

# 2021-2024 Transportation Program Submission Checklist

Planning Partner: Adams MPO

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Transportation Management Area:  Yes  No

		MPO/RPO to Provide Response Others Check to Indicate Response Verified			
Information Items <small>Green highlighted items require documentation be submitted.</small>		Response	CPDM	FHWA	FTA
<b>1. Cover Letter:</b>	<b>Cover Letter which documents organization and date of TIP adoption</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Date TIP adopted by Planning Partner:	07/29/20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. TIP Development:</b>	<b>TIP Development/Project Selection Process Documentation</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>MPO/RPO Specific TIP Development Timeline</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the documentation explain the project selection process, roles, responsibilities and/or project evaluation criteria procedures?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3. Performance Based Planning and Programming:</b>	<b>PM1 Narrative Documentation (includes established targets and analysis of progress towards targets)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>PM2 Narrative Documentation (includes established targets and analysis of progress towards targets)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>PM3 Narrative Documentation (includes established targets and analysis of progress towards targets)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Transit Performance Measures Documentation</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>TAMP narrative documentation demonstrates consistency with the TYP/TIP</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. Highway-Bridge Program Projects:</b>	<b>Highway and Bridge Listing with public narrative</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5. Public Transportation Program:</b>	<b>Public Transportation Listing with public narrative</b>	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6. Interstate &amp; Statewide Program Projects:</b>	<b>Interstate TIP Listing with public narrative</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Statewide TIP Listing (Spike, TAP, RXX, HSIP, other)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7. Financial Constraint:</b>	<a href="#">Complete the tables in the Financial Constraint tab.</a>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the TIP financially constrained, by year and by allocations?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Were the TIP projects screened against the federal/state funding program eligibility requirements?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Are estimated total costs to complete projects that extend beyond the TIP years shown in the TYP and LRTP?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>8. Public Transportation:</b>	<b>Public Transportation Financial Capacity Analysis (MPO Only)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Documentation of Transit Asset Management (TAM) Plan	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>9. Environmental Justice Evaluation of Benefits and Burdens:</b>	<b>EJ Documentation (demographic profile, conditions data, TIP project map, TIP benefits/burdens analysis)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Were EJ Core Elements incorporated into your TIP development process?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>10. Air Quality:</b>	<b>Air Quality Conformity Determination Report</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Air Quality Resolution</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Is the area in an AQ non-attainment or maintenance area?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Have all projects been screened through an interagency consultation process?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Most recent air quality conformity determination date:	7/29/2020	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Do projects contain sufficient detail for air quality analysis?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11. Public Participation Documentation:</b>	<b>Public Comment Period Advertisement</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public comment period:	6/15/20 to 7/17/20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public meeting(s)-Date/Time/Location:	7/1/20 6:00-8:00 PM Online (Webex)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public meeting notices contain info about special needs/ADA Compliance?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	STIP/TIP public involvement outreach activities consistent with Public Participation Plan?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Were any public comments (written or verbal) received?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Documentation of Public Comments received</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Were public comments addressed?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12. Title VI:</b>	Has the MPO included information regarding Title VI and its applicability to the TIP, including the protections against discrimination and the availability of the TIP document in alternative formats upon request?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>13. TIP Revision Procedures:</b>	<b>MPO/RPO TIP Modification Procedures (MOU)</b>	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>14. MPO/RPO Self-Certification Resolution:</b>	Self-Certification Resolution	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	For the Non-TMAs, does the self certification contain documentation to indicate compliance?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>15. Other Requirements:</b>	List of regionally important projects from the previous TIP that were implemented, and projects impacted by significant delays.	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does the TIP contain regional system level estimates of state & local revenue sources beyond financial guidance?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	List of annual obligated projects on website for FFY 2019	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>16. PennDOT Connects:</b>	Municipal outreach/PIF forms initiated/completed for all TIP projects?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>17. Long Range Transportation Plan:</b>	Is the TIP consistent with the LRTP?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	LRTP air quality conformity determination date:	6/27/2018	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	LRTP end year:	2040	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Anticipated MPO/RPO LRTP adoption date:	7/26/2022	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>18. Completed/Reviewed by:</b>	MPO/RPO:	Date: 7/30/20			
	PennDOT CPDM:	Date:			
	FHWA:	Date:			
	FTA:	Date:			
<b>19. Comments:</b>	<p><i>Note any noteworthy practices, issues or improvements that should be addressed by the next TIP update, or any other comments/questions here:</i></p>				