

WORK SESSION

September 21, 2016

9:00 a.m.

Historic Courtroom

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; Albert M. Penksa, Jr., County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Sue Cohick, Administrator, Children & Youth; Dan Reck, Director Probation Services; Donna Cassatt, Deputy Court Administrator; Cecelia Brown, Law Librarian; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Kelly Carothers, Director Domestic Relations; Jim Touloumes, Children & Youth Fiscal Technician; News Reporter Vanessa Pellechio, *Gettysburg Times*; Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:00 a.m. this date.

Pledge of Allegiance:

Chairman Phiel announced that an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the September 7, 2016 Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Children & Youth Services/Probation Department:

On the recommendation of Sue Cohick, Children & Youth Administrator and Dan Reck, Director of Probation Services, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following Purchase of Service Agreements:

- Children & Youth – 1) Bair Foundation of PA; 2) Children’s Home of York
- Probation Department – 1) Lancaster County Youth Intervention Center; 2) Guadenzia; 3) Cornell Abraxas Group, Inc.; 4) Torrance Cove Prep; 5) Glenn Mills School

Motion carried.

Law Library:

With recommendation from Law Librarian Cecelia Brown, Mr. Martin moved, seconded by Mr. Qually to approve and authorize Board Chairman Randy L. Phiel to sign the 3-year Contract from Thomson Reuters for online services. This is a continuation Contract in the monthly amount of \$3,062.80.

Motion carried.

Finance/Purchasing:

With recommendation from Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin to approve and authorize Board Chairman Randy L. Phiel to sign the following:

- Department of Emergency Services – Gruber Power Services Full Service Maintenance Agreement for the Uninterruptible Power System in the amount of \$9,409 for the term December 1, 2016 through November 30, 2017.
- Register & Recorder – DRS Imaging Scanner Equipment & Software Maintenance Contract in the annual amount of \$675.00

Motion carried.

Other Business:

There was no Other Business brought before the Board at this time.

Meeting Recessed:

Chairman Phiel recessed Work Session at 9:17 a.m. this date and called for an Executive Session to discuss attorney/client and personnel issues.

Meeting Reconvened:

Chairman Phiel reconvened Work Session at 11:45 a.m. this date with no business to come before the Board.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually to adjourn Work Session at 11:47 a.m. this date.

Motion carried.

Respectfully submitted,
Paula V. Neiman
Chief Clerk