

# CJAB

## Executive Committee Meeting Minutes

Meeting date: 9-18-19 from 2:00 – 3:00 p.m. Location: Courthouse Jury Deliberation #2

Attending: Judge Campbell, Chairman  
Commissioner Pheil, Vice-Chairman  
Sherri Piper, Tech Comm. Chair  
Judge Wagner, Behavioral Health Comm. Chair  
Laura Rowland, CJAB Coordinator  
Geoffrey Willett, Guest presenter

- JNET policy and future oversight –

Geoffrey Willett, current county JTAC, Registrar and Sponsor provided a brief overview of the changes that have occurred with JNET usage and oversight since the development and adoption of the JNET County Policy in 2009 through CJAB oversight and the designation of the JNET Advisory Committee. The standing policy is antiquated and no longer necessary at the county level. JNET recommends direct agency compliance with their security policies and recommended roles for oversight to be within the authorized user agencies via the User Management Control Agreement.

The Executive Committee will recommend to the board for majority vote: that the Adams County JNET Policy and Procedure as developed under the governance of CJAB be eliminated.

- By-laws –

Following review of recommendations made by Retreat Group #1 at the August 8, 2019 CJAB meeting the Executive Committee will recommend to adopt the following amendments to the CJAB By-laws:

- **Section 2- Mission:** - removal of the term criminal to broaden mission statement of the board to represent the Adams County justice system comprehensively
- **Section 4-** addition of YADAC, MH-IDD, and Domestic Relations to list of voting members and Bar Association and Housing Assistance to list of proposed associate members.
- **Section 6-** the Executive Committee shall meet quarterly on the 4<sup>th</sup> Tuesday of the month
- **Section 10** - Sub-committee Chair shall be nominated by committee membership, be approved by majority vote of the board and serve 2-year term limit

- **Section 15** – The Executive Committee will review By-laws biennially for updating and amendments
- Executive Committee agreed unanimously to provide a letter of support to The Adams County Center for Community and Youth Development/Collaborating for Youth in application to PCCD for 2019-20 SAEDR funding to support continued efforts of the Overdose Awareness Task Force.

Meeting adjourned at 3:02 p.m.