

## **Community Reentry Program Pre-Commitment Instructions**

1. **Complete the Application.** You must complete the entire Pre-Commitment Application to be considered for acceptance in the Community Reentry Program. Failure to provide any of the necessary information will result in your commitment to the secure portion of the prison complex instead of the Community Reentry Center.
2. **Return the Application.**
  - a. Complete the online application and submit
  - b. Mail or drop off the completed Application to the following address:  
**Adams County Adult Correctional Complex**  
**45 Major Bell Lane**  
**Gettysburg, PA 17325**

Failure to return the application promptly could result in a delay in the approval process and your commitment to the secure portion of the prison complex instead of the Community Reentry Center.
3. **Report for Orientation.** The Community Reentry Program staff will contact you by telephone to notify you of the date, time, and location of your Orientation. Bring the following items with you:
  - Photo ID
  - If unemployed and intend to job search: Social Security Card or Birth Certificate
  - Disability paperwork when applicable
  - If you will be driving while in the program: Insurance and Registration documents and copy of valid driver's license
  - If others will be driving you while in the program: Copy of valid driver's license of any intended drivers

Failure to appear and complete the Orientation process will result in your commitment to the secure portion of the prison complex instead of the Community Reentry Center.
4. **Receive Medical Screening.** A Medical Screening will be conducted by the prison medical staff at the time of your Orientation. A TB test will be administered and you will be expected to report back to the prison as directed by the medical staff to confirm negative results of the TB test. If you are not medically cleared or fail to return as directed you will be committed to the secure portion of the prison complex instead of the Community Reentry Center.
5. **Report for Commitment.** Report to the Intake Area of the prison on the date and time directed by the Court in your Sentencing Order. Failure to report as directed or failure to report free from the influence of drugs and/or alcohol will result in your commitment to the secure portion of the prison complex instead of the Community Reentry Center.