

IN THE COURT OF COMMON PLEAS OF ADAMS COUNTY, PENNSYLVANIA

In Re: **Destruction of Files
at Agricultural Center**

**Administrative Order
Number 48 of 2011**

ORDER OF COURT

AND NOW, this 16th day of November, 2011, it is hereby Ordered that all court stenographers transcribing testimony in Adams County court proceedings shall retain their records and notes of testimony as provided in paragraphs 4.3 through 4.3.4 of the A.O.P.C. Retention Schedule.

It is further Ordered that raw notes of testimony shall be purged annually pursuant to the time periods set forth in paragraphs 4.3.1; 4.3.2; 4.3.2.1; and 4.3.1 of the A.O.P.C. Retention Schedule. Records disposal log forms for all purged records shall be completed pursuant to paragraph 4.3.4 of the A.O.P.C. Retention Schedule.

The Adams County Court Administrator's Office is directed to develop local procedure for compliance with this Order. This Order is entered pursuant to the authority set forth in Pennsylvania Rule of Judicial Administration 5000.13.

BY THE COURT:

JOHN D. KUHN
President Judge

Judge Michael A. George
Judge Robert G. Bigham
Judge Thomas R. Campbell
Don Fennimore, Court Administrator
Alicia Wooters, Court Reporter
Rhonda Kershner, Court Reporter
Corrie Ondrizek, Court Reporter
Jennifer Chance, Court Reporter
jvs

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