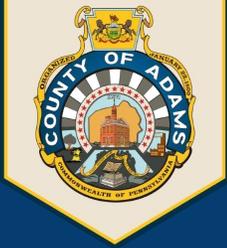


*Adams County, Pennsylvania*

# NEWSLETTER

January 2, 2015  
Edition

ADAMS  
COUNTY



Previous Editions

- ◆ December 19, 2014
- ◆ December 5, 2014
- ◆ November 21, 2014

Page 2

- ◆ **Financial Review Team**
- ◆ **Former Adams County Commissioner Honored**
- ◆ **Communications Tower Update**
- ◆ **Information Technology Update**

# T.G.I.F.

Written by: *Commissioner Randy Phiel*



I hope you had a wonderful New Years with you family and friends - I know I did. Per tradition, the Phiel Family that was home, met under the clock on the square at midnight to bring in the New Year. Thank goodness there was not much wind. New Years Day would not be complete for us without watching the bowl games and eating pork, sauerkraut, mashed potatoes, cran-apple-orange salad with brown and serve rolls. I believe Kathy has finally accepted this Phiel/ Pennsylvania Dutch good luck tradition after 40 years?

It is difficult to comprehend that today this Board is beginning our 4th year in office. It is satisfying to look back at many accomplishments, and look forward to many more. It is also gratifying to me that this Board is as committed and active as we were upon taking office January 2, 2011. Hopefully, that

commitment is further enhanced by being three years smarter, more experienced and more resourceful as we look forward to the coming year. We are truly honored to serve the staff and residents of Adams County!

I enjoyed seeing some of you on the square Wednesday evening. It was a bit chilly - but as always a community delight. I know that many have taken today off to enjoy a long weekend. No matter what you are doing this weekend, get out there and enjoy all the historical, recreational, agricultural, natural and cultural opportunities that beautiful Adams County has to offer.

My best wishes to you and your family for a Happy & Healthy New Year!

## INFORMATION TECHNOLOGY UPDATE

Happy New Year! The Information Technology Department had a very productive year in 2014. Department staff was able to complete Phase I of the infrastructure upgrade project and began the initiation of Phase II, virtual desktop infrastructure. Included in the Phase I milestones were the installation of fiber optic cabling, blade server, storage devices, edge switches, and Wi-Fi in the conference rooms. In addition to the capital projects, the department also performed upgrades to eight major systems, implemented new network monitoring tools, and created nine policies and procedures. The department would like to thank the numerous County and Court employees who supported these efforts and contributed to their successful completion. The department also expanded its support of local municipalities for web site development. The past year included four new municipalities, bringing the total to eight municipal web sites that the County now supports.

Starting in 2015, the department will focus on several critical projects. The initial focus will be on the implementation of the first 50 virtual desktops. The experience and knowledge gained in this effort will assist in expediting the remaining virtual desktops over the calendar year. The department will also replace the existing web and email filters to improve processing capabilities and to reduce the risk of viruses and malware. Also included in the projects will be a coordinated effort with the Courts to upgrade the four Magisterial District Justice offices. The upgrade will provide better network capabilities and improved security functions.

# FINANCIAL REVIEW TEAM

In the last TGI, the Financial Review Team provided recommendations on reducing copies. Since this is an area that we can significantly reduce our costs - below are a few recommendations to continue our effort to reduce paper and copy costs.

- ◆ Forms provided in each department should be available on the website. This assists by reducing traffic in your office, saves staff time and puts the copy expense on the user instead of the County while providing efficient service to our clients.
- ◆ Any forms that are ordered should be reviewed to see if an electronic copy is already available. If not, the IT Department has the ability to scan a form

and make it editable for use. Forms should be made editable and available to all employees.

- ◆ Improving Efficiency using workflow in DocStar – eliminates manual intervention, missed hand-offs between departments, and the inability to monitor progress. Additionally, the automated workflow process can assist organizations in identifying areas of duplicity and processing bottlenecks, improving productivity while also reducing paper.

Thanks to our Finance Review Team for their commitment toward efficient and effective operations!

## Former Adams County Commissioner Honored

The 11th annual Central Penn Business Journal Business of the Year Awards were presented on November 10, 2014, at the Hilton Harrisburg. These top companies and individual leaders were recognized during this prestigious event for their outstanding contributions to Central Pennsylvania's business community. The winners in each category, based upon size of company, were announced at the event.

Richard Waybright, past County Commissioner from 1991 to 1994, received the honor of being inducted into their Hall of Fame. Dick Waybright owns Mason Dixon Farms which was originally purchased from William Penn in the late 1700's. The farm's slogan, "Change is inevitable, success is optional", has clearly been a guiding light

for Dick Waybright as he still periodically visits the Commissioners to exchange viewpoints on how we can continue to be successful as a County. Mason Dixon is visited by officials from around the world on a regular basis and Dick also travels the world as a consultant and ambassador for advanced farm practices. We always look forward to Dick's experienced and visionary insight. [Click here](#) to view a tribute video to Mr. Waybright.

Of additional note, Curt Grim of APM in Arendtsville was runner up for Business of the Year for companies having from 1-50 employees.

These successes are a tribute to these Adams County business owners and to our county!



## Communications Tower Update

We appreciate your patience on Monday & Tuesday while the base of the new 911 courthouse communications tower was constructed. It was a different experience for me using the

front door of the courthouse. You will be notified when the parking lot will be closed again for a few days when the tower is erected on the new base.

