

**COUNTY OF ADAMS  
PENNSYLVANIA**

**SINGLE AUDIT REPORT**

**YEAR ENDED DECEMBER 31, 2015**

COUNTY OF ADAMS, PENNSYLVANIA  
SINGLE AUDIT REPORT  
YEAR ENDED DECEMBER 31, 2015

CONTENTS

	<u>Page</u>
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1-2
Independent Auditors' Report on Compliance for Each Major Program, on Internal Control over Compliance Required by the Uniform Guidance and the Pennsylvania Department of Human Services <i>Single Audit Supplement</i> , and on the Schedule of Expenditures of Federal Awards	3-6
Schedule of Expenditures of Federal Awards	7-8
Notes to Schedule of Expenditures of Federal Awards	9
Independent Accountants' Report on Applying Agreed-Upon Procedures to the Financial Schedules and Exhibits Required by the Pennsylvania Department of Human Services	10-11
Pennsylvania Department of Human Services Schedules and Exhibits	12-17
Schedule of Findings and Questioned Costs	18-23
Summary Schedule of Prior Audit Findings	24

# Zelenkofske Axelrod LLC

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

County Commissioners  
County of Adams  
Gettysburg, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements and have issued our report thereon dated September 28, 2016. Our report includes a reference to other auditors who audited the financial statements of the Adams County Industrial Development Authority and the Adams County Conservation District, as described in our report on COUNTY OF ADAMS, PENNSYLVANIA's financial statements. The financial statements of the Adams County Industrial Development Authority was not audited in accordance with *Government Auditing Standards*. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered COUNTY OF ADAMS, PENNSYLVANIA's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as Findings 2015-001 and 2015-002 that we consider to be material weaknesses.

---

#### **Harrisburg**

830 Sir Thomas Court, Suite 100  
Harrisburg, PA 17109  
717.561.9200 Fax 717.561.9202

#### **Philadelphia**

2370 York Road, Suite A-5  
Jamison, Pa 18929  
215.918.2277 Fax 215.918.2302

#### **Pittsburgh**

3800 McKnight E. Drive, Suite 3805  
Pittsburgh, PA 15237  
412.367.7102 Fax 412.367.7103

#### **Greensburg**

210 Tollgate Hill Road  
Greensburg, PA 15601  
724.834.2151 Fax 724.834.5969

# Zelenkofske Axelrod LLC

Page 2

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether COUNTY OF ADAMS, PENNSYLVANIA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **County of Adams, Pennsylvania's Responses to Findings**

COUNTY OF ADAMS, PENNSYLVANIA's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Zelenkofske Axelrod LLC*

ZELENKOFSCHE AXELROD LLC

Harrisburg, Pennsylvania  
September 28, 2016

# Zelenkofske Axelrod LLC

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM,  
ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND  
THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES SINGLE AUDIT SUPPLEMENT,  
AND ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

County Commissioners  
County of Adams  
Gettysburg, Pennsylvania

## **Report on Compliance for Each Major Federal and Pennsylvania Department of Human Services Program**

We have audited COUNTY OF ADAMS, PENNSYLVANIA's compliance with the types of compliance requirements described in the OMB *Compliance Supplement* and the Pennsylvania Department of Human Services ("DHS") *Single Audit Supplement* that could have a direct and material effect on each of COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs for the year ended December 31, 2015. COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### **Management's Responsibility**

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal and DHS awards applicable to its federal and DHS programs.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of COUNTY OF ADAMS, PENNSYLVANIA's major federal and DHS programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the Pennsylvania Department of Human Services *Single Audit Supplement*. Those standards, Uniform Guidance, and the Pennsylvania Department of Human Services *Single Audit Supplement* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and DHS program occurred. An audit includes examining, on a test basis, evidence about COUNTY OF ADAMS, PENNSYLVANIA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and DHS program. However, our audit does not provide a legal determination of COUNTY OF ADAMS, PENNSYLVANIA's compliance.

---

#### **Harrisburg**

830 Sir Thomas Court, Suite 100  
Harrisburg, PA 17109  
717.561.9200 Fax 717.561.9202

#### **Philadelphia**

2370 York Road, Suite A-5  
Jamison, Pa 18929  
215.918.2277 Fax 215.918.2302

#### **Pittsburgh**

3800 McKnight E. Drive, Suite 3805  
Pittsburgh, PA 15237  
412.367.7102 Fax 412.367.7103

#### **Greensburg**

210 Tollgate Hill Road  
Greensburg, PA 15601  
724.834.2151 Fax 724.834.5969

# Zelenkofske Axelrod LLC

## **Basis for Qualified Opinion on the Major Federal Program Listed in the Table Below**

As described in the accompanying schedule of findings and questioned costs, COUNTY OF ADAMS, PENNSYLVANIA did not comply with requirements regarding the following:

<b>Finding #</b>	<b>CFDA #</b>	<b>Program (or Cluster) Name</b>	<b>Compliance Requirement</b>
2015-002	93.658	Foster Care – Title IV-E	Reporting
2015-003 and 2015-004	93.658	Foster Care – Title IV-E	Subrecipient Monitoring

Compliance with such requirements is necessary, in our opinion, for COUNTY OF ADAMS, PENNSYLVANIA to comply with the requirements applicable to that program.

## **Qualified Opinion on the Major Federal Program Listed in the Table Above**

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, COUNTY OF ADAMS, PENNSYLVANIA, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program listed in the table above for the year ended December 31, 2015.

## **Unmodified Opinion on Each of the Other Major Federal and DHS Programs**

In our opinion, COUNTY OF ADAMS, PENNSYLVANIA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its other major federal and DHS programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2015.

## **Other Matters**

The COUNTY OF ADAMS, PENNSYLVANIA's responses to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

## **Report on Internal Control Over Compliance**

Management of COUNTY OF ADAMS, PENNSYLVANIA, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and DHS program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and DHS program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the Pennsylvania Department of Human Services *Single Audit Supplement*, but not for the purpose of expressing an opinion on the effectiveness of internal control

# Zelenkofske Axelrod LLC

over compliance. Accordingly, we do not express an opinion on the effectiveness of COUNTY OF ADAMS, PENNSYLVANIA's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or DHS program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or DHS program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or DHS program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control over compliance, as described by the accompanying schedule of findings and questioned costs as Findings 2015-002, 2015-003, and 2015-004 that we consider to be material weaknesses.

COUNTY OF ADAMS, PENNSYLVANIA's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. COUNTY OF ADAMS, PENNSYLVANIA's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Pennsylvania Department of Human Services *Single Audit Supplement*. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of COUNTY OF ADAMS, PENNSYLVANIA, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. We issued our report thereon dated September 28, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the COUNTY OF ADAMS, PENNSYLVANIA's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards

# Zelenkofske Axelrod LLC

Page 6

generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Zelenkofske Axelrod LLC*

ZELENKOFKSKE AXELROD LLC

Harrisburg, Pennsylvania  
September 28, 2016

COUNTY OF ADAMS, PENNSYLVANIA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2015

Federal Grantor/Pass-through Grantor	Federal CFDA Number	Program Name	County Fund	Contract No.	(Accrued)/Deferred Revenue December 31, 2014	Federal Grant Receipts	Expenditures	Accrued/(Deferred) Revenue December 31, 2015	Payments to Subrecipients
<b>U.S. Department of Agriculture</b>									
Food Distribution Cluster:									
PA Department of Agriculture									
	10.568	Emergency Food Assistance Program (Administrative Costs)	Block Grant	N/A	\$ -	\$ 6,418	\$ 9,098	\$ 2,680	\$ -
Total CFDA 10.568					-	6,418	9,098	2,680	-
PA Department of Agriculture									
	10.569	Emergency Food Assistance Program (Food Commodities)		44112629	-	73,630	73,630	-	-
Total CFDA 10.569					-	73,630	73,630	-	-
Total Food Distribution Cluster					-	80,048	82,728	2,680	-
Total U.S. Department of Agriculture					\$ -	\$ 80,048	\$ 82,728	\$ 2,680	\$ -
<b>U.S. Department of Defense</b>									
Direct Payments									
Total CFDA 12.112									
	12.112	Payments to States in Lieu of Real Estate Taxes	General Fund	N/A	\$ -	\$ 33,633	\$ 33,633	\$ -	\$ -
Total CFDA 12.112					-	33,633	33,633	-	-
Total U.S. Department of Defense					\$ -	\$ 33,633	\$ 33,633	\$ -	\$ -
<b>U.S. Department of Housing and Urban Development</b>									
PA Department of Community and Economic Development									
	14.228	Community Development Block Grant 2010	CDBG	C000050350	\$ (40,137)	\$ 75,836	\$ 35,699	\$ -	\$ -
PA Department of Community and Economic Development					(93,245)	103,726	10,481	-	-
PA Department of Community and Economic Development									
	14.228	Community Development Block Grant 2012	CDBG	C000052861	-	115,008	115,008	-	-
PA Department of Community and Economic Development					(2,663)	22,398	52,658	32,923	-
Total CFDA 14.228					(136,045)	316,968	213,846	32,923	-
PA Department of Community and Economic Development									
	14.231	Emergency Shelter Grants Program	Emergency Shelter	C000062464	(43,697)	162,174	118,477	-	-
Total CFDA 14.231					(43,697)	162,174	118,477	-	-
Total U.S. Department of Housing and Urban Development					\$ (179,742)	\$ 479,142	\$ 332,323	\$ 32,923	\$ -
<b>U.S. Department of Justice</b>									
PA Commission on Crime and Delinquency									
	16.575	Crime Victim Assistance	General	2013-2014-VF-05-24357	\$ (18,122)	\$ 51,381	\$ 56,505	\$ 23,246	\$ -
Total CFDA 16.575					(18,122)	51,381	56,505	23,246	-
PA Commission on Crime and Delinquency									
	16.588	STOP Violence Against Women Grant	General	2013/2014-VA-07-23837-3	(95,751)	209,011	125,000	11,740	-
Total CFDA 16.588					(95,751)	209,011	125,000	11,740	-
Direct Payments									
Total CFDA 16.606									
	16.606	State Criminal Alien Assistance	General	N/A	-	20,454	20,454	-	-
Total CFDA 16.606					-	20,454	20,454	-	-
PA Commission on Crime and Delinquency									
	16.738	Edward Byrne Memorial Justice Assistance	General	22913	-	62,893	76,223	13,330	-
Total CFDA 16.738					-	62,893	76,223	13,330	-
Total U.S. Department of Justice					\$ (113,873)	\$ 343,739	\$ 278,182	\$ 48,316	\$ -

\* Denotes Program Tested as Major

See accompanying notes to schedule of expenditures of federal awards.

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

<u>Federal Grantor/Pass-through Grantor</u>	<u>Federal CFDA Number</u>	<u>Program Name</u>	<u>County Fund</u>	<u>Contract No.</u>	<u>(Accrued)/Deferred Revenue December 31, 2014</u>	<u>Federal Grant Receipts</u>	<u>Expenditures</u>	<u>Accrued/(Deferred) Revenue December 31, 2015</u>	<u>Payments to Subrecipients</u>
<u>U.S. Department of Transportation</u>									
Highway Planning and Construction Cluster: PA Department of Transportation	20.205	Highway and Planning Construction	Liquid Fuels	08A049 and 089479	\$ (29,724)	\$ 124,739	\$ 207,497	\$ 112,482	\$ -
PA Department of Transportation	20.205	Highway and Planning Construction	General Fund	N/A	-	78,120	121,174	43,054	-
Total CFDA 20.205 Highway Planning & Construction Cluster					<u>(29,724)</u>	<u>202,859</u>	<u>328,671</u>	<u>155,536</u>	<u>-</u>
PA Department of Emergency Services	20.703	Interagency Hazardous Material Public Sector Training and Planning Grants	Hazardous Materials	N/A	-	-	15,241	7,461	-
Total CFDA 20.703					<u>7,780</u>	<u>-</u>	<u>15,241</u>	<u>7,461</u>	<u>-</u>
Total U.S. Department of Transportation					<u>\$ (21,944)</u>	<u>\$ 202,859</u>	<u>\$ 343,912</u>	<u>\$ 162,997</u>	<u>\$ -</u>
<u>U.S. Department of Health and Human Services</u>									
TANF Cluster: PA Department of Human Services	93.558	Temporary Assistance for Needy Families	Children & Youth	N/A	\$ (72,245)	\$ 236,137	\$ 228,331	\$ 64,439	\$ 228,331
Total CFDA 93.558 TANF Cluster					<u>(72,245)</u>	<u>236,137</u>	<u>228,331</u>	<u>64,439</u>	<u>228,331</u>
PA Department of Human Services	93.563	Child Support Enforcement Title IV-D & Incentives	Domestic Relations	4100053446	(158,692)	869,105	978,351	267,938	-
Total CFDA 93.563					<u>(158,692)</u>	<u>869,105</u>	<u>978,351</u>	<u>267,938</u>	<u>-</u>
PA Department of Human Services	93.645	Child Welfare Services Title IV-B	Children & Youth	N/A	-	62,293	124,587	62,294	-
Total CFDA 93.645					<u>-</u>	<u>62,293</u>	<u>124,587</u>	<u>62,294</u>	<u>-</u>
PA Department of Human Services	93.556	Caseworker Visit Formula Grant	Children and Youth	N/A	-	3,714	3,714	-	-
Total CFDA 93.556					<u>-</u>	<u>3,714</u>	<u>3,714</u>	<u>-</u>	<u>-</u>
PA Department of Human Services	93.658	Foster Care Title IV-E	Children & Youth	N/A	(262,987)	512,955	567,945	317,977	109,783
Total CFDA 93.658					<u>(262,987)</u>	<u>512,955</u>	<u>567,945</u>	<u>317,977</u>	<u>109,783</u>
PA Department of Human Services	93.659	Adoption Assistance	Children & Youth	N/A	(171,955)	375,391	397,344	193,908	-
Total CFDA 93.659					<u>(171,955)</u>	<u>375,391</u>	<u>397,344</u>	<u>193,908</u>	<u>-</u>
PA Department of Human Services	93.667	Social Services Block Grant Title XX	Children & Youth	N/A	-	25,733	51,465	25,732	-
Total CFDA 93.667					<u>-</u>	<u>25,733</u>	<u>51,465</u>	<u>25,732</u>	<u>-</u>
PA Department of Human Services	93.674	Chafee Foster Care Independence Program Title IV-E	Children & Youth	N/A	(7,099)	20,185	27,284	14,198	-
Total CFDA 93.674					<u>(7,099)</u>	<u>20,185</u>	<u>27,284</u>	<u>14,198</u>	<u>-</u>
PA Department of Human Services	93.090	Guardianship Assistance	Children & Youth	N/A	(17,344)	33,544	25,590	9,390	-
Total CFDA 93.090					<u>(17,344)</u>	<u>33,544</u>	<u>25,590</u>	<u>9,390</u>	<u>-</u>
Medicaid Cluster: PA Department of Human Services	93.778	Medical Assistance Program	Children & Youth	N/A	(2,637)	4,673	4,017	1,981	-
Total CFDA 93.778 Medicaid Cluster					<u>(2,637)</u>	<u>4,673</u>	<u>4,017</u>	<u>1,981</u>	<u>-</u>
Total U.S. Department of Health and Human Services					<u>\$ (692,959)</u>	<u>\$ 2,143,730</u>	<u>\$ 2,408,628</u>	<u>\$ 957,857</u>	<u>\$ 338,114</u>
<u>U.S. Department of Homeland Security</u>									
PA Department of Emergency Services	97.042	Emergency Management Performance Grants	General	PEMA 2015-047	\$ -	\$ 74,069	\$ 74,069	\$ -	\$ -
Total CFDA 97.042					<u>-</u>	<u>74,069</u>	<u>74,069</u>	<u>-</u>	<u>-</u>
Total U.S. Department of Homeland Security					<u>\$ -</u>	<u>\$ 74,069</u>	<u>\$ 74,069</u>	<u>\$ -</u>	<u>\$ -</u>
Total Federal Awards					<u>\$ (1,008,518)</u>	<u>\$ 3,357,220</u>	<u>\$ 3,553,475</u>	<u>\$ 1,204,773</u>	<u>\$ 338,114</u>

