

County of Adams
Criminal Justice Advisory Board – Technology Committee
July 11th, 2019
Meeting Minutes

In Attendance: Sherri Piper, Lisa Lindsey, Angela Morrison, Barb Shultz, Don Fennimore, Phil Walter, Chip Guise, Laura Rowland, Carla Lloyd, and Lt. Kevin Miller.

Absent:: Nick Cook, Justin Hoyer, Chief Woods, Lisa Williams, Jay Ondrizek, Warden Katy Hileman, Chief Hileman, Beverly Boyd Kelly Lawver, Rick Esenwine, District Judge Little, and Geoffrey Willett.

The meeting convened at 12 pm.

I) Welcome

- A) Welcome
- B) Review of Minutes – no changes

II) Old Business

- A) **Virtual Warrant Update** – Still moving forward and the hosting issue has been addressed. No timeline for live date yet. Discussions continue with Teliosoft to host and what specifics need to happen with JNET and connections with Constables and how to design the system specifically to our needs. Discussions will begin soon with stakeholder offices to see how the independent systems work with the Virtual Warrant system.
- B) **Video Conferencing** – Email forwarded with information provided from Court Administration regarding statistics of video conferencing so far. Revocations hearings went well. Technology worked the way it was supposed to. Any issues or concerns that were addressed after the hearings were not related to the technology but other logistical matters. Video Conferencing unit in Jury Deliberation Room is set to be replaced in 2020, as it is reaching the end of its life span.
- C) **PAC File** – Trainers were here on June 17 for delinquency. Attorneys involved, PD Office and DA Office have received the training. DA Office in process of going through the list of filing types to remove those they do not need the notifications. It is live however; the Court is looking for some time in September to have mandatory use, and a target of March 2020 for criminal matters.

III) New Business

- A) CJAB Mini Retreat: Discussed the purpose of the mini retreat and a few outcomes of it. This tied into succession planning for this Committee. We want to keep this topic on the radar to consider a succession plan for this Committee moving forward.
- B) Miscellaneous Business:
 - 1. Don addressed the recent ransomware email that the County experienced. Two separate emails were sent from a law firm in Chambersburg that had the ransomware attached. Several users clicked on the link in the email that triggered the ransomware to begin execution. Good piece of advice, if the email looks suspicious or you are not sure if you were to receive it, do not click the attachment in the email. Call the sender first if necessary and ask them if they sent the email to you. If you feel like you may have an infected email, DO NOT FORWARD it. Take a screenshot and forward that then immediately delete the email.
 - 2. Attorney Steve Rice has resigned from the Committee.

Meeting adjourned.

NEXT MEETING: Thursday, September 12, 2019, at 12 PM at the Human Services Building or via Conference Call.
Please consider sending an alternative representative on your behalf if you are unable to attend particular meetings