

WORK SESSION

NOVEMBER 2, 2016

9:00 a.m.

Historic Courtroom

ATTENDANCE: Vice-Chairman James E. Martin; Commissioner Marty Karsteter Qually; albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Don Fennimore, Court Administrator; Sherri DePasqua, Assistant Administrator Children & Youth Services; Sue Cohick, Children & Youth Administrator; Sarah Finkey, Children & Youth Program Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Roberto Rivera, Staff Accountant; Sara Brensinger, Purchasing; Nabeel Kamal, Commissioners Intern; Phil Walter, IT Director; Raymond Schott, IT Tech; Anne Thomas, Grants Coordinator; Vanessa Pellechio, *Gettysburg Times*, Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Vice-Chairman Martin called the Work Session Meeting to order at 9:00 a.m. this date.

Pledge of Allegiance:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

Minutes:

Mr. Qually moved, seconded by Mr. Martin to approve the Work Session Minutes from the October 19, 2016 Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Children & Youth Services:

Purchase of Service Agreements:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the following 2016-2017 Purchase of Service Agreements: 1) National Mentor Healthcare LLC, dba Pennsylvania Mentor; 2) Lil Starz Learning Center; 3) Gettysburg Growing Place; 4) True North Wellness Services; 5) Hoffman Homes, Inc. and 6) Nicole Litzinger (Psychotherapist).

Motion carried.

Adoption Assistance Agreement:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve and sign an Adoption Assistance Agreement between the County of Adams and E.M. & D.M. for V.B. in the amount of \$900/month.

Motion carried.

Department of Emergency Services:

With recommendation from Kimberly Frank, HAZ Mat Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the 2016-2017 Hazardous Materials Response Fund Grant Application in the amount of \$16,622.00.

Motion carried.

Planning Department:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Qually moved, seconded by Mr. Martin to approve and sign the 2015 Community Development Block Grant Contract, No. C000064335, in the amount of \$387,787.00.

Motion carried.

Commissioners:

- Mr. Martin moved, seconded by Mr. Qually to remove from the table the Quality Assurance Plus Agreement for Testing & Inspections for the Human Services Building Project.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and authorize Board Vice-Chairman James E. Martin to sign the Quality Assurance Plus Agreement between the County of Adams and Q.A. +, Inc. t/a Quality Assurance Plus, Architectural & Engineering/Building Performance Consultants, 401 East Winding Hill Road, Mechanicsburg, PA. This will include testing and/or inspection of activities located at the Adams County Human Services Building, 525 Boyds School Road, Gettysburg, PA in the amount of \$7,935.00.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to approve and sign Resolution No. 14 of 2016 Authorizing Perry County Transportation Authority and Transportation Department of Franklin County to join the Central Pennsylvania Transportation Authority.

CERTIFICATION

I, Paula V. Neiman, the duly appointed and incumbent Chief Clerk of the County of Adams, Pennsylvania, being duly authorized to do so, hereby certify that the foregoing Resolution was duly adopted in accordance with law by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of Commissioners, Randy L. Phiel, James E. Martin, and Marty Karsteter Qually, at a duly advertised and convened public meeting of the said Commissioners, held on November 2, 2016; that the foregoing Resolution has been duly entered in the official Commissioners' Minutes of such meeting; and that such Resolution remains in full force and effect as of the date of the present Certification.

Date: November 2, 2016

/s/
Paula V. Neiman, Chief Clerk

Motion carried.

Other Business:

There was no Other Business brought be the Board at this time.

Meeting Recessed:

Vice-Chairman Martin recessed Work Session at 9:20 a.m. this date for Executive Session to discuss attorney client and personnel issues.

Meeting Reconvened:

Vice-Chairman Martin reconvened Work Session at 11:40 a.m. this date with no other business to come before the Board.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn Work Session at 11:44 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk