

WORK SESSION

May 18, 2016

9:00 a.m.

Historic Courtroom

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; Albert M. Penksa, Jr., County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Sherri Clayton, Planning Director; Melissa Devlin, Finance Director; Barbara Walter, Chief Assessor; Sue Cohick, Administrator, Children & Youth; President Judge George; Judge Simpson; David Ozminski, Domestic Relations Staff and Court Staff; Bob Jackson; News Reporters Vanessa Pellechio, *Gettysburg Times*, Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:00 a.m. this date.

Pledge of Allegiance:

Chairman Phiel announced that an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the May 4, 2016 Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Presentation:

At this time Chairman Phiel announced the Board of Commissioners will be recognizing David Ozminski, a Conference Officer with the Domestic Relations Department for his 28 years of service to the County. Chairman Phiel recognized President Judge George and Judge Simpson who provided comments recognizing Mr. Ozminski's dedication and service to the families and children of Adams County.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, Mr. Qually moved, seconded by Mr. Martin to approve the 2015-2016 Purchase of Service Agreement with Children's Aid Home Programs of Somerset County.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter to approve the following:

- Mr. Martin moved, seconded by Mr. Qually the Personal Tax Exemption for the following individuals who have met the age, disability and income criteria: Barbara Livelsberger, Cumberland Township; M. Amelia Williams, Franklin Township; Ruth Cunningham, Robert Helm Kerry James, Shelva Laughman, Helen Leer, Naomi McMaster, Sharon Messimer, Catherine Sweeney, Joan Wisner, all of Oxford Township and Virginia Black, Straban Township.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin the Disabled Veterans Real Property Tax Exemption Certification – William J. Fracassi, 9 Tree Top Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43002-0055---000, consisting of .46 acre and a one story home, effective for the 2016-2017 school taxes.

Motion carried.

Planning – Ag Land Preservation:

Sherri Clayton, Planning Director, provided a summary presentation on the purchase of the conservation easement for the David & Matthew Kehr Farm, Mt. Joy Township, consisting of approximately 25 acres. She noted a title search and survey is currently being conducted.

Finance/Purchasing:

With recommendation from Melissa Devlin, Director, Mr. Martin moved, seconded by Mr. Qually to approve to authorize Chairman Randy L. Phiel to sign a Proposal from Overhead Door, 576 Grandview Drive, Lewisberry, PA to repair the apparatus bay doors at the Department of Emergency Services in the amount of \$1,698.64.

Motion carried.

Commissioners:

With recommendation from Albert Penksa, County Manager to approve the following:

- Mr. Qually moved, seconded by Mr. Martin and upon review by Solicitor Hartzell, to authorize the Board of Commissioners to sign the Lease Agreement between the County of Adams and Donald P. Miller, 185 Miller Road, Gettysburg for the farming of a tract of County land comprised of approximately seven (7) acres located in Cumberland Township in the annual amount of \$280.00 effective through April 30, 2017.

Motion carried.

- The Emergency Food Assistance Program (TEFAP) – Mr. Qually moved, seconded by Mr. Martin to authorize the Board of Commissioners to sign the Program Management Agreement between the County of Adams and the Pennsylvania Department of Agriculture, 2301 North Cameron Street, Harrisburg, PA effective October 1, 2016 through September 30, 2021 with South Central Community Action Programs, Inc. as the Lead Agency. This program provides food commodities to low income residents.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to authorize Chairman Randy L. Phiel to sign the Public Disaster Assistance Application and Agreement for Financial Assistance between the County of Adams and the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, to request reimbursement for expenses incurred during the January 23, 2016 snow storm.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin to authorize the Board of Commissioners to sign the Designation of Agent Resolution to be included with the Public Disaster Assistance Application for the January 23, 2016 snow storm.

Motion carried.

- NOTE: The public hearing being conducted by the Board of County Commissioners for the incorporation of an Adams County General Authority scheduled for June 1, 2016 will be held in the Ceremonial Courtroom of the Historic Courthouse beginning at 9:00 a.m. and not in the Commissioners' meeting room.

Other Business:

Solicitor Hartzell:

Solicitor Hartzell presented to the Board of Commissioners a request from the Adams County Economic Development Corporation asking for an extension on the repayment of a loan dated August 2013. Solicitor Hartzell noted this loan was used for a portion of the Commerce Park.

Mr. Martin moved, seconded by Mr. Qually to approve and authorize the Board of Commissioners extend for one additional year, the date required for repayment of a loan from the County of Adams to Adams County Economic Development Corporation, the original loan made in August 2013 in the amount of \$488,562.36, with a current balance of \$39,876.78, adding one more year for repayment of the loan.

Chairman Phiel asked for public comment on this matter. The record shall show that no public comment was received.

Motion carried.

Executive Session:

Chairman Phiel called for an Executive Session at 9:30 a.m. this date to discuss attorney/client privilege and personnel issues.

Work Session Reconvened:

Chairman Phiel reconvened the Work Session at 10:50 a.m. this date with no business to come before the Board.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn Work Session at 10:55 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk