

WORK SESSION

April 19, 2017

9:00 a.m.

Historic Courtroom

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; John M. Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Albert Penksa, County Manager; Steve Renner, Controller; Beth Cissel, Deputy Controller; Sarah Finkey, Children & Youth Administrator; Sherri Clayton-Williams, Director of Planning; Don Fennimore, Court Administrator; Laura Rowland, Executive Director Probation Services; Warren Bladen, Director Emergency Services; Mary Bowers, Assistant Director Emergency Services; Sara Brensinger, Purchasing Coordinator; Phil Swope, Staff Accountant; Vanessa Pellechio, *Gettysburg Times*, Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:03 a.m. this date.

Pledge of Allegiance:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, and personnel issues.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the April 5, 2017 Meeting as presented.

Motion carried.

Proclamations:

- Mr. Qually moved, seconded by Mr. Martin to adopt and proclaim April 23-29, 2017 as **“NATIONAL VOLUNTEER WEEK”** in Adams County. This proclamation was presented to Vicki Corbett, Executive Director of the United Way.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to adopt and proclaim April 23-30, 2017 as **“ADAMS COUNTY CONSERVATION DISTRICT WEEK”** in Adams County. This proclamation was presented to Larry Martick, Adams County Conservation District Manager.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to adopt the proclamation **“ADAMS COUNTY CONSERVATION DISTRICT SEVENTIETH ANNIVERSARY”** acknowledging the creation and the years of service provided to County residents by the Conservation

District. Chairman Phiel also took this time to honor the dedicated service of District Manager Larry Martick on his retirement after 24 years of service to the County.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Courts:

With recommendation from Don Fennimore, Court Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Chairman Randy L. Phiel to sign the Thomson Reuters Westlaw Contract for digital content for the four District Justice Offices, Courts, Solicitor and District Attorney for a 36-month term, in the amount of \$1,545.22/month with a 3% increase after year 1 and year 2.

Motion carried.

Probation:

With recommendation from Laura Rowland, Executive Director Probation Services, Mr. Martin moved, seconded by Mr. Qually to approve and sign a Pennsylvania Commission on Crime & Delinquency Grant for the Probation Department to purchase and install new adult probation application software to improve Court services and operations within the Probation Department and increase communication between the Probation Department and offenders as well as the Probation Department and local law enforcement. This grant is in the amount of \$15,000.00 and is effective April 19, 2017 through June 30, 2017.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the Adoption Assistance Agreements for T.G. & J.G. for B.R. in the amount of \$900.00/month and for A.R. in the amount of \$900.00/month.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director, Mr. Martin moved, seconded by Mr. Qually to approve and authorize Chairman Randy L. Phiel to sign the following:

- Motorola Change Order 008-17 – the final Motorola Change Order in the amount of \$306,313.11 for the following items:

- Microwave Hop from Adams County Department of Emergency Services to the Courthouse for the new 9-1-1 telephone system upgrade.
- Mobile/Portable equipment
- Gettysburg Hospital Equipment – BLS/ALS Radios
- Final disposition of the remaining funds left within the Motorola Account which will be applied to our Maintenance Agreement.

Motion carried.

Commissioners:

With recommendation from John Hartzell, Solicitor, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Chairman Randy L. Phiel to sign the professional services proposal from William F. Hill and Associates, Inc., for engineering, design, stormwater planning and municipal bid preparation for exterior parking improvements at the Human Services Building, at a cost of \$14,500.

Motion carried.

Other Business:

Adams County Foundation Grant Agreement:

Mr. Qually moved, seconded by Mr. Martin to approve and sign the following Adams County Foundation Grant Agreements:

- County of Adams for the Sachs Covered Bridge project in the amount of \$5,000.00 to be used toward the purchase of security cameras.
- Adams County Law Enforcement Firing Range project in the amount of \$5,000.00.

Motion carried.

Chairman Phiel noted these funds were applied for through First Energy and that the Adams County Foundation is acting as conduit for these funds.

HealthChoices Joinder Ordinance:

With recommendation from Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Qually to approve to authorize the advertisement of an ordinance formalizing the HealthChoices Joinder between Adams and York Counties as a non-profit corporation, and otherwise complying with updated Commonwealth requirements.

Motion carried.

Meeting Recessed:

Chairman Phiel recessed the Work Session and called for an Executive Session at 10:03 a.m. this date for attorney/client and personnel issues.

Meeting reconvened:

Chairman Phiel reconvened the Work Session at 12:52 p.m. this date with no further business to come before the Board.

Adjournment:

Mr. Martin moved, seconded by Mr. Phiel to adjourn Work Session at 12:55 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk