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*from*  
*Adams County*

written by: Commissioner Randy Phiel

November 30, 2018

## In this issue...



Page 2

Township Bridge Closure  
Employee Handbook



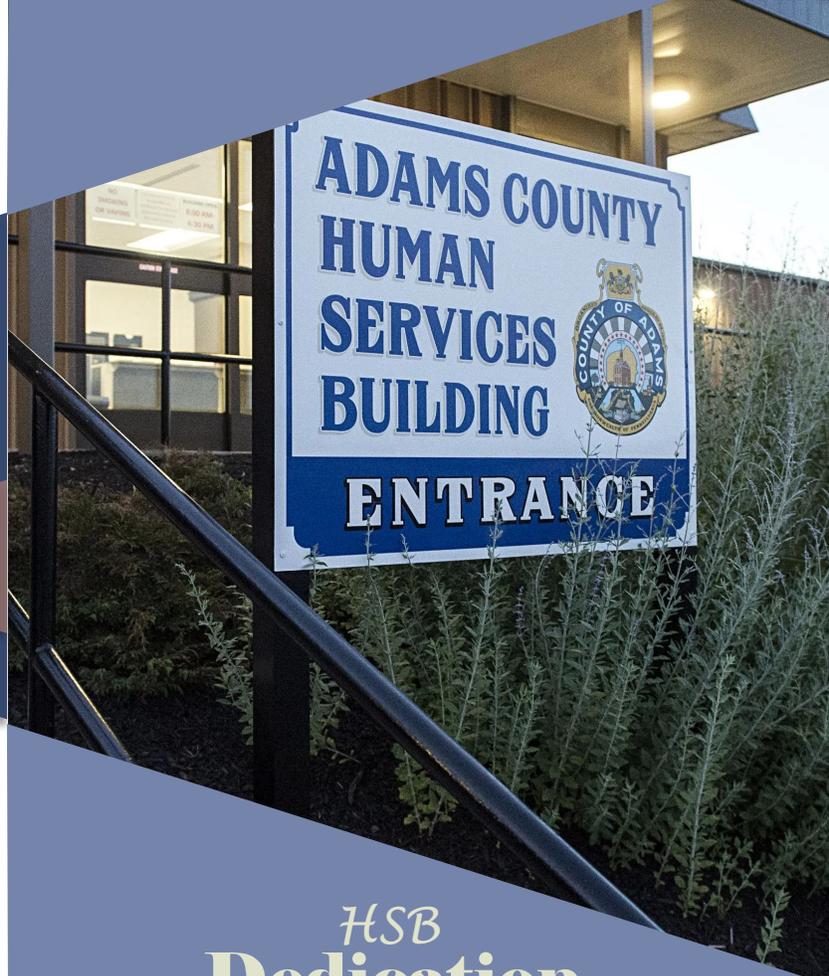
Page 3

Silent Auction  
CCAP Leadership  
Academy Graduate



Page 4

Information Technology  
Update  
The End



## *HSB* Dedication

The Adams County Human Services Building Dedication on Monday was a fitting tribute to a complex that will efficiently offer critical human services to Adams County residents for decades; while providing staff a pleasing work environment while enhancing security.

The three Commissioners and Judge George made remarks regarding the process and the result. Judge George reminded us in his remarks that the process and project really started in 2013; and that we actually considered four different locations before realizing our vision at the former Herff Jones complex. Admirably, over the next two years, the Planning Team had the vision to move forward, and the discipline and pragmatism to step back when either the cost or site footprint was not the right fit. To take you back memory lane, the four locations were DJ Harvey's office on East Middle Street, the Legion Building, the county prison/911 complex and the REDDI site on North Stratton Street.



Judge George also applauded and recognized many of the key contributors to the project and the working relationship between the County and the Courts to make the HSB a reality.

In my remarks, I noted that there is no doubt the Human Services Building is a beautiful bricks and mortar structure with 26 pastoral acres, parking, a walking path and a lot of wildlife; but the true value is the efficiency of human services it will provide to our residents. Departmental staff members can easily communicate with one another, and also easily communicate with other departments that may service the same client or family. Adams County resident John Longanecker was recognized for bringing the complex to the attention of the Board. Commissioner Martin mentioned the positive economic effects of the building in ending the cycle of escalating rents and leases. Commissioner Qually noted the cooperation that took place and that when the names of the memorial plaque are long forgotten, there will still be staff working at the complex doing really good work to make this a better community.

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## Attention: Menallen Township Bridge Closure

Special attention Menallen Township residents. The new bridge carrying Mount Tabor Road (State Route 4005) over Opossum Creek in Menallen Township, will close on Thursday, November 29 to Thursday, December 20, 2018, for bridge repairs. The bridge closing is necessary due to damage caused by recent flooding. This bridge was replaced in August 2017 as part of the Pennsylvania Department of Transportation's (PennDOT) Rapid Bridge Replacement Project. During the bridge closing, drivers will be directed to follow a detour along Route 34 (Carlisle Road), Gabler's Road (State Route 4003), and Main Street (State Route 4008). In the event of unfavorable weather or unforeseen activities, this schedule may change.

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## Employee Handbook

The County tries to keep our policies and procedures current and relevant. As such, you will find the changes to the Adams County Employee Handbook effective 11-21-2018 in the bulleted list below. The handbook is available on the ADP Portal for your review. All County employees will need to provide HR with an updated acknowledgement form regarding the new handbook no later than January 31, 2019. HR will be providing directions in the very near future.

- Personal Appearance page 25- tights with appropriate dresses or long shirts that fall at least to mid-thigh are acceptable
- Liberal Leave page 53- clarification regarding each employee confirming with their Supervisor as to who is considered to be essential personnel if there is any question. A complete list by job title will be maintained in the HR office.
- Safety Addendums page 79- Fire Safety and Bloodborne Pathogens have been added.

Open Enrollment is under way with roughly 50% of employees completing the process. **Reminder- you only have until this Friday November 30<sup>th</sup>, 2018 to make any changes or additions to your current coverage levels. If you don't re-elect a Flexible Spending Account for 2019 you will not have one unless you have a rollover from 2018.**



## Silent Auction

The annual United Way campaign is in full swing with many Adams County employees committing to payroll deductions in 2019. All employees who gave or committed to give at least \$52.00 had their names put in a drawing for a \$100.00 gift certificate good for any business located at the Gettysburg Outlets. And the winner is...Dusty Lumpkin! Dusty is an Assistant Supervisor at the 911 Department of Emergency Services. Congratulations and thank you for giving to the United Way Dusty!

Another way to give is by participating in the 4<sup>th</sup> annual Silent Auction. There are 9 filled baskets, boxes, or picture frames available. Please email Michele Miller at [mmiller@adamscounty.us](mailto:mmiller@adamscounty.us) with your highest bid no later than this Sunday 12-2-2018. You can also leave her a voice mail at 717-337-9822 ext. 1190. On Monday 12-3-2018 an email will be sent out countywide announcing the highest bid received at that point for each item. Everyone will have one more chance to bid before bidding shuts down on 12-4-2018 at 4:30 pm. It's that simple!

You can see all the items up for bid by visiting your ADP Portal, stopping by the HR office at the Courthouse, or checking out the large screens in the ACACC and Courthouse breakrooms. All items were contributed by the following offices: District Attorney, Commissioners, HR and Solicitors, Controllers, Building and Maintenance, IT, Victim/Witness, and Children and Youth.

Thank You for supporting the United Way and our community!

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## CCAP Leadership Academy Graduate

The County Commissioners Association of Pennsylvania (CCAP) Academy for Excellence in County Government recently graduated 22 county officials from across the state during ceremonies at CCAP's Fall Conference in Hershey. **Congratulations to recent graduate Adams County Solicitor Molly Mudd!**

The Academy is a certificate training program specifically designed for county commissioners, county council members, county executives, administrators, chief clerks and assistant chief clerks, solicitors and assistant solicitors and their equivalents in home rule counties. Participants complete required courses in leadership, management and decision making, county legal issues, today's trends in county government; county functions and responsibilities; county financial management; risk management; personnel and labor relations and personnel development. Participants also attain elective credits by attending courses covering a wide range of relevant topics.

Since the inception of the program more than 150 county officials have graduated from the voluntary program. As a member of the CCAP Board of Directors, I can attest that

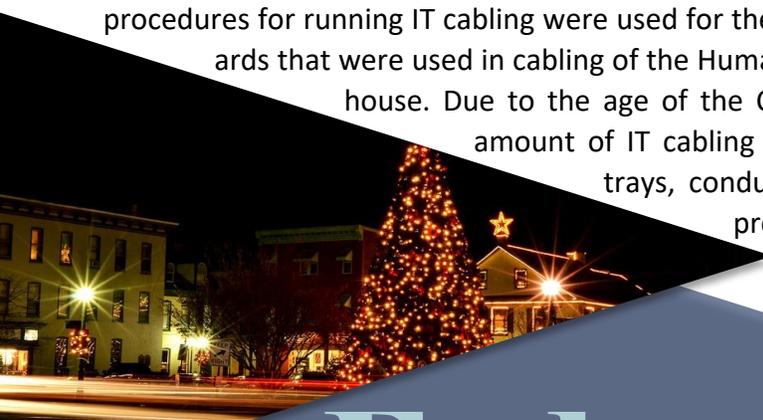
the CCAP Board considers this program to have great value to county officials. Solicitor Mudd now joins Adams County Manager Al Penksa in having CCAP Academy of Excellence in Government certification!

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## Information Technology Update

The Information Technology Department was recently tasked with reviewing electronic payment systems offered by County and Court departments. The purpose of the review was to bring together all existing and potential departments who either currently take or could take electronic payments. The group completed a kick-off meeting and is currently reviewing options in hopes of obtaining better rates, streamlining contractual review processes, and better securing IT components. The goal is to consolidate multiple vendors down to a small few to capitalize on economies of scale. As the review continues, if there are any departments who have interest in learning more about this venture, please reach out to the IT Department for more information.

In addition, the IT Department is in the final stages of completing the new District Attorney and Victim Witness office spaces. This project has had great importance to the IT Department because new standardized procedures for running IT cabling were used for the first time at the Courthouse. Much of the modern standards that were used in cabling of the Human Services building are now being replicated at the Courthouse. Due to the age of the Courthouse, it was not originally designed to handle the amount of IT cabling necessary for offices today. Now, with the use of cable trays, conduit and specific cable colors to different departments, it provides a uniform approach to managing the enormous amount of cabling throughout the building. These standards will continue to be used as future cabling projects are presented throughout the Courthouse.



*The* **End**

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This past Saturday I went to the Gettysburg Community Theater to see Home for the Holidays, which is a collection of local young talent returning to the GCT stage to perform solo Christmas renditions. It was a great community Christmas vibe. Kathy and I then window shopped around the square in Gettysburg which looks fabulous wearing its Christmas décor.

There are a multitude of indoor and outdoor activities at the Gettysburg Christmas Festival this Saturday. The parade is scheduled at 1 with a forecast of rain. Even if it does rain the festival goes on with many indoor activities. A complete schedule of events can be found at [www.agettysburgchristmasfestival.com](http://www.agettysburgchristmasfestival.com) On Friday, December 14, tuba players from around the country will join together to play Christmas carols on historic Lincoln Square. It's truly a magical performance as crowds gather to join in the merriment and come together to sing holiday tunes. Hot chocolate will be served to warm the soul. The rain site will be the Prince of Peace Episcopal Church. The performance will take place at 7:00pm in front of the Gettysburg Hotel. For more information, contact Ben Jones at [jonesbl@embarqmail.com](mailto:jonesbl@embarqmail.com) or 717-334-7719. A Christmas Carol is always on my "to do" list at the Majestic Theater from December 14 -23. Dinner and theater is always a great combination.

No matter what you do get out there and experience all the historical, recreational, agricultural, natural and cultural opportunities that beautiful Adams County has to offer!