

**WORK SESSION****February 10, 2016****9:00 a.m.****Historic Courtroom**

**ATTENDANCE:** Chairman Randy L. Phiel; Commissioners James E. Martin and Mary Karsteter Qually; Steve Renner, Controller; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Laura Rowland, Executive Director Probation Services; Barbara Walter, Chief Assessor; Daryl Crum, Tax Services Director; Sue Cohick, Administrator Children & Youth Services; Dan Reck, Director Probation Services; Bob Jackson; Vanessa Pellechio, *Gettysburg Times*, Chris Cappella, *Evening Sun* and Chief Clerk Paula V. Neiman.

Chairman Phiel called the Work Session Meeting to order at 9:03 a.m. this date.

**Pledge of Allegiance**

Chairman Phiel announced that an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client privilege and personnel issues.

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually to approve the Work Session Minutes from the January 27, 2016 Meeting as presented.

Motion carried.

**Public Comment:**

There was no Public Comment addressed to the Board at this time.

**Proclamation:**

- Mr. Qually moved, seconded by Mr. Martin to adopt and proclaim February 14-20, 2016 as **“Court Reporting & Captioning Week 2016** In Adams County. This proclamation was presented to the four Adams County Court Reporters Rhonda Hull Kershner, Corrie Ondrizek, Alicia Wooters and Jennifer Nice.

Motion carried.

**Courts:****Probation Services:**

With recommendation from Laura Rowland, Executive Director, Mr. Qually moved, seconded by Mr. Martin to approve the BI Monitoring Equipment Extended Warranty & Support Services Agreement in the amount of \$10,344.00 effective January 1, 2016 through December 31, 2016. This is an annual warranty and maintenance agreement on the electronic monitoring devices for house arrest supervision. Defendants using these devices are charged a fee of \$10.00/day.

Motion carried.

**Children & Youth Services:**

With recommendation from Dan Reck, Probation Services Director and Sue Cohick, Children & Youth Administrator, Mr. Qually moved, seconded by Mr. Martin to approve the following:

- 2015-2016 Purchase of Services Agreements -1) Triad Treatment Specialists, Inc.; 2) Diversified Treatment Alternatives

- Agreement between Adams County and AVANCO for supports upgrades that are required to support the uploading of data to the statewide data collection system.

Motion carried.

**Tax Services:**

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually to approve the following Disabled Veterans Real Property Tax Exemption Certifications:

- David G. Davis, 89 Fruitwood Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43040-0044 consisting of .70 acre, one and one-half story home, garage, and storage sheds, effective for 2016 County & Borough taxes.
- Donna M. Reider, 25 Lincoln Drive, Hanover, PA, Conewago Township, Parcel #08009-0056---000 consisting of .24 acre, one and one-half story home, detached garage and pool, effective for 2016-2017 School taxes.

Motion carried.

**Repository Final Sales:**

With recommendation from Daryl Crum, Tax Services Director, Mr. Qually moved, seconded by Mr. Martin to approve and support the approval of the Tax Claim Repository for Unsold Properties as follows. Once approved by the Board, letters for Municipality and School District approval will be sent.

**REPOSITORY PURCHASERS/PRICES**

<b>Parcel #</b>	<b>PROPERTY LOCATION</b>	<b>PURCHASE NAME AND ADDRESS</b>	<b>OFFER</b>
22G03-0122---014	326 Labor Camp Road	Kimberly & Harry Mummert, Jr. 326 Labor Camp Rd, Gardners, PA	\$300.00
43003-0058---000	12 Northern Pike Tr.	CNH Properties LLC 4075 Linglestown Rd. #244, Harrisburg, PA	\$500.00
43012-0019---000	22 Center Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$800.00
43012-0031---000	13 Center Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$800.00
43019-0016---000	42 Ultra Trail	Terry L. Stem 5 Ski Run Trail, Fairfield	\$600.00
43019-0029---000	24 Plain View Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43019-0031---000	20 Plain View Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43022-0208---000	87 Skylark Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43027-0141---000	63 Cheryl Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43029-0085---000	14 Thrush Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$700.00
43029-0098---000	45 Robin Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$800.00
43030-0065---000	16 Eagles Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$800.00
43035-0012---000	6 Dove Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43035-0088---000	46 Swallow Trail	Bernie Dufrene 332 N Homestead Dr., Landisville, PA	\$800.00
43038-0028---000	46 Partridge Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43039-0012---000	8 Tiger Trail	CNH Properties LLC 4075 Linglestown Rd #244, Harrisburg, PA	\$500.00
43047-0096---000	35 Mason Dixon Trail	Allen Beckett 596 Middle Creek Rd, Fairfield, PA	\$600.00

Motion carried.

**Tax Collector:**

Recommendation from Daryl Crum, Tax Services Director, to note the following:

- Resignation of Lori Foltz, Berwick Township Tax Collector, effective February 8, 2016.
- Appointment of Deborah Ann Becker, 1025 Race Track Road, Abbottstown, PA as the new Berwick Township Tax Collector effective February 8, 2016.

**Commissioners:**

With recommendation from Albert Penksa, County Manager, Mr. Qually moved, seconded by Mr. Martin to approve and sign a Proposal from Susquehanna Accounting & Consulting Solutions, Inc. to prepare the Indirect Cost Allocation Plan for the County of Adams for the years 2016 at \$9,295; 2017 at \$9,575 and 2018 at \$9,862.

Motion carried.

**Other Business:**

There was no Other Business brought before the Board at this time.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:31 a.m. this date.

**Work Session Reconvened:**

Chairman Phiel reconvened the Work Session Meeting at 11:25 a.m. this date with no actions to come before the Board.

**Adjournment**

Mr. Qually moved, seconded by Mr. Martin to adjourn the Work Session Meeting at 11:30 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk