

WORK SESSION**January 12, 2016****9:00 a.m.****Historic Courtroom**

ATTENDANCE: Chairman Randy L. Phiel; Commissioners James E. Martin and Marty Karsteter Qually; Steve Renner, Controller; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Beth Cissel, Deputy Controller; Sherri Clayton, Director of Planning; Ellen Dayhoff, Rural Resource Manager; Barbara Walter, Chief Assessor; Phil Walter, IT Director; Loretta Weaver, Help Desk Specialist; Phil Swope, Staff Accountant; Sue Cohick, Children & Youth Administrator; Dan Reck, Director Probation Services; Don Fennimore, Court Administrator; Paul Kellett; Vanessa Pellechio, *Gettysburg Times*, and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:00 a.m. this date.

Pledge of Allegiance

Chairman Phiel announced that Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege, real estate and personnel issues.

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the December 30, 2015 Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin to approve and proclaim January 18, 2016 as **"MARTIN LUTHER KING, JR. HOLIDAY"** in Adams County. It was noted the 36th annual celebration will be held Monday, January 18, 2016 at the Gettysburg College Christ Chapel.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sue Cohick, Administrator, and Dan Reck, Director of Probation, Mr. Martin moved, seconded by Mr. Qually to approve the following 2015-2016 Purchase of Service Agreements: 1) Lancaster County Youth Intervention Center; 2) Bruce Kelly; 3) Franklin Family Services and 4) Adelphoi Village, Inc./Westmoreland Day Treatment.

Motion carried.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin to approve personal tax exemption request effective January 12, 2016 for the following who have met the age/disability criteria: Josephine Bankert; William Buehrle; Lorraine Carter and Mary Young all of Oxford Township.

Motion carried.

Finance/Purchasing:

Maintenance Proposals:

With recommendation from Phil Swope, Staff Accountant, Mr. Martin moved, seconded by Mr. Qually to approve the Maintenance Proposal from Control Systems 21 for a bi-annual service and calibration of Well Site #2, Well Site #3, Water Tank and Sewer Pump Station at the Complex Site in the annual amount of \$3,420.00.

Motion carried.

Planning – Ag Land Preservation:

With recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the following:

- Mr. Qually moved, seconded by Mr. Martin to approve the reappointment of Dave Boyer, Municipal Official Representative, to the Agricultural Land Preservation Board for a three (3) year term effective January 2016 through January 2019.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually to approve the appointment of Tim Brown as Chairman and Cindy Sanderson as the Secretary for the Agricultural Land Preservation Board effective through December 31, 2016. Chairman Phiel asked if there was any public comment on this motion. None was received.

Motion carried.

- Discussion was held on the amount of funds for the Certification of County Funds for the 2016 Ag Land Preservation Program Year. After this discussion Mr. Qually moved, seconded by Mr. Martin to approve the following:

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| Allocation of 2016 County Match Funds | \$300,211.00 |
| Total Interest Collected from 2015 Clean & Green Rollback | |
| Tax Penalties to be used for Easement Purchases | \$ 25,222.00 |

TOTAL Certified County Match Funds for 2016 \$325,433.00
(It was noted that this a 12% increase from last year)

Motion carried.

Register of Wills/Recorder of Deeds:

Notification was received from Register & Recorder Karen Heflin, of the appointment of Henry O. Heiser II as her Solicitor for fiscal year January 1, 2016 through December 31, 2016.

Commissioners:

- Adams County Bridge Maintenance – With recommendation from William Cameron, Bridge Engineer, Mr. Martin moved, seconded by Mr. Qually to approve Contract Change Order #2 with Lobar Site Development for the Maintenance & Repairs of the County-owned Bridges (ADAC 1203) in the amount of \$11,009.60.

Motion carried.

- SouthCentral LEO Appointment – Mr. Qually moved, seconded by Mr. Phiel to approve to re-appoint Commissioner James E. Martin as the Commissioner Representative to the SouthCentral Workforce Investment Board.

Motion carried.

- With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually to approve the Quote submitted by Keyser Consulting Group, LLC, 29 West Broadway, Gettysburg, PA in the amount of \$5,986.69 for Video Conferencing Equipment.

Motion carried.

- County Commissioners Association of Pennsylvania Website Design Refresh Proposal

At this time Chairman Phiel recognized IT Director Phil Walter who provided an overview of the Website Design Refresh proposal and how it would change the look and providing of services on the current website for Adams County. Loretta Weaver, Adams County's Webmaster, provided a power point presentation on what the design would look like and how it would work.

Mr. Qually moved, seconded by Mr. Martin to approve, pending final review by the Solicitor of both documents, the Website Design Refresh Proposal submitted by the County Commissioners Association of Pennsylvania in the amount of \$6,450.00 and the Gettysburg Times Contract for the Gettysburg 2 Go App in the amount of \$2,500.

Motion carried.

Other Business:

There was no Other Business brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:44 a.m. this date for attorney/client privilege and personnel issues.

Executive Session Ended:

Chairman Phiel reconvened the Work Session Meeting at 10:45 a.m. this date with no business to be brought before the Board at this time.

Adjournment

Mr. Martin moved, seconded by Mr. Qually to adjourn the Work Session Meeting at 10:47 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk