

Adams County Criminal Justice Advisory Board

December 12, 2019 Meeting Minutes

In Attendance:

*Judge Campbell, Chairman
Raye Deshields, York/Adams MH-IDD
Laura Rowland, CJAB Coordinator
*Jason Pudleiner, Public Defender
*Phil Walter, IT
Eileen Grenell, Collaborating for Youth
Dan Reck, Probation Services
*Warren Bladen, Emergency Serv.
*Jim Martin, Commissioner
Geoffrey Willett, Probation Services
*Dave Allison, Sheriff's Dept.
Sam Shipley, Sheriff's Dept.
Neil Burkholder, DOS
*Audrey Gladfelter, YADAC
Mark Massemer, Security

*Judge Wagner, BH Comm. Chair
*Sherri Piper, Tech Comm. Chair
Lauren Miller, (*Designee for Kelly Carothers)
Gretchen Henry, Domestic Relations
Amie Mathers, Domestic Relations
Dennis Murphy, Prison Society
Kristi Fields, Probation Services
Jay Ondrizek, Probation Services
Lt. Matthew Nickey, PSP
Chip Guise, IT
*Sarah Finkey, Children and Youth
*Gale Kendall, Probation Services
*Sean Lazarus, Justice Works/Community member
*Judge Tony Little, MDJ

*denotes voting member of board

The meeting convened at 12:00 pm with 29 in attendance and a quorum of voting membership achieved.

I. Welcome

a. Introductions –

1. Mark Massemer, Director Security joining us for his first meeting.
2. Minutes of the October 10, 2019 meeting – as posted on web page for review were approved with a motion by Commissioner Martin and 2nd by Sean Lazarus and unanimous vote.

b. PCCD Announcements & report –Todd Ferretti was not in attendance and did not provide a written report

II. Old Business:

- a. Consent Agenda – Prior to the meeting an example consent agenda packet was distributed for voting membership review. There were no questions about the content and consensus was reached to proceed with the use of a consent agenda for future CJAB meetings.

III. Coordinators Report:

a. Upcoming BH retreat – Dec 20th

On Friday, December 20th we will be conducting a Behavioral Health Retreat. This will be a day long work session for the Behavioral Health Committee from 9:00 to 4:30 p.m. here at the HSB, MPR 13 & 14. We will be concluding our Sequential Intercept Mapping, prioritizing our developed list of barriers and gaps and place them within our map. We will then be positioned for the development of recommendations for the CJAB to consider as a part of 2020 Strategic Planning, at which time investigation, research and action steps will be established for each recommendation approved and set as a future goal.

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b. Pre-Strategic Planning survey

To assist in preparing for our 2020 Strategic Planning event a brief survey to engage CJAB membership in evaluating;

- Where are we now?
- Where do we want to be?
- What research, data and information do we need to have to assist us in determining where we want to go and the steps necessary to accomplish our goals?

The survey will be conducted via Survey Monkey and is 7 questions long. The survey link will be sent out to all members in an email. The link will also be available on our CJAB webpage.

IV. Agency Updates

a. Domestic Relations – Open House Job Fair Event– *Lauren Miller*

Recent Open House was held on September 16th in collaboration with Children and Youth and Probation Services in which notice was sent to approximately 160 DRS clients. 17 agencies attended the Open House. Manpower, Chartwell, PA Commuter Services, Office of Vocational Rehabilitation, Career Link, Plainville Farms, Knouse Foods, Child Care Information Services, HACC, and PA Career Link. Approximately 50 clients appeared for the Open House. Clients were from Probation Services including Work Release participants, Domestic Relations, and Children and Youth. Domestic Relations is happy to say that approximately 5 clients have obtained employment as a result of the Open Houses. Domestic Relations is exploring the opportunity of partnering with Career Link to hold monthly workshops for clients in the Human Services Building. The Open House event is scheduled for March 31, 2020 in which Domestic Relations will be hosting a Community Resource Day. We hope to have clients from various agencies participate and are open to adding additional agencies!

b. Drug Take Back & CFY Prevention Request for CJAB consideration – *Eileen Grenell*

Eileen provided statistics report from the October Medicine Take Back event. This report/flyer is available for viewing on our CJAB webpage under announcements and statistics.

<http://www.adamscounty.us/Dept/CourtofCommonPleas/CJAB/Pages/Statistics.aspx>

Eileen also made a request for CJAB support and endorsement to establish a Medicine Take Back receptacle box in the Human Services Building. She advised that through previous discussion with the DA and Director of Security, they foresee the means to acquire the box and have an exact location provided within the Security area of entrance to the HSB. Mark Massemer, Director of Security, confirmed this and provide further details of the location just beyond the turn-style and within camera observation. The board provided a consensus to support the placement of this Medicine Take Back box within HSB. Eileen will be contacting the DA in follow-up to acquire the box and arrange installation.

V. Committee Reports -

a. Technology Committee - No report – November meeting was cancelled

b. Behavioral Health Committee – refer to Coordinators update on upcoming 12/20 retreat.

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VI. New Business / Discussion:

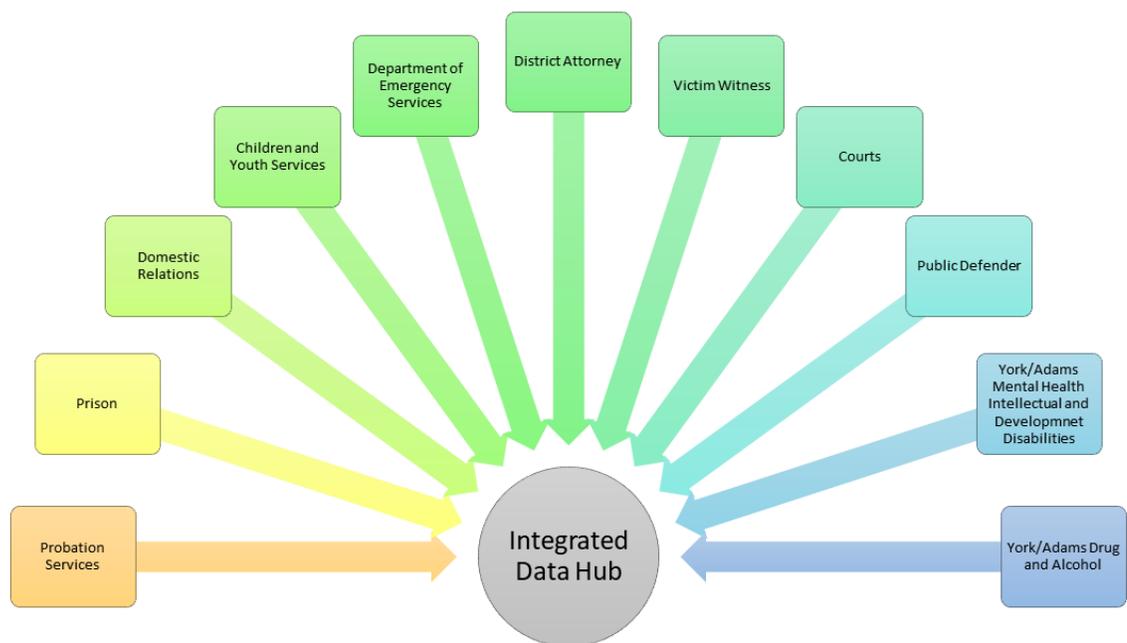
a. Partnering w/ CareerLink - Commissioner Martin

Commissioner Martin advised that as a member of the statewide Workforce Development Board and South-Central PA Works, providing oversight to CareerLink, they have been collaborating on the possibility of embedding a CareerLink satellite office within the A.C. Human Services Bldg. There has been recent legislation fostering the enhancement of workforce development and expanded use of programs such as CareerLink. Statewide funding is available to assist in this expansion and Jesse McCrea the local CareerLink Administrator has been in direct communication with the Workforce Development Board and the Commissioner regarding this possibility. The location would be in one of the vacant offices along the main corridor of the building, previously designated for the County Solicitor.

The Commissioner anticipates that soon a needs assessment will be conducted by CareerLink with county department heads that would /could utilize the CareerLink services, to determine the level of on-site services that may be necessary.

Cross-system Information Exploration – L. Rowland & Phil Walter

An initial project team comprised of Phil, Laura and Brandon Brenize from I.T. will be initiating exploration into the various case management and information systems currently utilized independently within our system agencies as noted below. This exploration is the first step in the possible creation of a system-wide Integrated Data Hub of information to be utilized to further our mission as a CJAB, to decrease duplication, improve collaboration among partners, and local justice system improvement through data-driven decision making and recommendations by the board.



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This initial exploration was introduced in a recent email to the agencies noted above. Individual meetings will be conducted with each department head and a questionnaire provided to utilize within the departments to examine their independent systems and provide information about how and what could be drawn down into an integrated hub. These meetings will be organized to begin in January and run through February with a schedule of invitations to be sent out by the end of the month. Your participation will be greatly appreciated.

VII. Announcements:

a. Prison Society – Dennis Murphy

The Prison Society will be holding a community breakfast event on January 28th, 2020, at the 911 Center on Greenmyer Lane, Gettysburg, from 7:30 a.m. to 9:00 a.m., to explore the basis and factors that would support the creation of an Adams County Re-entry Coalition. This would be a coalition of community members coming together to assist those in need of support during the re-entry transitional period reintegrating back into the community following release from incarceration. A copy of the flyer for this event with further details may be viewed on the CJAB/Announcements webpage.

<http://www.adamscounty.us/Dept/CourtofCommonPleas/CJAB/Pages/Announcements.aspx>

b. Recognition of Geoffrey Willett

Gale Kendall, Executive Director of Probation Services recognized Geoffrey Willett, announcing his impending separation of employment shortly after the new year and congratulating him on his new role as the Deputy Chief of Adult Probation in Franklin County. Geoff has played a significant part in the CJAB since its creation, serving as the Technology Committee chair for several years, and on various ad-hoc and policy teams in service to our county and courts. The CJAB is deeply appreciative and wish him well in his new position.

Meeting adjourned at 12:49 p.m.

2020 meeting dates will be

February 13th, April 9th, June 11th, August 13th, October 8th, and December 10th.