\* Denotes Program Tested as Major

COUNTY OF ADAMS, PENNSYLVANIA  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 1: REPORTING ENTITY

The County of Adams, Pennsylvania (the "County") as the reporting entity for financial reporting purposes is defined in Note 1 to the County's financial statements. For purposes of preparing the Schedule of Expenditures of Federal Awards, the County's reporting entity differs from that used for financial purposes, in that awards received and expended, if any, by the following entities are excluded:

- Adams County Industrial Development Authority
- Adams County Conservation District

Direct awards pertaining to these entities have been excluded from the accompanying schedules principally because the County is not directly involved in maintaining the accounting records or systems of internal accounting and administrative controls for these entities. Where applicable, these entities have arranged for the issuance of separate Single Audit Reports containing their audited financial statements and schedule of expenditures of federal awards and all required audit reports.

Except as indicated above, the accompanying Schedule of Expenditures of Federal Awards present the activity of all federal award programs of the County.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of awards are presented using the modified accrual basis of accounting, which is described in Note 1 to the County's financial statements. The County did not use the 10% de minimis indirect cost rate.

NOTE 3: RISK-BASED AUDIT APPROACH

The 2015 threshold for determining Type A programs is \$750,000. The County's one Type A program was audited as major.

The following Type B Program was audited as major for coverage:

<u>CFDA</u>	<u>Program</u>
93.658	Foster Care – Title IV-E

The amount expended under programs audited as major federal programs for the year ended December 31, 2015, totaled \$1,546,296 or 43.52% of total federal awards.

# Zelenkofske Axelrod LLC

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES  
TO THE FINANCIAL SCHEDULES AND EXHIBITS REQUIRED BY THE  
PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES

County Commissioners  
County of Adams  
Gettysburg, Pennsylvania

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Human Services ("DHS") and COUNTY OF ADAMS, PENNSYLVANIA, solely to assist you with respect to the financial schedules and exhibits required by the DHS *Single Audit Supplement* for the fiscal year ended June 30, 2015 and calendar year ended December 31, 2015. The COUNTY OF ADAMS PENNSYLVANIA's management is responsible for the financial schedules and exhibits required by the DHS *Single Audit Supplement*. This engagement to apply agreed-upon procedures was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of DHS and the management of COUNTY OF ADAMS, PENNSYLVANIA. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested, or for any other purpose.

The procedures and associated findings are as follows:

- a) We have verified by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for fiscal year ended June 30, 2015 and calendar year ended December 31, 2015, have been accurately compiled based on the audited books and records of the COUNTY OF ADAMS, PENNSYLVANIA. We have also verified by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS *Single Audit Supplement* pertaining to this period.

<u>Program Name</u>	<u>Exhibit Number</u>	<u>Referenced Schedule/Exhibit</u>
Title IV-D Child Support Enforcement	A-1(a)	Summary of Expenditures
	A-1(b)	PASCES OCSE 157 Data Reliability Validation
	A-1(c)	Comparison of Reported Incentives to Incentives on Deposit
	A-1(d)	Comparison of Single Audit Title IV-D Account with Reported Title IV-D Account
Combined Homeless Assistance	XIX(a) NBG	Schedule of Revenues and Expenditures

- b) We have inquired of management regarding adjustments of reported revenues and expenditures, which were not reflected on the reports submitted to DHS for the period in question.

# Zelenkofske Axelrod LLC

Page 11

- c) In regard to the Reconciliation Schedule included as Exhibit XX, we have performed the following procedures:
1. Agreed the expenditure amounts listed on the Reconciliation Schedule under the "Federal Expenditures per the SEFA" column to the audited Schedule of Expenditures of Federal Awards ("SEFA").
  2. Agreed the receipt amounts listed on the Reconciliation Schedule under the "Federal Awards Received per the audit confirmation reply from Pennsylvania" column to the subrecipient Federal amounts that were reflected in the audit confirmation reply from the Commonwealth of Pennsylvania Office of Budget, Comptroller Operations.
  3. Recalculated the amounts listed under the "Difference" column and the "% of Difference" column.
  4. Agreed the amounts listed under the "Difference" column to the audited books and records of the County.
  5. Agreed the "Detailed Explanation of the Differences" to the audited books and records of the County.
- d) The processes noted in (a) through (c) above disclosed that no adjustments and/or findings were necessary.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion on the financial schedules and exhibits. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Adams County Commissioners and the Pennsylvania Department of Human Services and is not intended to be and should not be used by anyone other than those specified parties.

*Zelenkofske Axelrod LLC*

ZELENKOFKSKE AXELROD LLC

Harrisburg, Pennsylvania  
September 28, 2016

COUNTY OF ADAMS, PENNSYLVANIA  
SUMMARY OF EXPENDITURES - TITLE IV-D CHILD SUPPORT ENFORCEMENT PROGRAM  
FOR THE FISCAL YEAR ENDED JUNE 30, 2015

	Single Audit Expenditures					Reported Expenditures					Single Audit Over(Under) Reported				
	(A) Total	(B) Unallowable	(C) Net (A-B)	(D) FFP	(E) Amount Paid (C x D)	(A) Total	(B) Unallowable	(C) Net (A-B)	(D) FFP	(E) Amount Paid (C x D)	(A) Total	(B) Unallowable	(C) Net (A-B)	(D) FFP	(E) Amount Paid (C x D)
<b>Calendar Quarter Ended 9/30/14</b>															
Salary/Overhead (Exclude Blood Tests)	\$ 369,410	\$ 11,563	\$ 357,847	66%	\$ 236,179	\$ 369,410	\$ 11,563	\$ 357,847	66%	\$ 236,179	\$ -	\$ -	\$ -	66%	\$ -
Fees/Costs	1	-	1	66%	1	1	-	1	66%	1	-	-	-	66%	-
Interest/Program Income	21,394	681	20,713	66%	13,671	21,394	681	20,713	66%	13,671	-	-	-	66%	-
Blood Testing Fees	550	-	550	66%	362	550	-	550	66%	362	-	-	-	66%	-
Subtotal (1-2-3-4)	347,465	10,882	336,583	-	222,145	347,465	10,882	336,583	-	222,145	-	-	-	-	-
Blood Testing	896	-	896	66%	591	896	-	896	66%	591	-	-	-	66%	-
ADP	-	-	-	66%	-	-	-	-	66%	-	-	-	-	66%	-
Net Total (5+6+7)	<u>\$ 348,361</u>	<u>\$ 10,882</u>	<u>\$ 337,479</u>	-	<u>\$ 222,736</u>	<u>\$ 348,361</u>	<u>\$ 10,882</u>	<u>\$ 337,479</u>	-	<u>\$ 222,736</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
<b>Calendar Quarter Ended 12/31/14</b>															
Salary/Overhead (Exclude Blood Tests)	\$ 342,504	\$ 11,722	\$ 330,782	66%	\$ 218,316	\$ 342,504	\$ 11,722	\$ 330,782	66%	\$ 218,316	\$ -	\$ -	\$ -	66%	\$ -
Fees/Costs	1	-	1	66%	1	1	-	1	66%	1	-	-	-	66%	-
Interest/Program Income	14,513	502	14,011	66%	9,247	14,513	502	14,011	66%	9,247	-	-	-	66%	-
Blood Testing Fees	227	-	227	66%	149	227	-	227	66%	149	-	-	-	66%	-
Subtotal (1-2-3-4)	327,763	11,220	316,543	-	208,919	327,763	11,220	316,543	-	208,919	-	-	-	-	-
Blood Testing	579	-	579	66%	382	579	-	579	66%	382	-	-	-	66%	-
ADP	-	-	-	66%	-	-	-	-	66%	-	-	-	-	66%	-
Net Total (5+6+7)	<u>\$ 328,342</u>	<u>\$ 11,220</u>	<u>\$ 317,122</u>	-	<u>\$ 209,301</u>	<u>\$ 328,342</u>	<u>\$ 11,220</u>	<u>\$ 317,122</u>	-	<u>\$ 209,301</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
<b>Calendar Quarter Ended 3/31/15</b>															
Salary/Overhead (Exclude Blood Tests)	\$ 406,060	\$ 14,300	\$ 391,760	66%	\$ 258,562	\$ 406,060	\$ 14,300	\$ 391,760	66%	\$ 258,562	\$ -	\$ -	\$ -	66%	\$ -
Fees/Costs	1	-	1	66%	1	1	-	1	66%	1	-	-	-	66%	-
Interest/Program Income	16,943	590	16,353	66%	10,793	16,943	590	16,353	66%	10,793	-	-	-	66%	-
Blood Testing Fees	549	-	549	66%	362	549	-	549	66%	362	-	-	-	66%	-
Subtotal (1-2-3-4)	388,567	13,710	374,857	-	247,406	388,567	13,710	374,857	-	247,406	-	-	-	-	-
Blood Testing	284	-	284	66%	188	284	-	284	66%	188	-	-	-	66%	-
ADP	-	-	-	66%	-	-	-	-	66%	-	-	-	-	66%	-
Net Total (5+6+7)	<u>\$ 388,851</u>	<u>\$ 13,710</u>	<u>\$ 375,141</u>	-	<u>\$ 247,594</u>	<u>\$ 388,851</u>	<u>\$ 13,710</u>	<u>\$ 375,141</u>	-	<u>\$ 247,594</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
<b>Calendar Quarter Ended 6/30/15</b>															
Salary/Overhead (Exclude Blood Tests)	\$ 354,855	\$ 11,660	\$ 343,195	66%	\$ 226,509	\$ 354,855	\$ 11,660	\$ 343,195	66%	\$ 226,509	\$ -	\$ -	\$ -	66%	\$ -
Fees/Costs	1	-	1	66%	1	1	-	1	66%	1	-	-	-	66%	-
Interest/Program Income	17,232	575	16,657	66%	10,994	17,232	575	16,657	66%	10,994	-	-	-	66%	-
Blood Testing Fees	924	-	924	66%	610	924	-	924	66%	610	-	-	-	66%	-
Subtotal (1-2-3-4)	336,698	11,085	325,613	-	214,904	336,698	11,085	325,613	-	214,904	-	-	-	-	-
Blood Testing	398	-	398	66%	263	398	-	398	66%	263	-	-	-	66%	-
ADP	-	-	-	66%	-	-	-	-	66%	-	-	-	-	66%	-
Net Total (5+6+7)	<u>\$ 337,096</u>	<u>\$ 11,085</u>	<u>\$ 326,011</u>	-	<u>\$ 215,167</u>	<u>\$ 337,096</u>	<u>\$ 11,085</u>	<u>\$ 326,011</u>	-	<u>\$ 215,167</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>

County: Adams County

Year Ended: 2015

OCSE 157 Report Line Number	Number of Cases Reviewed	Case Problems Found
Line # 1- IV-D Cases Open at the End of the Fiscal Year (12/31/15)	5	None
Line #2- IV-D Cases Open at the End of the Fiscal Year with Support Orders Established (Financial or Medical)	5	None
Line #5- Children in IV-D Cases Open at the End of the Fiscal Year Who Were Born Out of Wedlock	5	None
Line #6- Children in IV-D Cases Open During or at the End of the Fiscal Year With Paternity Established or Acknowledged	5	None
Line #24- Total Amount of Current Support Due for the Fiscal Year (for IV-D cases, excluding emancipated children)	5	None
Line #25- Total Amount of Support Disbursed as Current Support During the Fiscal Year (for IV-D cases, excluding emancipated children)	5	None
Line #28- Cases with Arrears Due During the Fiscal Year (1/1/15-12/31/15)	5	None
Line #29- Cases Paying Toward Arrears During the Fiscal Year (1/1/15-12/31/15)	5	None

COUNTY OF ADAMS, PENNSYLVANIA  
 CHILD SUPPORT ENFORCEMENT  
 COMPARISON OF REPORTED INCENTIVES TO INCENTIVES ON DEPOSIT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015

Month	MSE Incentive Paid Cost Worksheet Ending Incentive Balance	Audited Title IV-D Account Incentive Balance	Type of Account Structure
June 30, 2014	\$ 671,335	\$ 671,335	
1st Quarter (7/1/2014-9/30/2014)	707,221	707,221	
2nd Quarter (10/1/2014-12/31/2014)	743,292	743,292	( ) Separate Bank Account
3rd Quarter (1/1/2015-3/31/2015)	795,212	795,212	( ) Restricted Fund - General Ledger
4th Quarter (4/1/2015-6/30/2015)	825,919	825,919	( X ) Other: _____

Note: Do not include income received from interest or Medical Incentives.

COUNTY OF ADAMS, PENNSYLVANIA  
CHILD SUPPORT ENFORCEMENT  
COMPARISON OF SINGLE AUDIT TITLE IV-D ACCOUNT  
WITH REPORTED TITLE IV-D ACCOUNT  
FOR THE YEAR ENDED DECEMBER 31, 2015

	Single Audit TITLE IV-D Account	Reported TITLE IV-D Account	Single Audit Over/(Under) Reported
<b>Balance at January 1</b>	\$ 783,972	\$ 783,972	\$ -
<b>Receipts:</b>			
Reimbursements	910,050	910,050	-
Incentives	153,709	153,709	-
Title XIX Incentives	2,481	2,481	-
Interest	2,411	2,411	-
Program Income	60,640	60,640	-
Genetic Testing Costs	2,446	2,446	-
Maintenance of Effort (MOE)	-	-	-
Other: _____	-	-	-
<b>Total Receipts</b>	<b>\$ 1,131,737</b>	<b>\$ 1,131,737</b>	<b>\$ -</b>
<b>Intra-fund Transfers - In</b>	<b>1,066,257</b>	<b>1,066,257</b>	<b>-</b>
<b>Funds Available</b>	<b>\$ 2,981,966</b>	<b>\$ 2,981,966</b>	<b>\$ -</b>
<b>Disbursements:</b>			
Transfers to General Fund	35,000	35,000	-
Vendor Payments	1,043,874	1,043,874	-
Bank Charges	-	-	-
Other: _____	-	-	-
<b>Total Disbursements</b>	<b>\$ 1,078,874</b>	<b>\$ 1,078,874</b>	<b>\$ -</b>
<b>Intra-fund Transfers - Out</b>	<b>1,066,257</b>	<b>1,066,257</b>	<b>-</b>
<b>Balance at December 31</b>	<b>\$ 836,835</b>	<b>\$ 836,835</b>	<b>\$ -</b>

The Title IV-D account consists of **two** accounts. Please indicate here the total number of accounts that make up the Title IV-D account.

The Title IV-D account is comprised of **two** checking, 0 savings, 0 CD, and 0 other accounts. Please indicate here the type of accounts that the Title IV-D account is comprised of.

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF REVENUES AND EXPENDITURES  
 COMBINED HOMELESS ASSISTANCE PROGRAM  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015

County: Adams County \_\_\_\_\_

Fiscal Year: 2015	Administration	Bridge Housing	Case Management	Rental Assistance	Emergency Shelter	Other Housing Support	Total
I. Total Allocation							\$ 93,894
II. Total Expenditures							-
A. Personnel	\$ -	\$ 66,075	\$ -	\$ -	\$ -	\$ -	66,075
B. Operating	-	14,861	-	-	-	-	14,861
C. Purchased Services	-	-	-	-	12,958	-	12,958
Subtotal of Total Expenditures	-	80,936	-	-	12,958	-	93,894
III. Revenues							
A. Client Fees							-
B. Other							-
Subtotal Revenues	-	-	-	-	-	-	-
IV. DPW Reimbursement							
A. State HAP Funding	-	80,936	-	-	12,958	-	93,894
B. SSBG	-	-	-	-	-	-	-
C. SABG	-	-	-	-	-	-	-
Subtotal of DPW Reimbursement	\$ -	\$ 80,936	\$ -	\$ -	\$ 12,958	\$ -	93,894
V. Unspent Allocation							\$ -

COUNTY OF ADAMS, PENNSYLVANIA  
RECONCILIATION SCHEDULE  
FOR THE YEAR ENDED DECEMBER 31, 2015

CFDA Name	CFDA NO.	Dept.	Federal Expenditures per the SEFA	Federal Awards Received per the audit confirmation reply from Pennsylvania	Difference	% of Difference	Detailed Explanation of the Differences
Guardianship Assistance (SPLC)	93.090	CYF	\$ 25,590	\$ 39,146	\$ (13,556)	-52.97%	The County accrued additional expenditures of \$3,785 in the current year ("CY") and accrued expenditures of \$(17,341) in the prior year ("PY").
Child Welfare Services Title IV-B	93.645	CYF	124,587	124,587	-	0.00%	Explanation not necessary as difference is \$0.
Promoting Safe and Stable Families (Caseworker Visitation)	93.556	CYF	3,714	3,714	-	0.00%	Explanation not necessary as difference is \$0.
Temporary Assistance for Needy Families	93.558	CYF	228,331	236,137	(7,806)	-3.42%	The County accrued additional expenditures of \$64,439 in the CY and accrued expenditures of \$(72,245) in the PY.
Child Support Enforcement	93.563	DRO	978,351	1,011,063	(32,712)	-3.34%	The difference is related to amounts accrued in the prior year as compared to the current year accrual.
Foster Care - Title IV-E	93.658	CYF	567,945	421,147	146,798	25.85%	The County accrued additional expenditures of \$262,551 in the CY and accrued expenditures of \$(115,753) in the PY.
Adoption Assistance	93.659	CYF	397,344	389,322	8,022	2.02%	The County accrued additional expenditures of \$95,739 in the CY and accrued expenditures of \$(87,717) in the PY.
Social Services Block Grant	93.667	CYF	51,465	51,465	-	0.00%	Explanation not necessary as difference is \$0.
Chafee Foster Care Independence Program	93.674	CYF	27,284	27,284	-	0.00%	Explanation not necessary as difference is \$0.
Medical Assistance Program	93.778	CYF	4,017	7,154	(3,137)	-78.09%	The County accrued additional expenditures of \$1,981 in the CY and accrued expenditures of \$(5,118) in the PY.
<b>TOTAL</b>			<u>\$ 2,408,628</u>	<u>\$ 2,311,019</u>	<u>\$ 97,609</u>		

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section I - Summary of Auditors' Results

*Financial Statements*

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?  yes  no

Significant deficiency(ies) identified that are not considered to be material weaknesses?  
 yes  none reported

Noncompliance material to financial statements noted?  yes  no

*Federal Awards*

Internal control over major programs:

Material weakness(es) identified?  yes  no

Significant deficiency(ies) identified that are not considered to be material weaknesses?  
 yes  none reported

Type of auditors' report issued on compliance for major programs: Qualified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  
 yes  no

Identification of major programs

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
93.563	Child Support Enforcement
93.658	Foster Care – Title IV-E
	<u>Name of DHS Program</u>
	Child Support Enforcement

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?  yes  no

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section III – Federal and Pennsylvania Department of Human Services Awards’ Findings and Questioned Costs

<u>Finding 2015-001</u>	<u>Accounting Records</u>
Criteria:	The accounts of the County should include all significant transactions in the period of benefit.
Condition:	During the audit, certain audit adjustments were required to record additional receivables/revenues, due to other fund/transfers out, and capital assets after the County’s year-end close of the accounting records.
Cause:	Transactions were not recorded in the period of benefit.
Effect:	The financial records did not reflect the correct financial activity of the period which would result in a material misstatement of the financial statements. The finding was a repeat of Finding 2014-001 in the prior year.
Questioned Costs:	None.
Recommendation:	The County should ensure that internal control procedures over financial reporting are sufficient to identify and record all material adjustments.
Views of Responsible Officials:	The County will ensure that internal controls procedures over financial reporting are sufficient to identify and record all material adjustments.

Finding Summary

The following is a summary of additional Financial Statement Findings. The findings in this section are presented in detail in Section III – Federal and Pennsylvania Department of Human Services Awards’ Findings and Questioned Costs.

<u>Finding Reference</u>	<u>Finding Summary</u>
2015-002	CFDA #93.658 Foster Care – Title IV-E

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section III – Federal and Pennsylvania Department of Human Services Awards’ Findings and Questioned Costs

<u>Finding 2015-002</u>	<u>Reporting</u>
	CFDA #93.658 Foster Care - Title IV-E U.S. Department of Health and Human Services Pass-through Pennsylvania Department of Human Services
Criteria:	Pursuant to 45 CFR part 75 section 302, the Programs are required to ensure all reports filed with granting agencies accurately reflect the Program’s revenues and expenditures recorded on the County’s General Ledger.
Condition:	As a result of our testing over reporting requirements, we noted the June 30, 2015 expenditure report for the County’s Children, Youth, and Families Department did not agree to the revenues and expenditures recorded on the County’s general ledger. The expenditures on the County’s general ledger were \$731,762 more than the expenditures reported to the Pennsylvania Department of Human Services.
Cause:	The program did not complete reconciliations between reported amounts, the program’s ledgers, and the County’s general ledger.
Effect:	The County is not in compliance with 45 CFR part 75 section 302 and the Pennsylvania Department of Human Services <i>Single Audit Supplement</i> reporting requirements. In addition, the internal control over this requirement is not operating effectively. The finding was a repeat of Finding 2014-003 in the prior year.
Questioned Costs:	No known questioned costs.
Recommendation:	The County should implement procedures to ensure all filed reports are reconciled to the County’s general ledger prior to submission.
Views of Responsible Officials:	The County will implement reconciliation procedures to ensure all reports filed with granting agencies accurately reflect the program’s revenues and expenditures on the County’s general ledger.

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section III- Federal and Pennsylvania Department of Human Service Awards Findings and Questioned Costs (Continued)

<u>Finding 2015-003</u>	<u>Subrecipient Monitoring</u>
	CFDA # 93.658 Foster Care – Title IV-E U.S. Department of Health and Human Services Pass-through Pennsylvania Department of Human Services
Criteria:	The County is required to include the elements found in 45 CFR part 75 section 352(a) for each subaward with its subrecipients. Also, the County is required to assess its subrecipients' risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward pursuant to 45 CFR part 75 section 352(b).
Condition:	Of the 11 subrecipients (relating to contract year 2015-2016) selected for testing in Foster Care Program ZA noted that none of the subrecipient contracts included all of the required elements found in 45 CFR part 75 section 352(a). ZA also noted that the County did not perform an evaluation of any subrecipient's risk of noncompliance or further monitoring procedures.
Cause:	The Programs do not have procedures in place to provide all required information to subrecipients at the date of the subaward and to evaluate a subrecipient's risk of noncompliance or further monitoring procedures.
Effect:	Internal controls over these requirements were not designed effectively and the programs are not in compliance with subrecipient monitoring requirements.
Questioned Costs:	No known questioned costs.
Recommendation:	The Programs should develop procedures to ensure all the required elements found in 45 CFR part 75 section 352(a) are included in the subaward to the subrecipient. In addition, the programs should develop procedures to assess their subrecipients' risk of noncompliance with Federal regulations to determine appropriate subrecipient monitoring procedures as described in 45 CFR part 75 section 352(b).
Views of Responsible Officials:	The County will implement procedures to ensure that every subaward is clearly identified to the subrecipient as a subaward including the elements found in 45 CFR part 75 section 352(a). The County will implement procedures to assess subrecipient risk of noncompliance with Federal regulations to determine appropriate subrecipient monitoring procedures.

COUNTY OF ADAMS, PENNSYLVANIA  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section III- Federal and Pennsylvania Department of Human Service Awards Findings and Questioned Costs (Continued)

<u>Finding 2015-004</u>	<u>Subrecipient Monitoring</u>
	CFDA # 93.658 Foster Care – Title IV-E U.S. Department of Health and Human Services Pass-through Pennsylvania Department of Human Services
Criteria:	2 CFR Part 180 Section 300 and Department of Human Services Single Audit Supplement Common Requirements, the Program is required to perform monitoring activities over their subrecipients throughout the year to ensure accountability for the use of funds and compliance with applicable regulations.
Condition:	As a result of our testing of Federal requirements over subrecipient monitoring, we noted for 6 out of 11 subrecipients tested for the Foster Care Program that the Program either did not obtain an audit report or the programs did not perform any additional subrecipient monitoring procedures for the subrecipients that did not have an audit performed.
Cause:	The Program did not ensure an audit was obtained and reviewed or the program did not perform other monitoring procedures for subrecipients that did not have an audit performed.
Effect:	The Program is not in compliance with subrecipient monitoring requirements. In addition, the internal controls over subrecipient monitoring are not operating effectively.
Questioned Costs:	No known questioned costs.
Recommendation:	The Program should follow its procedures to ensure that their subrecipients are monitored to ensure accountability for the use of funds and compliance with applicable requirements.
Views of Responsible Officials:	The Program will follow its procedures to ensure that its subrecipients are monitored to ensure accountability for the use of funds and compliance with applicable requirements.

COUNTY OF ADAMS, PENNSYLVANIA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2015

The summary which follows indicates the current year status of findings identified in the prior year Single Audit Report.

<u>County Program</u>	<u>Prior Year Finding</u>	<u>Brief Description of Finding</u>	<u>Current Year Status</u>
Various	2014-001	Accounting Records	See 2015-001
Highway Planning and Construction Program	2014-002	Procurement, Suspension, and Debarment	Unresolved - The County is currently working to include a clause in their contracts with providers to ensure all providers receiving funds certify that they are not suspended or debarred. In addition, the County will have a contract with every provider of service.
Foster Care – Title IV-E, Child Welfare Services, Adoption Assistance, Children, Youth, and Families- PA DHS	2014-003	Reporting	Unresolved - See 2015-002 for Foster Care – Title IV-E. For Child Welfare Services, Adoption Assistance, and Children, Youth, and Families – PA DHS, the County is currently working to implement reconciliation procedures to ensure all reports filed with granting agencies accurately reflect the program's revenues and expenditures on the County's general ledger.
Children, Youth, and Families – PA DHS	2014-004	Subrecipient Monitoring	Unresolved - The County is currently working to follow its procedures to ensure subrecipients are monitored to ensure accountability for the use of funds and compliance with appl. requirements.
Community Development Block Grant	2014-005	Cash Management	Unresolved - The County is currently working to follow its established procedures to ensure funds are disbursed timely.
Children, Youth, and Families – PA DHS	2014-006	Reporting	Unresolved - The County is currently working to implement reconciliation procedures to ensure all reports filed with granting agencies accurately reflect the program's revenues and expenditures on the County's general ledger.