT County Office Maintenance funds) TYP. Mr. Merkel noted that further discussions on the draft TIP with PennDOT were forthcoming before it would be presented to the Board at the March 25<sup>th</sup> meeting for approval to go forward with the required public comment period. Mr. Martin asked if any of these funds would be able to be reallocated for emergency projects if needed. Mr. Hazlett asked whether the new bridge project added to the draft TIP was a higher priority than the nine being pushed back. Mr. Walker provided responses to both questions.

- B. Mr. Walker discussed a TSMO application to install traffic cameras and a dynamic message sign, as well as retrofit two existing dynamic message signs) along Route 15.

**9. 2019-2022 TIP Update – PennDOT**

- A. Mr. Walker presented a proposed amendment to the 2019-2022 Adams County TIP for a cost increase to the Construction Phase of the *US 15 Improvements* project. He noted that the cost increases were related to resurfacing US 15 portion of the project. Mr. Hazlett motioned to approve the amendment. Mr. Bolton seconded the motion and it was passed unanimously.
  
- B. Mr. Sansone gave an overview of the FFY 2019-2022 ACTPO TIP Modifications from October 30, 2019 to January 22, 2020. Several modifications were made regarding the following projects: *SR 94 & 234 Intersection Improvements, Heidlersburg Road Bridge, Baltimore Pike Resurfacing 3, Chambersburg Road Bridge, York Road Bridge, Piney Creek Bridge 2, Eisenhower Drive Extension, Carlisle Road Bridge 4, Cashtown Road Bridge, SR204 & 3001 Improvements, US 15/30 Interchange, SR 116 bridge over Conewago Creek, Latimore Valley Road Bridge, Shippensburg Road Bridge, PA 94 & Berlin Road Intersection, Plum Creek Bridge, US 15 Bridge PM #2, Wierman Mill Bridge, and Old Carlisle Road Bridge.*

**10. PennDOT Comments**

None.

**11. FHWA Comments**

None.

**12. Public Comments**

Mr. Dennis Hicketheir spoke on behalf of HABPI. He noted that a public meeting was scheduled on January 27, 2020 from 5:30 – 7:00 pm to present the Grand History Trail Study. He indicated the study would be published online once complete.

Ms. Ellen Ryan asked if the meeting information was posted online prior to the meeting. Staff indicated that they were working on doing so moving forward. She noted several reasons to do so and suggested that the meeting be livestreamed online. A lengthy discussion ensued amongst the Board members.

**13. Member Comments**

None.

**14. Next Meeting, Time, and Place**

The next meeting will be held March 25, 2020 at 1 p.m. at the EMS Building. The meeting was adjourned at 2:40 p.m.