

# ADAMS COUNTY PLANNING COMMISSION

## Meeting Minutes – September 19, 2018 Adams County Agricultural and Natural Resources Center

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**Attendance: Members** – Rick Crouse, Melvin Lebo, William Smith, Victor Frank, Skip Strayer, John Lerew, Pete Martin

**Staff** – Carly Marshall, Andrew Merkel, Rebecca Moreland

**Commissioners** – Marty Qually

**Adoption of Agenda:** Mr. Frank made a motion to adopt the agenda. The motion was seconded by Mr. Lebo and passed unanimously.

**Minutes from Previous Meeting:** Approved as submitted.

**Advanced Public Comments:** None

### **Subdivision and Land Development Report:**

Mr. Merkel reviewed the SLD Reports for August 2018 and highlighted several findings:

- *SLD Submissions:* Six SLD plans were submitted in August. Submissions of note include:
  - LaBella Italia Restaurant in Gettysburg Borough – lot combination and parking reconfiguration
  - Colonial Ridge Phase IV – Previously reviewed as Preliminary Plan Phase III-IV submitted in 2002.
  - Two duplex subdivisions in Gettysburg Borough
  - Greg McGrew Final LDP in Mt. Joy – 10, 336 SF cattle barn
- *67/68 Submissions:* Two submissions in August:
  - Culvert Replacement on SR 3011 in Franklin Township
  - NPDES permit Mt. Joy
- *Municipal Reviews:* Two submissions in August:
  - Liberty Township – length of permit expiration
  - Liberty Township – update no-impact home-based business language in ordinance

### **ASA Reviews:**

*Straban Township ASA:* Mr. Merkel presented the Straban Township 7-year review, involving 78 parcels for re-establishment in their Agricultural Security Area, with one parcel to be added, one removed, and several minor revisions resulting from subdivisions.

Rick Crouse motioned to recommend the approval of the addition of the Seymore property, and the removal of the Flickinger property from the Straban Township ASA. Mr. Smith seconded the motion, and it passed 6-0. Pete Martin abstained.

*Mt. Joy ASA:* Mr. Merkel presented two proposed additions to the Mt. Joy ASA, one 8.2 acre lot, and an adjacent 22.58 acre lot both owned by Robert and Sharon Martin. Mr. Crouse Motioned to recommend the approval of the addition of both lots to Mt. Joy's ASA, Mr. Smith seconded the motion, and it passed unanimously.

**CDBG/Grant Administration:**

Mr. Merkel introduced Rebecca Moreland to the Planning Commission. Ms. Moreland provided an update on the CDBG program including Affordable Housing Trust Fund – Act 137 (local), Emergency Solutions Fund (Federal), and CDBG (Federal). Current work includes:

- Dispersed grant to Survivors, Claudia House, and Habitat for Humanity
- Working on the Emergency Solutions Grant, which partially covers operational expenses for Adams County Homeless Shelter. In July, applied for \$216,000 for 2019.
- Managing CDBG funds from 2014, 2015, and 2016:
  - 2016: \$275,000 total awarded between YWCA, Tyrone Township, Adams County Arts Council, and Possum Valley Municipal Authority.
  - 2017: \$270,000 total awarded, and the Commissioners approved the contract on September 12.
  - 2018: \$311,000 available. Accepting applications from municipalities and local nonprofits, due Friday September 21. One application currently from Possum Valley Municipal Authority. Expecting one from Bendersville for curb cuts. Also expecting applications from Adams County Arts Council and YWCA.
  - Applicants will be invited to speak at the upcoming Commissioners meeting to present their projects.

Mr. Crouse asked if the applicants don't get funded, do they have to re-apply next year? Are they ranked?

Mr. Qually responded that they would have to apply. The Commissioners request that staff screen applications to ensure they're qualified.

**Member Comments:** None.

**Staff Comments:** None.

**Public Comments:** None.

**Adjournment:** 7:30 PM.