

WORK SESSION

June 29, 2016

9:00 a.m.

Historic Courtroom

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Ryan Holt, 2nd Deputy Controller; Sue Cohick, Administrator, Children & Youth Services; Daryl Crum, Director Tax Services; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Robert Jackson; Vanessa Pellechio, *Gettysburg Times*, Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:00 a.m. this date.

Pledge of Allegiance:

Chairman Phiel announced that an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

Moment of Silence:

Chairman Phiel asked for a Moment of Silence in memory of Dorothy Heflin, a Tipstaff with the County who passed away yesterday.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the June 15, 2016 Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Tax Services:

Daryl Crum, Director, noted the following as a public announcement and does not need any action by the Board.

- 2016 Coefficient of Dispersion (COD) – Per County Ordinance #3 of 2013, “On an annual basis as of July 1, the Adams County Tax Services Department will calculate the COD based upon sales which occurred in Adams County between January 1 and December 31 of the previous year”. This year’s COD is calculated at 11.84, which is within the acceptable range as stated by the International Association of Assessing Officers (IAAO). Mr. Crum provided an overview of how the COD is calculated.

- Adams County Assessment Roll – is open for inspection in the Tax Services Department: Total Per Capita = 69,993 (702 Exempt Persons); Total Occupation Assessment = \$13,372,850.00; Total Real Estate = 44,095 Properties @ \$9,302,440,900.00; 1,630 Exempt Properties @ \$1,168,938,400.00; 112 Public Utility Properties @ \$7,832,600.00. Mr. Crum also announced the Annual Appeal Deadline is close of business on August 1, 2016.

Children and Youth Services

At the request of Children and Youth Services Administrator, Sue Cohick, and after review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin to enter into a Professional Services Agreement with David K. James, III, Esquire, for provision of Guardian Ad Litem Services as required for Juvenile Court representation, for a period of 24 months, at an annual cost of \$49,000, and with additional cost for provision of Orphans' Court services.

Motion carried.

Department of Emergency Services:

- With recommendation from John Eline, Director, Mr. Martin moved, seconded by Mr. Qually to sign an acknowledgement in support of the South Central Regional Communications Network whereas Adams, Dauphin and Franklin Counties are working on a regional radio project that will connect the Motorola Astro 25 Radio System. This group is applying for PEMA funding for this project.

Motion carried.

- Motorola Change Order 007-16 regarding the 800 HMz Digital P25 Public Safety Radio Network – John Eline, Director of DES, presented to the Board of Commissioners Change Order 007-16 for their consideration. This Change Order in the amount of \$124,780.72 is a project credit from Motorola that will be used towards new NICE NRX IP Recorder; Subscriber Accessories and NICE System Upgrade.

Mr. Qually moved, seconded by Mr. Martin to approve Motorola Change Order 007-16, in the amount not to exceed \$130,000.00.

Motion carried.

Commissioners:

- Securities Exchange Commission: Mr. Qually moved, seconded by Mr. Martin to approve and sign Resolution #6 of 2016 as follows and to authorize Chairman Phiel to sign the Certificate of Resolution accepting and approving a certain offer of settlement from the Securities and Exchange Commission:

COUNTY OF ADAMS
Commonwealth of Pennsylvania

RESOLUTION NO. 6 OF 2016

A RESOLUTION

OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF ADAMS, COMMONWEALTH OF PENNSYLVANIA ACCEPTING AND APPROVING A CERTAIN OFFER OF SETTLEMENT FROM THE SECURITIES AND EXCHANGE COMMISSION; AUTHORIZING, APPROVING AND DIRECTING THE EXECUTION AND DELIVERY THEREOF BY A PROPER OFFICER OR OFFICERS OF THE COUNTY; APPROVING AND DIRECTING SUCH ADDITIONAL ACTION AS SHALL BE NECESSARY AND PROPER TO CARRY OUT THE PROVISIONS AND INTENT OF THIS RESOLUTION; ESTABLISHING THE EFFECTIVE DATE OF THIS RESOLUTION.

WHEREAS, The County of Adams received on June 20, 2016 an Offer of Settlement (the "Settlement Offer") from the U. S. Securities and Exchange Commission (the "Commission") pursuant to the Commission's Municipalities Continuing Disclosure Cooperation Initiative (the "Initiative"), which Settlement Offer is based on the County having filed with the Commission a Self-Reporting Questionnaire in December 2014; and

WHEREAS, The County desires to accept the Settlement Offer, to authorize, approve and direct the execution and delivery of the County's acceptance of the Settlement Offer by a proper officer of the County, and to approve and direct such additional action as shall be necessary to carry out the provisions and intent of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Adams, Pennsylvania:

1. The foregoing recitals are incorporated herein and made a part hereof as if fully set forth in this paragraph.

2. The Board of Commissioners accepts and approves the Settlement Offer. Further, it authorizes and directs the Chairman of the Board of Commissioners to execute the Settlement Offer on behalf of the County and deliver or cause the delivery thereof to the Commissioner.

3. The Board of Commissioners authorizes and directs the Certificate of Resolution included as part of the Settlement Offer to be completed as directed by the Chairman to be attached to this Resolution and delivered to the Commission together with the Resolution and the Settlement Offer.

4. The Board of Commissioners approve and direct such additional action as shall be necessary to carry out the provisions and intent of this Resolution.

5. This Resolution shall be effective immediately upon its adoption by, at least, a majority of the members of the Board of Commissioners of the County.

Other Business:

There was no Other Business brought before the Board at this time.

Executive Session:

Chairman Phiel called for an Executive Session at 9:30 a.m. this date to discuss attorney/client privilege and personnel issues and noted we do not anticipate any further business to be conducted.

Work Session Reconvened:

Chairman Phiel reconvened the Work Session at 11:45 a.m. this date with no business to come before the Board.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn Work Session at 11:48 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk