

Adams County Criminal Justice Advisory Board

February 13, 2020 Meeting Minutes

In Attendance:

*Commissioner Phiel, Vice-Chair
*Raye Deshields, York/Adams MH-IDD
Laura Rowland, CJAB Coordinator
Jason Pudleiner, Public Defender
Gretchen Henry, Domestic Relations
Brandon Brenize, IT
Eileen Grenell, Collaborating for Youth
Kristi Fields, Probation Services
*Warren Bladen, Emergency Serv.
*Jim Martin, Commissioner
Chip Guise, IT
*Dave Allison, Sheriff's Dept.
Sam Shipley, Sheriff's Dept.
Angel Perez, ACACC Chaplain
Leon Reed, Prison Society
Andrea Dolges, CFYCD
Judge Simpson

*Sherri Piper, Tech Comm. Chair
*Kelly Carothers, Domestic Relations
*Kristin Rice, Public Defender
Jennifer Eckerson, AC Housing Auth.
Amie Mathers, Domestic Relations
*Sarah Finkey, Children and Youth
*Gale Kendall, Probation Services
*Sean Lazarus, Justice Works/Community member
*Billie Kile, YADAC
Mark Masemer, Security
Michelle Shae, Safe Home/YWCA Hanover
*Barbie Taylor, ACACC (Designee for Warden)
Judy Young, Prison Society
Elida Murray, AC Children's Advocacy Ctr
*Sherri Piper, (Technology Comm Chair)
Steve Nevada, County Manager

*denotes voting member of board

The meeting convened at 12:00 pm with 32 in attendance and a quorum of voting membership achieved.

I. Welcome

Joining us for their first CJAB meeting were: Barbie Taylor, New Director of Treatment at ACACC
Angel Perez, New Chaplain at ACACC and Brandon Brenize, New IT Assistance Director

II. Consent Agenda – was approved on motion of Kelly Carothers with unanimous vote – all consent agenda items are available for further review on the CJAB webpage

<http://www.adamscounty.us/Dept/CourtofCommonPleas/CJAB/Pages/default.aspx>

Approval of minutes of the December 12, 2019 meeting – as posted on web page for review

Committee Reports

Behavioral Health Comm report

Coordinators Report

CJAB 2019 – Year in Review

PCCD updates from Todd Ferretti

III. New Business/ Discussion:

Technology Committee Report - provided by current Committee Chair Sherri Piper

Chip Guise, from our county IT department was nominated as new committee chairman for a term of 2 years. On motion of Sarah Finkey with unanimous vote of board this nomination was approved.

The impending court IT position is anticipated to take a new vice-chair role following initial orientation and education period within their new position.

Sherri volunteered to be the committee secretary.

As the new year begins and in preparation for upcoming strategic planning, the committee is interested in hearing from CJAB membership on any technology suggestions or endeavors that the Tech committee could assist with. Ideas or requests for committee engagement can be forwarded to her at this time. Next Tech Committee meeting is scheduled for Thursday March 19th at HSB.

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CJAB Vice-Chair Commissioner Phiel arrived at meeting to continue with meeting facilitation and introduced Steve Nevada, our new County Manager.

Steve expressed his happiness to be “Home” to serve Adams County and made himself available in the future if needed for anything as he hopes to learn more and continue to make rounds and reach all county offices.

Strategic Planning recommendations from Retreat Group #4 (G. Kendall, S. Piper, S. Finkey)

1. How often should CJAB create a Strategic Plan? *Recommendation:*

Change the length of CJAB Strategic Plan from a 3 year to a 2- year plan. This workgroup felt that given the need for evolving change and the difficulty to properly envision too far into the future, that 3 years was a significant stretch with a likely possibility of many unknown factors disrupting or changing the plans goals as set. This may also produce more buy-in if strategic planning occurs more often than current 3 years, as it may have members feel more connected to plan that they help devise as opposed to a long-term plan that newer members may not have participated in creating.

2. How many goals? How to measure them? *Recommendation:*

No more than 3 goals should be identified by committees and voted on /approved by the whole board. The workgroup is recommending that goals be fewer and all be voted on and approved by the CJAB. This is expected to provide for improved construction of SMART goals with clear precise objective and measurability and result in less stall in participation or lack of momentum by members.

3. Develop methods to track the Strategic Plan’s accomplishments and educate those impacted. *Recommendation:*

Have quarterly reports on the Strategic Plan provided at CJAB meetings. The workgroup believes that these reports by the responsible committee or members could promote accountability, investment, maintaining momentum on topic or goal, and troubleshooting via the CJAB if needed. Sharing the accomplishments with the community via the local newspaper with spotlight article outlining these quarterly reports or the plan goal accomplishments when achieved. Article could be prepared by Laura as CJAB Coordinator or another CJAB member or committee chair.

4. Data – What do we need? Where can we get it? And How do we put it together?

Recommendation: The workgroup supports the creation of some method of cross-system gathering of data that is comprehensive data and numbers as they relate to the criminal justice system, its gaps and impact, not just snap-shot information but fluid capture reflecting changes as they are occurring. Not one entity or stakeholder but information that could be aggregate and encompass cross-system measures for analysis when determining where to focus initiatives for strategic planning.

CareerLink at HSB – presentation by South Central PA Works & CareerLink – Sam Primak

Introduced by Kelly Carothers. DR has been working closely with CareerLink with the Child Support Program. In the last few months meetings have occurred in hopes to expand our system partnership with CareerLink to have a satellite office here in the Human Services Bldg. to directly connect with all agencies and clientele in need of these services and support. According to Mr.

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Primak, “Meeting customers where they are at.” Mr. Primak outlined CareerLink services and anticipated next steps in positioning a location for CareerLink here at HSB. His full presentation is available on our CJAB webpage under the Collaborating Partners page:

<http://www.adamscounty.us/Dept/CourtOfCommonPleas/CJAB/Pages/CollaboratingPartners.aspx>

IV. **Agency Updates**

Collaborating for Youth (CFYCD)- Strategic Prevention Framework – *Andrea Dolges*

As a collaborative partner with CJAB CFYCD is looking to expand their prevention framework to incorporate Adult prevention through the application for federal funding under the SPF grant opportunity via SAMHSA. They would propose to put an epidemiologist in place to assist with understanding substance abuse and development of effective prevention strategies in our community. CFY is hopeful for the CJAB’s support in seeking this funding.

CFY will also be applying for additional funds offered by PCCD to continue and enhance support of the Overdose Awareness Task Force.

V. **Announcements:**

Eileen Grenell w/ CFYCD– announced the first annual *Black Balloon Day event on March 6th*, at the Gettysburg Rec. Park, sponsored by local parents of overdose victims. This event is a nationally recognized event to bring awareness and remembrance to overdose deaths in Adams County. The event will include food, activities for youth and outreach for those suffering from addiction, including Naloxone distribution and education. A Proclamation for this event will be March 4th. Also, reminder on upcoming *Medicine Take Back Event* scheduled for April 25, 2020 from 10 a.m. to 2:00 p.m. They are still in need of site volunteers. Please contact Eileen if you would like to volunteer. The event announcements and Eileen’s information can be found as a link on our CJAB webpage under Collaborating Partners.

VI. **Commissioners Report** – *Commissioner Phiel*

Mercy House update- all contracts have been approved and the renovations and construction are underway for the Mercy House Recovery Program location.

County Shooting Range - finishing touches are in process with the memorial wall and flag plaza. It is finished and notable to recognize that this entire range was community funded. No County tax dollars were used to get this completed and user ready.

Meeting adjourned at 1:01 p.m.

2020 meeting invitations have been sent out

Next CJAB meeting is April 9, 2020.